

REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Agenda

Tuesday, July 20, 2021

6:00 PM

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available by email request at this time. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

Pursuant to the Sacramento County Shelter in Place order effective March 19, 2020, we are requiring all members of the public to participate virtually. Public participation and comment are limited to the following procedures:

A. The electronic submission of written comments in advance to the Board Secretary (stefani@egwd.org). Those comments will be read into the record for a maximum of three (3) minutes per comment.

B. Join Zoom Meeting: <https://zoom.us/j/84731009617> Meeting ID: 847 3100 9617

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C. Please press Star+9 (*9) to raise your hand for Public Comment – Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment

1. Proclamations and Announcements

Associate Director Comment

Public Comment

	Page Numbers
2. Consent Calendar	4-5
(Stefani Phillips, Board Secretary and Patrick Lee, Treasurer)	
a. Minutes of Regular Board Meeting of June 15, 2021	6-9
b. Accounts Payable Check History – June 2021	10-14
c. Board and Employee Expense/Reimbursements – June 2021	15
d. Active Accounts – June 2021	16
e. Bond Covenant Status for FY 2020-21 – June 2021	17
f. Year to Date Revenues and Expenses Compared to Budget – June 2021	18
g. CASH - Detail Schedule of Investments– June 2021	19
h. Consultants Expenses – June 2021	20
i. Major Capital Improvement Projects – June 2021	21

Associate Director Comment

Public Comment

Recommended Action: Approve Florin Resource Conservation District Consent Calendar items a – i.

3. Elk Grove Water District Fiscal Year 20-21 Quarterly Operating Budget Status Report	22-30
(Patrick Lee, Finance Manager/Treasurer)	

Associate Director Comment

Public Comment

4. Elk Grove Water District Fiscal Year 20-21 Quarterly Capital Reserve Status Report	31-34
(Patrick Lee, Finance Manager/Treasurer)	

Associate Director Comment

Public Comment

5. Professional Services Agreement Renewal for Information Technology Services	35-65
(Patrick Lee, Finance Manager/Treasurer)	

Associate Director Comment

Public Comment

Recommended Action: Adopt Resolution No. 07.20.21.01, waiving the competitive bidding process as prescribed in the District’s Professional and Consultant Services Agreements policy, and authorizing the General Manager to execute a professional services agreement with Solutions by BG, Inc. to provide information technology services in an amount not-to-exceed \$792,676 over a three-year term.

6. Future Florin Resource Conservation District Board Meetings 66-67
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Provide direction on how and when future board meetings shall be held in person.

7. General Manager's Report 68-69
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

8. Legislative Matters and Potential Direction to Staff 70-74
(Travis Franklin, Program Manager)

Associate Director Comment

Public Comment

9. Elk Grove Water District Operations Report – June 2021 75-129
(Bruce Kamilos, General Manager)

Associate Director Comment

Public Comment

10. Directors Comments

Adjourn to Regular Meeting – August 17, 2021

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary and Patrick Lee, Treasurer

SUBJECT: **CONSENT CALENDAR**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve Florin Resource Conservation District Consent Calendar items a – i.

SUMMARY

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

By this action, the Florin Resource Conservation District (FRCD) Board of Directors will approve FRCD Consent Calendar items a – i.

DISCUSSION

Background

Consent Calendar items are standing items on the Regular Board Meeting agenda.

Present Situation

Consent Calendar items a – i are standing items on the Regular Board Meeting agenda.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/Elk Grove Water District 2020-2025 Strategic Plan. The monthly Consent Calendar report provides transparency, which aligns with Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025.

CONSENT CALENDAR

Page 2

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



STEFANI PHILLIPS
BOARD SECRETARY

And



PATRICK LEE
TREASURER

Attachments

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Tuesday, June 15, 2021

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Sophia Scherman, Chair via Zoom.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Sophia Scherman, Tom Nelson, Bob Gray, Lisa Medina, Elliot Mulberg
Directors Absent: None
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)
Staff Absent: None
Associate Directors Present: Paul Lindsay
Associate Directors Absent: None
General Counsel Present: Ren Nosky, JRG Attorneys at Law
Consultants Present: Greg Young, Tully & Young, Jim Crowley, Zanjero

Public Comment

Nothing to report.

1. Proclamations and Announcements

Nothing to report.

2. Consent Calendar

- a. Minutes of Regular Board Meeting of May 18, 2021
- b. Minutes of Special Board Meeting of June 1, 2021
- c. Accounts Payable Check History – May 2021
- d. Board and Employee Expense/Reimbursements – May 2021
- e. Active Accounts – May 2021
- f. Bond Covenant Status for FY 2020-21 – May 2021
- g. Revenues and Expenses – Actual vs Budget FY 2020-21 – May 2021
- h. Cash Accounts – May 2021
- i. Consultants Expenses – May 2021
- j. Major Capital Improvement Projects – May 2021

MSC (Nelson/Gray) to approve Florin Resource Conservation District Consent Calendar items a-j.
5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

3. Public Hearing - 2020 Urban Water Management Plan

Program Manager Travis Franklin introduced the item to the Florin Resource Conservation District (FRCD) Board of Directors (Board). He provided a brief background on the findings of the 2020 Urban Water Management Plan (UWMP).

Chair Sophia Scherman opened the public hearing.

Director Elliot Mulberg brought up a few revisions that needed to be made.

A few members of the public brought up similar comments to Director Mulberg.

Staff will remove, add and change the sections that Director Mulberg mentioned, as well as take into consideration his comment about looking at a 30-year window for water in the next UWMP.

Chair Scherman closed the public meeting.

MSC (Nelson/Medina) to 1. approve Resolution No. 06.15.21.01, adopting the 2020 Urban Water Management Plan subject to the receipt and consideration of comments during the public hearing on this matter; 2. adopt Ordinance No. 06.15.21.01, to repeal and replace the previous Water Shortage Contingency Plan Ordinances 07.23.14.02, 04.28.10.01, and 06.21.06.01; and 3. adopt Ordinance No. 06.15.21.02, to repeal and replace an Enforcement Procedure for Violations of the Water Shortage Contingency Plan Ordinance 06.24.15.01. 4/1: Ayes: Gray, Medina, Nelson and Scherman. Noes: Mulberg

4. Proposed Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2021-22 Operating Budget

Finance Manager Patrick Lee presented the item to the Board, covering the changes that were made during the three (3) previous meetings where the budget was discussed.

Mr. Lee explained that the Revenues section of the budget included the deferral of the 3.0% revenue rate adjustment effective January 1, 2022, which was recommended in the 2018 Water Rate Study adopted by the Board on July 18, 2018.

MSC (Medina/Nelson) to Adopt Resolution No. 06.15.21.02: 1. approving the deferral of the 3.0% revenue rate adjustment effective January 1, 2022, into future years; and 2. adopting the Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2021-22 Operating Budget projecting revenues of \$15.716 million and expenses of \$19.749 million and appropriating \$4.033 million from operating reserves to fund expenses over revenues for fiscal year 2021-22. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

5. Fiscal Year 2021-22 Investment Policy Guidelines

Mr. Lee presented the item to the Board.

In summary, the FRCD/Elk Grove Water District (District) Investment Policy Guidelines requires the annual readoption and delegation of investment authority annually. California Government Code sections 53600 – 53610 establishes the guidelines for the investment of public funds including the types of allowable investments and maximum amounts of each type of investment. Staff has reviewed the policy for compliance with applicable government codes and is not recommending any changes to the Investment Policy Guidelines at this time. California Government Code section 53607 et. seq., allows the authority of the Board of Directors to invest or to reinvest funds of the District, or to sell or exchange securities so purchased, to be delegated for a one-year period by the Board of Directors to the Treasurer of the District, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires.

MSC (Scherman/Medina) to adopt Resolution No. 06.15.21.03, approving the Fiscal Year 2021-22 Investment Policy Guidelines of the Florin Resource Conservation District and delegating investment authority to the Finance Manager/Board Treasurer. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

6. Backyard Water Mains Replacement Project – Sara Street Contract

General Manager Bruce Kamilos presented the item to the Board.

In summary, the Elk Grove Water District (EGWD) received bids for the Backyard Water Mains Replacement Project – Sara Street on May 25, 2021. Seven (7) contractors submitted bids for the

project. Flowline Contractors was the lowest responsive, responsible bidder with a bid amount of \$622,075.42. The Board's approved budget for the Backyard Water Mains Replacement project for fiscal year 2021-22 is \$1,500,000, of which \$655,000 is earmarked for the Sara Street project. The water main replacement on Sara Street is a project for which staff has planned to use contract work forces as opposed to EGWD work forces.

MSC (Medina/Scherman) to authorize the General Manager to execute a construction contract in the amount of \$622,075.42 with Flowline Contractors for the Backyard Water Mains Replacement Project – Sara Street. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

7. Future Florin Resource Conservation District Board Meetings

Mr. Kamilos presented the item to the Board.

In summary, in response to the COVID-19 pandemic, the District launched its Coronavirus (COVID-19) Risk Minimization and Outbreak Plan (Plan) on March 10, 2020. The Plan identified precautionary measures to assist in protecting employees, board members and the public while maintaining critical District operations. As a result of the pandemic, in-person board meetings were discontinued and beginning on April 21, 2020, the Board began conducting board meetings by teleconference. Governor Newsom announced that on June 15, 2021, California's economy will be fully reopened. The Blueprint for a Safer Economy which was the tiered colored system that dictated how businesses should operate will no longer govern. At the time of writing the staff report, it was unknown what restrictions would be lifted and remain in place as California's economy is reopened. Staff started working with the Cosumnes Community Services District to see if the Board can return to using their board room for the board meetings once decided what they want to do. Staff requested direction from the Board on how and when future board meetings should be held in person.

After discussion, the Board decided to continue with holding the board meetings by teleconference and to bring the topic back for discussion in July.

8. Outside Agency Meetings Report

Mr. Kamilos addressed the idea of replacing the standing Outside Agency Meetings Report with a standing General Manager's Report moving forward.

In summary, the Outside Agency Meetings Report is a standing item and is intended to inform the Board of any substantive content included in meetings that staff or Board members attended since the last regular Board meeting. Going forward, staff recommended replacing the standing Outside Agency Meetings Report with a standing General Manager's Report. Staff felt this change may better serve the Board and the District. The General Manager's Report would allow staff to agendaize in a single report miscellaneous items requiring Board direction or action, or for information only.

The Board decided to replace the Outside Agency Meetings report with a General Manager's report.

The staff and Board members spoke regarding the meetings they attended since the last regular board meeting.

9. Legislative Update and Potential Direction to Staff

Program Manager Travis Franklin updated the Board on legislative matters.

10. Elk Grove Water District Operations Report – May 2021

Mr. Kamilos presented the Elk Grove Water District (EGWD) Operations Report – May 2021 to the Board.

11. Directors Comments

Nothing to report.

Adjourn to Regular Board Meeting on July 20, 2021.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Board Secretary

AK/SP

Accounts Payable Check History Report

6/1/2021 to 6/30/2021
Elk Grove Water District

Check Number	Check Date	Vendor Number	Name	Check	Explanation
053060	6/2/2021	ACWAJPI	CB&T/ ACWA-JPIA	68,326.10	Medical Benefits - June 2021
053061	6/2/2021	AFLAC	AFLAC	1,646.72	
053062	6/2/2021	BAY ALA	BAY ALARM COMPANY	3,082.49	Security - Wellsite's, MOC & ADMIN - May 2021
053063	6/2/2021	BG SOLU	SOLUTIONS BY BG INC.	12,516.00	Daily Tasks/Help Tickets
053064	6/2/2021	BRENNTA	BRENNTAG PACIFIC, INC	1,613.08	Materials & Supplies - Treatment
053065	6/2/2021	BSK4	BSK ASSOCIATES	536.25	Sampling - Treatment
053066	6/2/2021	CINTAS2	CINTAS	181.28	
053067	6/2/2021	COUNTY4	SACRAMENTO COUNTY UTILITIES	114.65	
053068	6/2/2021	COVER A	COVERALL NORTH AMERICA, INC	1,752.00	(2) Invoices - Cleaning Services -ADMIN
053069	6/2/2021	CRF SVA	STEPHANIE VANCE	47.34	Account Closed - Customer Refund
053070	6/2/2021	CRF TAY	TAYLOR MORRISON	25.41	Account Closed - Customer Refund
053071	6/2/2021	CRF TAY	TAYLOR MORRISON	13.38	Account Closed - Customer Refund
053072	6/2/2021	CUMMIN	CUMMINS SALES & SERVICES	3,950.12	Repairs & Maintenance - Treatment
053073	6/2/2021	FRONT C	FRONTIER COMMUNICATIONS	508.01	
053074	6/2/2021	LCW	LIEBERT CASSIDY WHITMORE	132.00	Legal - May 2021
053075	6/2/2021	LIFE ST	LIFE STORAGE #669	706.00	Document Storage - ADMIN
053076	6/2/2021	METRO2	METRO MAILING SERVICE	2,979.19	Consumer Confidence Report - Postage
053077	6/2/2021	PLATT2	PLATT	862.43	Materials & Supplies - Distribution
053078	6/2/2021	PLATT2	PLATT	135.16	Materials & Supplies - Treatment
053079	6/2/2021	REPubLI	REPUBLIC SERVICES #922	1,799.48	
053080	6/2/2021	S CHEM	SIERRA CHEMICAL COMPANY	1,292.38	Materials & Supplies - Treatment
053081	6/2/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053082	6/2/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053083	6/2/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053084	6/2/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053085	6/2/2021	SAFETY	SAFETY CENTER, INC	1,450.00	On-Site Traffic Control & Flagger - Safety Training
053086	6/2/2021	SIGN CE	THE SIGN CENTER	417.75	
053087	6/2/2021	SMUD	SMUD	5,273.25	
053088	6/2/2021	SMUD	SMUD	954.81	
053089	6/2/2021	SMUD	SMUD	8,924.74	
053090	6/2/2021	SMUD	SMUD	9,745.81	
053091	6/2/2021	SMUD	SMUD	3,943.04	
053092	6/2/2021	SMUD	SMUD	45.17	
053093	6/2/2021	SMUD	SMUD	531.79	
053094	6/2/2021	SMUD	SMUD	4,504.67	
053095	6/2/2021	SMUD	SMUD	2,899.62	
053096	6/2/2021	SOUTHWE	SOUTHWEST ANSWERING SERVICE,	625.77	
053097	6/2/2021	SRCSD	REGIONAL SAN	1,664.05	Temporary Discharge Permit and Disposal Fees
053098	6/2/2021	STEVE S	STEVE SHAW	247.81	Boot Reimbursement
053099	6/2/2021	SUMMIT	AIR WORKS INC	224.00	
053100	6/2/2021	SWRCB2	SWRCB-DWOCF	60.00	Certification Renewal - D3 Justin Mello

053101	6/2/2021	WALKER	WALKER KREATIVE	1,700.00	May Social Media Public Outreach Campaign
053102	6/9/2021	AMAZON	AMAZON CAPITAL SERVICES	123.49	
053103	6/9/2021	BATTER	BATTERIES PLUS	220.61	
053104	6/9/2021	BRENNTA	BRENNTAG PACIFIC, INC	2,557.86	Materials & Supplies - Treatment
053105	6/9/2021	BSK4	BSK ASSOCIATES	615.00	Sampling - Treatment
053106	6/9/2021	CCHTC	CHICAGO TITLE COMPANY	37.36	
053107	6/9/2021	CCPPM	CCPPM	183.29	
053108	6/9/2021	CFFNT	FIDELITY NATIONAL TITLE	64.40	Account Closed - Customer Refund
053109	6/9/2021	CFFNT	FIDELITY NATIONAL TITLE	165.76	Account Closed - Customer Refund
053110	6/9/2021	CHECK P	CHECK PROCESSORS, INC	325.60	
053111	6/9/2021	CINTAS2	CINTAS	180.81	
053112	6/9/2021	CONSOLI	CONSOLIDATED COMMUNICATIONS	1,308.64	Ethernet Service/Phones-MOC/ADMIN
053113	6/9/2021	COVER A	COVERALL NORTH AMERICA, INC	1,620.00	(2) Invoices - Cleaning Services - MOC
053114	6/9/2021	CR NORT	NORTH AMERICAN TITLE COMPANY	195.18	Account Closed - Customer Refund
053115	6/9/2021	CR PLA	PLACER TITLE	11.58	Account Closed - Customer Refund
053116	6/9/2021	CR PLA	PLACER TITLE	7.34	Account Closed - Customer Refund
053117	6/9/2021	CRF LPR	LORNA PRINGLE	99.25	Account Closed - Customer Refund
053118	6/9/2021	CRF NZE	NATHAN A. ZENTER	88.03	Account Closed - Customer Refund
053119	6/9/2021	CRF RFU	RICHARD & CRISTI FUHS	3.59	Account Closed - Customer Refund
053120	6/9/2021	CRF TAY	TAYLOR MORRISON	106.21	Account Closed - Customer Refund
053121	6/9/2021	CRFFNC	FIDELITY NATIONAL TITLE COMP	128.89	Account Closed - Customer Refund
053122	6/9/2021	CRFSTOP	STEWART TITLE OF PLACER	28.08	Account Closed - Customer Refund
053123	6/9/2021	CS AA	CARD SERVICES	353.46	Materials & Supplies - Utility Crew
053124	6/9/2021	CS BK	CARD SERVICES	14.99	Software Program
053125	6/9/2021	CS SH	CARD SERVICES	361.13	Materials & Supplies - Distribution
053126	6/9/2021	CS SP	CARD SERVICES	385.58	Training, Meals, Software Programs
053127	6/9/2021	CS SS	CARD SERVICES	1,689.41	Materials & Supplies - Treatment
053128	6/9/2021	DATAPRO	DATAPROSE LLC	5,969.99	May's Billing and Postage
053129	6/9/2021	EARL CO	EARL CONSULTING CO., LLC	112.50	Project Management - New ADMIN Building
053130	6/9/2021	EG MAS	ELK GROVE MASONIC LODGE #173	18,000.00	May, June and July's - Rent
053131	6/9/2021	FRI 11	FIRST AMERICAN TITLE	66.26	
053132	6/9/2021	HERBURG	HERBURGER PUBLICATIONS, INC	147.25	
053133	6/9/2021	HOLT	HOLT OF CALIFORNIA	3,551.96	Repairs and Maintenance- Excavator
053134	6/9/2021	HOPKINS	HOPKINS TECHNICAL PRODUCTS	1,329.16	Materials & Supplies - Treatment
053135	6/9/2021	ICONIX	ICONIX WATERWORKS (US) INC.	526.09	Materials & Supplies - Distribution
053136	6/9/2021	INT STA	INTERSTATE OIL COMPANY	2,008.27	Fuel
053137	6/9/2021	J MELLO	JUSTIN MELLO	350.00	Boot Reimbursement
053138	6/9/2021	JAYS	JAY'S TRUCKING SERVICE	8,361.95	(4) Invoices - Materials & Supplies - Back Yard Water Mains
053139	6/9/2021	JRG	JRG ATTORNEYS, LLP	2,958.00	Legal - May 2021
053140	6/9/2021	KNOW	KnowBe4, Inc.	1,016.02	*Annual Security Software Training
053141	6/9/2021	MCCLAT	MCCLATCHY COMPANY LLC	375.00	
053142	6/9/2021	NETMOTI	NETMOTION SOFTWARE, INC	1,378.13	*Annual NW Mobility Premium Maintenance
053143	6/9/2021	NTS	NTS MIKEDON. LLC	4,417.38	(7) invoices - Equipment Rental - Back Yard Water Mains
053144	6/9/2021	PACE	PACE SUPPLY CORP	11.66	
053145	6/9/2021	RDO EQU	RDO EQUIPMENT CO.	2,679.02	(2) Invoices - Repairs & Maintenance - Vermeer Vactor
053146	6/9/2021	ROOCO	ROOCO RENTS	3,171.85	(2) Invoices - Materials & Supplies - Back Yard Water Mains
053147	6/9/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053148	6/9/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release

053149	6/9/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053150	6/9/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053151	6/9/2021	SAFETY	SAFETY CENTER, INC	2,800.00	Skid Steer with Fork Training - Safety Training
053152	6/9/2021	SAFETY	SAFETY CENTER, INC	1,345.00	Traffic Control Training - Safety Training
053153	6/9/2021	SIERRA	SIERRA OFFICE SUPPLIES	219.25	
053154	6/9/2021	SOFT RE	SOFTRESOURCES SOFTWARE	11,020.00	Financial System Needs Assessment - May 2021
053155	6/9/2021	STANTEC	STANTEC CONSULTING SERVICES	18,613.75	2020 Risk and Resilience Plan & ERP
053156	6/9/2021	SUMMIT	AIR WORKS INC	710.00	Repairs & Maintenance - MOC
053157	6/9/2021	TULLY	TULLY & YOUNG, INC.	21,915.00	May 2021 - UWMP
053158	6/9/2021	USS	UNITED SITE SERVICES	972.20	
053159	6/9/2021	VIPRE	VIPRE SECURITY	1,521.00	*Annual - Anti Virus Program
053160	6/16/2021	ACWA JP	ACWA JPIA	900.00	* Annual Excess Crime Coverage
053161	6/16/2021	AMAZON	AMAZON CAPITAL SERVICES	65.62	
053162	6/16/2021	AQUA ME	AQUA-METRIC SALES, CO.	7,758.00	Materials & Supplies - Distribution
053163	6/16/2021	ARBITRA	THE ARBITRAGE GROUP, INC	750.00	Rebate Report for Revenue Refunding Bonds 2016 Series A
053164	6/16/2021	BG SOLU	SOLUTIONS BY BG INC.	11,852.19	Daily Tasks/Help Tickets
053165	6/16/2021	BRYCE	BRYCE CONSULTING, INC	680.00	Engineering Series Class and Comp Study
053166	6/16/2021	CD&POW	CD & POWER	1,715.90	Repairs & Maintenance - Treatment
053167	6/16/2021	CHECK P	CHECK PROCESSORS, INC	333.00	
053168	6/16/2021	CINTAS2	CINTAS	360.67	
053169	6/16/2021	COVER A	COVERALL NORTH AMERICA, INC	499.00	
053170	6/16/2021	CPHILLI	CHRIS PHILLIPS	90.00	Certification Renewal - D3 Water Distribution
053171	6/16/2021	CR EPM	EAGLE PROPERTY MANAGEMENT	0.05	Account Closed - Customer Refund
053172	6/16/2021	CR LTI	LENNAR TITLE	85.18	Account Closed - Customer Refund
053173	6/16/2021	CR PTC3	PLACER TITLE CO.	170.24	Account Closed - Customer Refund
053174	6/16/2021	CRCT1	CHICAGO TITLE CO	17.61	Account Closed - Customer Refund
053175	6/16/2021	CRCTC	CHICAGO TITLE CO.	20.89	Account Closed - Customer Refund
053176	6/16/2021	CRF BCA	BEATRICE L. CADEAUX TRUST	16.47	Account Closed - Customer Refund
053177	6/16/2021	CRF CRD	CRISTINA DIZON	108.82	Account Closed - Customer Refund
053178	6/16/2021	CRF KAH	KAREN HAWKINS	70.75	Account Closed - Customer Refund
053179	6/16/2021	CRF TBA	TOM BRAMLETT	3.49	Account Closed - Customer Refund
053180	6/16/2021	CRFFTC	FIRST AMERICAN TITLE COMPANY	66.54	Account Closed - Customer Refund
053181	6/16/2021	CRFNOT	NORTH AMERICAN TITLE CO.	44.92	Account Closed - Customer Refund
053182	6/16/2021	DATAPRO	DATAPROSE LLC	988.40	Drop Slip - Voluntary Conservation
053183	6/16/2021	EG FORD	ELK GROVE FORD	4,393.12	(27) Invoices - BIT Program & Repairs & Maintenance
053184	6/16/2021	ELK LOC	ELK GROVE LOCK AND SAFE CO	187.16	
053185	6/16/2021	FASTENA	FASTENAL COMPANY	17.79	
053186	6/16/2021	GLADWEL	GLADWELL GOVERNMENTAL	1,440.00	Documents Management Needs Assessment
053187	6/16/2021	HOPKINS	HOPKINS TECHNICAL PRODUCTS	1,894.57	Materials & Supplies - Treatment
053188	6/16/2021	LAKE V	LAKE VUE ELECTRIC, INC	475.00	
053189	6/16/2021	LANSET	LANSET AMERICA	1,307.13	Disaster Recovery Software
053190	6/16/2021	NIGHTHA	NIGHTHAWK	1,499.58	*Annual Software - iHydrant
053191	6/16/2021	NORCAL	NOR*CAL ASPHALT	31,900.00	Back Yard Water Mains - Concrete Removal & Asphalt Install
053192	6/16/2021	NTS	NTS MIKEDON. LLC	304.92	
053193	6/16/2021	PACE	PACE SUPPLY CORP	476.19	
053194	6/16/2021	PAULA M	PAULA MAITA & COMPANY	400.78	
053195	6/16/2021	PEST	PEST CONTROL CENTER INC	168.00	
053196	6/16/2021	PMI	PERRYMAN MECHANICAL, INC.	801.13	Repairs & Maintenance - Treatment

053197	6/16/2021	PURCH	PURCHASE POWER	669.34	
053198	6/16/2021	ROOCO	ROOCO RENTS	1,223.91	(3) Invoices - Materials & Supplies - Back Yard Water Mains
053199	6/16/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053200	6/16/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053201	6/16/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053202	6/16/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053203	6/16/2021	SIERRA	SIERRA OFFICE SUPPLIES	79.28	
053204	6/16/2021	VERIZON	VERIZON WIRELESS	801.71	
053205	6/23/2021	AMER TR	AMERICAN TRUCK & TRAILER BODY	1,012.93	Repairs & Maintenance - Truck #415
053206	6/23/2021	B WAGNE	BRANDON WAGNER	350.00	Boot Reimbursement
053207	6/23/2021	BAY ALA	BAY ALARM COMPANY	1,307.98	Security - Wellsite's, MOC & ADMIN
053208	6/23/2021	BONY2	THE BANK OF NEW YORK MELLON	2,170.00	*Annual Trustee Fees June 2021 - June 2022
053209	6/23/2021	BSK4	BSK ASSOCIATES	112.50	Sampling - Treatment
053210	6/23/2021	CAL STE	CALIFORNIA STEAM	428.18	
053211	6/23/2021	COUNTY4	SACRAMENTO COUNTY UTILITIES	110.78	
053212	6/23/2021	DB COLS	DB CONSTRUCTIONAL LANDSCAPE	2,250.00	Monthly Landscape - ADMIN, MOC and Wellsite's
053213	6/23/2021	DMV	DMV	7.00	
053214	6/23/2021	ELK LOC	ELK GROVE LOCK AND SAFE CO	64.54	
053215	6/23/2021	FERRELL	FERRELLGAS	148.98	
053216	6/23/2021	HERBURG	HERBURGER PUBLICATIONS, INC	231.83	Request for Associate Board Members
053217	6/23/2021	INT STA	INTERSTATE OIL COMPANY	1,477.88	Fuel
053218	6/23/2021	ISCC	ISCC, INC	149.00	
053219	6/23/2021	MFDB AC	MFDB ARCHITECTS INC.	11,170.00	EGWD ADMIN Building Tenant Improvements
053220	6/23/2021	NORCAL	NOR*CAL ASPHALT	9,300.00	Repaving & Seal Coat - Hampton Village Water Treatment Plant
053221	6/23/2021	NTS	NTS MIKEDON. LLC	1,830.05	(6) Invoices - Equipment Rental - Back Yard Water Mains
053222	6/23/2021	PG&E	PACIFIC GAS & ELECTRIC	19.91	
053223	6/23/2021	PIT 2	PITNEY BOWES GLOBAL FINANCIAL	184.33	
053224	6/23/2021	RBI	ROBERTSON-BRYAN, INC	254.00	CCR & 2022 PGH Report
053225	6/23/2021	SIERRA	SIERRA OFFICE SUPPLIES	203.17	
053226	6/23/2021	MFDB AC	MFDB ARCHITECTS INC.	530.00	EGWD ADMIN Building Tenant Improvements
053227	6/30/2021	AFLAC	AFLAC	1,646.72	
053228	6/30/2021	AMAZON	AMAZON CAPITAL SERVICES	314.39	
053229	6/30/2021	BEN RES	BENEFIT RESOURCE, INC	125.00	
053230	6/30/2021	BG SOLU	SOLUTIONS BY BG INC.	5,615.31	Daily Tasks/Help Tickets
053231	6/30/2021	BRENNTA	BRENNTAG PACIFIC, INC	1,869.75	Materials & Supplies - Treatment
053232	6/30/2021	BSK4	BSK ASSOCIATES	490.00	Sampling - Treatment
053233	6/30/2021	CCHTC	CHICAGO TITLE COMPANY	146.18	Account Closed - Customer Refund
053234	6/30/2021	CCPPM	CCPPM	85.28	
053235	6/30/2021	CFFID14	FIDELITY NATIONAL TITLE	71.24	Account Closed - Customer Refund
053236	6/30/2021	CILANTR	CILANTRO'S MEXICAN GRILL	242.00	
053237	6/30/2021	CINTAS2	CINTAS	178.18	
053238	6/30/2021	COUNTY4	SACRAMENTO COUNTY UTILITIES	1,127.54	
053239	6/30/2021	CR NORT	NORTH AMERICAN TITLE COMPANY	87.27	Account Closed - Customer Refund
053240	6/30/2021	CR THAG	TIMOTHY HAGYARD	84.73	Account Closed - Customer Refund
053241	6/30/2021	CRCT1	CHICAGO TITLE CO	23.92	Account Closed - Customer Refund
053242	6/30/2021	CRCT1	CHICAGO TITLE CO	74.29	Account Closed - Customer Refund
053243	6/30/2021	CRF BWE	BWE II, LLC	489.42	Account Closed - Customer Refund
053244	6/30/2021	CRF DFW	DFW FURNITURE WAREHOUSE	146.12	Account Closed - Customer Refund

053245	6/30/2021	CRF DHS	DHARMVIR SINGH	384.54	Account Closed - Customer Refund
053246	6/30/2021	CRF DKE	DOUGLAS KENT THORMAN ESTATE	63.07	Account Closed - Customer Refund
053247	6/30/2021	CRF JAV	JESS AVILA	900.00	Account Closed - Customer Refund
053248	6/30/2021	CRF JGO	JOHANNA GORSKI	34.75	Account Closed - Customer Refund
053249	6/30/2021	CRF JLA	JUDY LANGLO	48.98	Account Closed - Customer Refund
053250	6/30/2021	CRF KFL	THE KNIGHT FAMILY 2008 LIVING	22.53	Account Closed - Customer Refund
053251	6/30/2021	CRF LEN	LENNAR HOMES CA, INC	80.35	Account Closed - Customer Refund
053252	6/30/2021	CRF LEN	LENNAR HOMES CA, INC	68.64	Account Closed - Customer Refund
053253	6/30/2021	CRF LEN	LENNAR HOMES CA, INC	50.57	Account Closed - Customer Refund
053254	6/30/2021	CRF LEN	LENNAR HOMES CA, INC	100.00	Account Closed - Customer Refund
053255	6/30/2021	CRF LEN	LENNAR HOMES CA, INC	14.51	Account Closed - Customer Refund
053256	6/30/2021	CRF NHS	NUIQUE HOME SOLUTIONS LLC	0.10	Account Closed - Customer Refund
053257	6/30/2021	CRF SCE	SARA CEJA	118.67	Account Closed - Customer Refund
053258	6/30/2021	CRF TAY	TAYLOR MORRISON	149.10	Account Closed - Customer Refund
053259	6/30/2021	CRF WDI	WYATT DIAS	86.66	Account Closed - Customer Refund
053260	6/30/2021	CRFFNC	FIDELITY NATIONAL TITLE COMP	63.29	Account Closed - Customer Refund
053261	6/30/2021	CRFFTC	FIRST AMERICAN TITLE COMPANY	25.04	Account Closed - Customer Refund
053262	6/30/2021	CRFFTC	FIRST AMERICAN TITLE COMPANY	32.30	Account Closed - Customer Refund
053263	6/30/2021	CRFFTC	FIRST AMERICAN TITLE COMPANY	2.10	Account Closed - Customer Refund
053264	6/30/2021	CRFSTP	STEWART TITLE OF PLACER	4.87	Account Closed - Customer Refund
053265	6/30/2021	ELK LOC	ELK GROVE LOCK AND SAFE CO	126.93	
053266	6/30/2021	FREDER	DAVID FREDERICK	101.21	Boot Reimbursement
053267	6/30/2021	METRO2	METRO MAILING SERVICE	2,164.08	CCR Printing
053268	6/30/2021	NATIONA	NATIONAL NOTARY ASSOCIATION	66.03	
053269	6/30/2021	NTS	NTS MIKEDON. LLC	1,884.42	(7) invoices - Equipment Rental - Back Yard Water Mains
053270	6/30/2021	PACE	PACE SUPPLY CORP	1,289.23	Materials & Supplies - Utility Crew
053271	6/30/2021	ROCKET	ROCKET RESTROOMS & FENCING,	1,861.92	Rental Equipment - Back Yard Water Mains
053272	6/30/2021	ROOCO	ROOCO RENTS	490.05	
053273	6/30/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053274	6/30/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053275	6/30/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053276	6/30/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053277	6/30/2021	SAC 5	SACRAMENTO COUNTY	20.00	Lien Release
053278	6/30/2021	SIERRA	SIERRA OFFICE SUPPLIES	468.84	
053279	6/30/2021	SKORY	SKORY EMPLOYER SOLUTIONS, LLC	750.00	HRMS - Training and Support
053280	6/30/2021	SOUTHWE	SOUTHWEST ANSWERING SERVICE,	761.98	
053281	6/30/2021	STANTEC	STANTEC CONSULTING SERVICES	3,897.00	2020 Risk and Resilience Plan & ERP
053282	6/30/2021	SWRCB2	SWRCB-DWOCB	105.00	Certification - D3 Distribution - Christopher Phillips
053283	6/30/2021	TEICH A	TEICHERT AGGREGATES	996.33	(2) Invoices - Materials & Supplies - Back Yard Water Mains
053284	6/30/2021	WHITECA	WHITE CAP L.P.	476.00	
053285	6/30/2021	WSO	WATER SYSTEMS OPTIMIZATION,	2,500.00	2020 Water Audit
Total:				413,150.82	

Active Account Information
As of 06/30/2021

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	12,161	12,163	12,308	12,294	12,295	12,311	12,292	12,291	12,298	12,301	12,309	12,317
Commercial	363	363	364	363	362	363	361	363	363	362	362	362
Irrigation	178	178	178	181	180	180	181	181	183	184	183	182
Fire Service	180	180	181	182	180	180	180	181	183	183	182	182
Total Accounts	12,882	12,884	13,031	13,020	13,017	13,034	13,014	13,016	13,027	13,030	13,036	13,043

Active Account Information
FY 2019/2020

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	11,857	11,891	11,889	11,905	11,941	11,927	12,060	12,064	12,157	12,149	12,153	12,159
Commercial	363	363	365	365	362	362	362	365	363	363	367	363
Irrigation	170	170	170	173	175	175	175	174	176	177	177	178
Fire Service	181	181	181	183	181	181	181	181	181	181	180	180
Total Accounts	12,571	12,605	12,605	12,626	12,659	12,645	12,778	12,784	12,877	12,870	12,877	12,880

**Bond Covenant Status
For Fiscal Year 2020-21
As of 06/30/2021
Adjusted for Prepayments**

Operating Revenues:	
Charges for Services	\$ 16,682,464
 Operating Expenses:	
Salaries & Benefits (1)	4,067,208
Seminars, Conventions and Travel	6,456
Office & Operational	1,019,944
Purchased Water	3,253,339
Outside Services	906,533
Equipment Rent, Taxes, and Utilities	450,478
Total Operating Expenses	9,703,958
 Net Operating Income	 \$ 6,978,506
Annual Interest & Principal Payments	
\$3,855,469	\$ 3,855,469 (2)
Debt Service Coverage Ratio, YTD Only:	1.81
Required	1.15

Notes

1. Reflects only YTD due to CalPERS, not entire prepayment for year

2. Reflects budget divided by number of months year to date.
However, first Principal/Interest Payments made in September.
Projected Annual Budget Coverage Ratio is **1.32**

Year to Date Revenues and Expenses Compared to Budget
As of 06/30/2021

	General Ledger Reference	YTD Activity	Annual Budget	12/12=100.00% % Realized
Revenues	4100 - 4900	\$ 16,682,464	\$ 15,424,142	108.16%
Operating Expenses				
Salaries & Benefits	5100 - 5280	4,248,304	4,373,018	97.15%
less Capitalized Labor		(181,096)	(376,961)	48.04%
Less CalPERS Prepayment for Remainder of Year: (1)		-		
Adjusted Salaries and Benefits:		\$ 4,067,208	\$ 3,996,057	101.78%
Seminars, Conventions and Travel	5300 - 5350	6,456	53,307	12.11%
Office & Operational	5410 - 5494	1,019,944	1,338,578	76.20%
Purchased Water est. (2)	5495 - 5495	3,253,339	3,198,404	101.72%
Outside Services	5505 - 5580	906,533	1,283,548	70.63%
Equipment Rent, Taxes, Utilities	5620 - 5760	450,478	464,380	97.01%
Total Operational Expenses		\$ 9,703,958	\$ 10,334,274	93.90%
Net Operating Income		\$ 6,978,506	\$ 5,089,868	137.11%
Non-Operating Revenues				
Interest Received	9910 - 9910	83,865	100,000	83.86%
Unrealized Gains/(Losses)	9911 - 9911	(18,479)	-	100.00%
Other Income/(Expense)	9920 - 9973	(1,462,452)	(1,709,239)	85.56%
Total Non-Operating Revenues		\$ (1,397,066)	\$ (1,609,239)	86.82%
Non-Operating Expenses				
Election Costs	9950 - 9950	1,887	250,000	0.75%
Capital Expenses (3):				
Capital Improvements	1705 - 1760	2,340,586	2,752,522	85.03%
Capital Replacements	1705 - 1760	459,639	855,000	53.76%
Unforeseen Capital Projects	1705 - 1760	66,379	100,000	66.38%
Total Capital Expenses:		\$ 2,866,603	\$ 3,707,522	77.32%
Bond Interest Accrued (4)	7300 - 7300	1,555,469	1,555,469	100.00%
Total Non Operating Expenses		\$ 4,423,959	\$ 5,512,991	80.25%
Bond Retirement (4):		\$ 2,300,000	\$ 2,300,000	100.00%
Total Expenditures		17,824,983	19,756,504	90.22%
Revenues in Excess of All Expenditures, including Capital		\$ (1,142,519)	\$ (4,332,362)	26.37%

Notes:

- The District prepays CalPERS for the employers' share of retirement costs for the entire year. By doing this, the District saves approximately 3.5% in its total CalPERS payments for the year. The adjusted salaries and benefits above shows what salaries and benefits would be if only the amount due to CalPERS YTD was paid YTD, with no prepayment.
- There is a lag in water billings from the Sacramento County Water Agency. Included above is an estimate of costs to date based on water used.
- YTD Activity includes \$181,096 in capitalized labor charged to capital projects.
- Bond retirement payments are made two times a year in September and March
- Accounts receivable balance, which represents the difference between the total amount billed and total amount collected, as of June 30, 2021 is \$474,813.05.

CASH - Detail Schedule of Investments
As of 6/30/2021

<u>G/L Account : Fund</u>		<u>Account number / name</u>	<u>Investment Name</u>	<u>Investment Type</u>		<u>Restrictions</u>	<u>Market Value</u>		
<u>HELD BY BOND TRUSTEE:</u>									
1110-000-20	Water	BNY 892744 FRCD 2014A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	0.00		
1112-000-20	Water	BNY 743850 FRCD 2016A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund		Restricted	0.00		
							Subtotal	\$ -	
1001-000-20	Water	Cash on Hand				Unrestricted	\$ 300.00		
<u>HELD BY F&M BANK:</u>									
1011-000-10	FRCD	F&M 08-032009-01 CHECKING ACCOUNT				Unrestricted	109.26		
1011-000-20	Water	F&M 08-032017-01 OPERATING ACCOUNT				Unrestricted	4,662,065.77		
1084-000-20	Water	F&M 08-03201702-31 MONEY MARKET			0.35%	Unrestricted	100,564.04		
1031-000-20	Water	F&M 08-032912-01 CREDIT CARD ACCOUNT				Unrestricted	1,166,581.81		
1061-000-20	Water	F&M 08-032890-01 PAYROLL ACCOUNT				Unrestricted	97,066.15		
1071-000-20	Water	F&M 08-032920-01 DRAFTS ACCOUNT				Unrestricted	877,322.75		
							Subtotal	\$ 6,903,709.78	
<u>INVESTMENTS</u>									
1080-000-20	Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	0.32%	Unrestricted	\$ 5,465,881.12		
1081-000-20	Water	CALTrust Medium Term		Investment	0.61%	Unrestricted	\$ 1,388,837.46		
1082-000-20	Water								
	<u>PURCHASE DATE</u>	<u>CUSIP</u>	<u>ISSUED BY</u>	<u>CALL DATE</u>	<u>MATURITY DATE</u>	<u>% of Portfolio</u>	<u>Current Yield</u>	<u>COST BASIS</u>	<u>MARKET VALUE</u>
	9/30/2016	N/A	Union Bank of California	N/A	N/A	0.68%	0.04%	\$ 27,300.99	\$ 27,300.99
	11/19/2020	3135GA5H0	Federal Home Loan (FHLB)	07/10/20 - qrtly	11/25/2025	24.63%	0.590%	\$ 1,000,000.00	989,100.00
	7/31/2020	3133ELQ56	Federal Home Loan (FHLB)	11/25/20 - qrtly	7/2/2024	24.90%	0.570%	\$ 1,000,000.00	1,000,040.00
	4/27/2021	3130ALWC4	Federal Home Loan (FHLB)	04/26/21 - qrtly	4/26/2026	24.90%	1.150%	\$ 1,000,000.00	1,000,030.00
	7/31/2020	3136G4YP2	Federal Natl MTG ASSN	07/09/2021 - qrtly	7/9/2025	24.89%	0.720%	\$ 1,000,000.00	999,650.00
								\$ 4,027,300.99	\$ 4,016,120.99
							Total	\$ 17,774,849.35	
							Total Restricted	\$ -	
							Total Unrestricted	\$ 17,774,849.35	
	<u>Call Date</u>	<u>CUSIP</u>	<u>Issued by:</u>	<u>Call Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>YTM</u>	<u>Price</u>	<u>Market Value</u>
								\$ -	\$ -

Authorized Signers

Bruce Kamilos
Parick Lee
Stefani Phillips
Donella Murillo

\$ -

Consultant Expenses

As of 06/30/2021

Fiscal Retainer Contracts

Consultant	Description	Total Contract	Current Month	Paid to date	2020-2021 FY Budget	Percent of year (100%)
JRG Attorneys, LLP	Task orders	TBD	\$ 2,958	\$ 38,565		
Somach Simmons & Dunn	Task orders	TBD	\$ -	\$ -		
BAKER MANOCK & JENSEN	Task orders	TBD		\$ 5,551		
Liebert Cassidy Whitmore	Task orders	TBD	\$ 132	\$ 14,113		
Murphy Austin Adams	Task orders	TBD		\$ 34,440		
Total			\$ 3,090	\$ 92,669	\$ 175,000	52.95%
Solutions by BG, Inc.	Task orders	725,050	\$ 29,984	\$ 226,570	\$ 265,050	85.48%

Major Contracts

Consultant	Description	Total Contract	Current Month	Paid to date	2020-2021 FY Budget	Percent of Contract Amount
*Earl Consulting	PSA	\$ 50,000	\$ 113	\$ 32,515		65.03%
MFDB Architects	PSA	\$ 192,500	\$ 11,700	\$ 58,300		30.29%
Stantec Consulting	PSA	\$ 98,212	\$ 22,511	\$ 45,819		46.65%
Tully & Young	PSA	\$ 78,500	\$ 21,915	\$ 63,948		81.46%
		\$ 419,212	\$ 56,239	\$ 200,582		47.85%

*Change Order to Amend Contract for an additional \$10,000. Original Contract amount was \$40,000.

**Major Capital Improvement Project
Budget vs Actuals
As of 6/30/2021**

Capital Project	Total Project Budget	Total Project Exp to Date	Percent Spent	Capitalized Labor	Fund Type	Project Type	Jun		Total YTD (1)	YTD % Spent
							2020-21 Budget	Project Exp		
Backyard Water Mains/Service Replacement	\$ 2,649,000	\$ 1,421,168	53.65%	\$ 159,085	R&R	Supply/Distribution	\$ 675,000	\$ 88,954	\$ 417,078	61.79%
Well Rehabilitation Program (11D)	98,000	146,182	149.17%	-	R&R	Supply/Distribution	-	-	31,651	100.00% (2)
Well Rehabilitation Program	120,000	1,609	1.34%	-	R&R	Supply/Distribution	120,000	-	1,609	1.34%
PLC Bucket Replacements	50,000	-	0.00%	-	R&R	Treatment	50,000	-	-	0.00%
Pavement Repair and Coat Seal	10,000	9,300	93.00%	-	R&R	Building and Site	10,000	9,300	9,300	93.00%
Service Line Replacements	140,000	85,584	61.13%	-	CIP	Supply/Distribution	140,000	-	85,584	61.13%
Chlorine Analyzers Shallow Wells	75,000	-	0.00%	-	CIP	Treatment	75,000	-	-	0.00%
Well 4D Radio Antenna	30,000	-	0.00%	-	CIP	Treatment	-	-	-	0.00%
RRWTP Variable Frequency Drives	75,000	75,406	100.54%	-	CIP	Treatment	-	-	-	0.00%
Security Cameras	25,000	-	0.00%	-	CIP	Treatment	25,000	-	-	0.00%
9829 Waterman Rd	2,255,750	2,074,908	91.98%	-	CIP	Building and Site	2,277,522	11,813	2,074,908	91.10%
Truck Replacements	135,000	89,293	66.14%	-	CIP	Building and Site	135,000	(423)	89,293	66.14%
Vacuum Excavator	100,000	90,801	90.80%	-	CIP	Building and Site	100,000	-	90,801	90.80%
Unforeseen Capital Projects	100,000	66,379	66.38%	22,012	-	-	100,000	-	66,379	66.38% (3)
Sub-Total	\$ 5,862,750	\$ 4,060,630	69.26%	\$ 181,096			\$ 3,707,522	\$ 109,643	\$ 2,866,603	77.32%

(1) Includes \$181,096 in capitalized labor through 6/30/2021

(2) Capital projects budgeted for in prior years, however, work carried over and completed in current year.

(3) Includes unforeseen capital projects, including:

36" Transmission Main Repair	\$ 55,849
Camden Water Main Repair	10,529
Total	\$ 66,378

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Patrick Lee, Finance Manager/Treasurer

SUBJECT: **ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY OPERATING BUDGET STATUS REPORT**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

Staff is presenting the quarterly budget status report through the fourth quarter of fiscal year 2020-21. This report is to keep the Florin Resource Conservation District (District) Board of Directors (Board) and the public informed on the financial status of the Elk Grove Water District (EGWD).

DISCUSSION

Background

On June 16, 2020, the Board approved the Fiscal Year (FY) 2020-21 District Budget. The adopted FY 2020-21 District Budget has total revenues of approximately \$15.424 million and total expenditures of approximately \$15.769 million, including appropriations into the District FY 2020-2021 Capital Improvement Program (CIP) reserves of approximately \$1.430 million.

On June 22, 2020, the Board held a Special Board Meeting and amended the FY 2020-21 District Operating Budget and the District FY 2021-2025 CIP by increasing the appropriation to the CIP reserves by \$2.0 million, resulting in total expenditures of \$17.769 million, including appropriations of \$3.430 million to the FY 2020-21 CIP reserves.

At the November 17, 2020 regular Board meeting, the Board amended the FY 2020-21 District Operating Budget and the District FY 2021-2025 CIP by increasing the appropriation to capital reserves by \$0.25 million and the operating budget of \$1.7 million, resulting in total expenditures of \$19.734 million, including appropriations of \$3.685 million to the FY 2020-21 CIP reserves.

ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY OPERATING BUDGET STATUS REPORT

Page 2

At the March 16, 2021 regular Board meeting, the Board amended the FY 2020-21 District Operating Budget and the District FY 2021-2025 CIP by increasing the appropriation to capital reserves by \$21,772, resulting in total expenditures of \$19.756 million, including appropriations of \$3.707 million to the FY 2020-21 CIP reserves.

The projected expenditures in excess of revenues of approximately \$4.332 million will be funded by transfers from excess operating reserves from prior years.

Present Situation

A summary of the EGWD's financial status as of June 30, 2021 (Attachment 1) is attached to this report and a detailed analysis of the changes in each revenue and expenditure category is as follows:

The revenues collected through the fourth quarter of the fiscal year total \$16,682,464 which is 108.16% of the \$15,424,142 annual budget. The revenues are \$413,703 or 2.54% above the same quarter of the prior year.

Total Operational Expenses were \$9,703,958 through the fourth quarter, which is 93.90% of the annual operating budget of \$10,334,274. The actual operating expenses were \$324,295 or 3.46% above the same quarter of the prior fiscal year as follows:

Personnel expenditures total \$4,067,208 which is 101.78% of the \$3,996,057 annual budget. The actual expenses were \$120,898 or 3.06% above the same period of the prior fiscal year. The increase is due mainly to the salaries for 3 Water treatment Operators who were not hired until November of 2019, as well as merit and step increases for eligible employees.

Seminars, Conventions and Travel expenditures total \$6,456, which is 12.11% of the annual budget of \$53,307. The actual expenses were \$23,887 or 78.72% below the same period of the prior fiscal year due mainly to conferences and seminars transitioning to webinars and broadcasts in FY 2020-21 due to COVID-19, which eliminated the need for traveling.

Office and Operational expenditures total \$1,019,944, which is 76.20% of the annual budget of \$1,338,578. The actual expenses were \$31,391 or 2.99% below the same period of the prior fiscal year due mainly to a decrease in spending for meter repairs and a decrease in equipment repair as a result of postponing maintenance and capital projects due to COVID-19.

ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY OPERATING BUDGET STATUS REPORT

Page 3

Estimated Purchased Water costs total \$3,253,339, which is 101.72% of the annual budget of \$3,198,404. The actual expenses were \$226,644 or 7.49% above the same period of the prior fiscal year. The increase in costs is due mainly to an increase in the number of accounts in Service Area 2 and an overall increase in water consumption District wide.

Outside Services expenditures total \$906,533, which is 70.63% of the annual budget of \$1,283,548. The actual expenses were \$1,479 or 0.16% below the same period of the prior fiscal year. The decrease is due mainly to a decrease in engineering and legal costs offset by an increase in contracted services related to temporary staffing as a result of COVID-19, consulting services related to the development of RFP's for the Emergency Response Plan and an increase in janitorial services related to COVID-19.

Equipment Rent, Taxes and Utilities expenditures total \$450,478, which is 97.01% of the annual budget of \$464,380. The actual expenses were \$33,511 or 8.04% above the same period of the prior fiscal year. The increase is due mainly to rental costs associated with the lease back of 9257 Elk Grove Blvd. from the Masonic Temple, as well as an increase in sewer charges due to an increase in flushing and discharge from District wells.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD's 2020-2025 Strategic Plan. Development and adoption of annual budgets that are balanced through cost saving measures or transfers from operating reserves is specifically identified as an objective in the Fiscal Responsibility section of the Strategic Plan.

FINANCIAL SUMMARY

This report is provided to the Board for information only. There is no financial impact associated with this item at this time. Staff has attached a copy of the June 30, 2021 Quarterly Budget Review (Attachment 2) for the fourth quarter. The Quarterly Budget

July 20, 2021

**ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY OPERATING
BUDGET STATUS REPORT**

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Review includes the line-item detail for the expenditure categories for the quarter-to-date for FY 2020-21, as well as the detail for last year's quarter-to-date.

Respectfully submitted,



PATRICK LEE
FINANCE MANAGER/TREASURER

Attachments

Attachment 1

Elk Grove Water District
Year to Date Revenues and Expenses Compared to Budget
As of June 30, 2021

	General Ledger Reference	YTD Activity	Annual Budget	12/12=100.00% % Realized
Revenues	4100 - 4900	\$ 16,682,464	\$ 15,424,142	108.16%
Operating Expenses				
Salaries & Benefits	5100 - 5280	4,248,304	4,373,018	97.15%
less Capitalized Labor		(181,096)	(376,961)	48.04%
Less CalPERS Prepayment for Remainder of Year: (1)		-		
Adjusted Salaries and Benefits:		\$ 4,067,208	\$ 3,996,057	101.78%
Seminars, Conventions and Travel	5300 - 5350	6,456	53,307	12.11%
Office & Operational	5410 - 5494	1,019,944	1,338,578	76.20%
Purchased Water est. (2)	5495 - 5495	3,253,339	3,198,404	101.72%
Outside Services	5505 - 5580	906,533	1,283,548	70.63%
Equipment Rent, Taxes, Utilities	5620 - 5760	450,478	464,380	97.01%
Total Operational Expenses		\$ 9,703,958	\$ 10,334,274	93.90%
Net Operating Income		\$ 6,978,506	\$ 5,089,868	137.11%
Non-Operating Revenues				
Interest Received	9910 - 9910	83,865	100,000	83.86%
Unrealized Gains/(Losses)	9911 - 9911	(18,479)	-	100.00%
Other Income/(Expense)	9920 - 9973	(1,462,452)	(1,709,239)	85.56%
Total Non-Operating Revenues		\$ (1,397,066)	\$ (1,609,239)	86.82%
Non-Operating Expenses				
Election Costs	9950 - 9950	1,887	250,000	0.75%
Capital Expenses (3):				
Capital Improvements	1705 - 1760	2,340,586	2,752,522	85.03%
Capital Replacements	1705 - 1760	459,639	855,000	53.76%
Unforeseen Capital Projects	1705 - 1760	66,379	100,000	66.38%
Total Capital Expenses:		\$ 2,866,603	\$ 3,707,522	77.32%
Bond Interest Accrued (4)	7300 - 7300	1,555,469	1,555,469	100.00%
Total Non Operating Expenses		\$ 4,423,959	\$ 5,512,991	80.25%
Bond Retirement (4):		\$ 2,300,000	\$ 2,300,000	100.00%
Total Expenditures		17,824,983	19,756,504	90.22%
Revenues in Excess of All Expenditures, including Capital		\$ (1,142,519)	\$ (4,332,362)	26.37%

Notes:

- The District prepays CalPERS for the employers' share of retirement costs for the entire year. By doing this, the District saves approximately 3.5% in its total CalPERS payments for the year. The adjusted salaries and benefits above shows what salaries and benefits would be if only the amount due to CalPERS YTD was paid YTD, with no prepayment.
- There is a lag in water billings from the Sacramento County Water Agency. Included above is an estimate of costs to date based on water used.
- YTD Activity includes \$181,096 in capitalized labor charged to capital projects.
- Bond retirement payments are made two times a year in September and March
- Accounts receivable balance, which represents the difference between the total amount billed and total amount collected, as of June 30, 2021 is \$474,813.05.

Attachment 2

**ELK GROVE WATER DISTRICT
QUARTERLY BUDGET REVIEW
THROUGH JUNE 30, 2021
FISCAL YEAR 2020-21**

Account Description	FY 2020-21 Budget	Y-T-D 6/30/2021	100.00% Percentage	Y-T-D 6/30/2020	Change from prior year
4100 Water Payment Revenues - Residential	\$ 13,114,207	14,283,507	108.92%	13,660,118	\$ 623,389
4110 Water Payment Revenues - Commercial	1,875,372	1,900,069	101.32%	1,837,150	62,919
4120 Water Payment Revenues - Fire Service	194,563	196,456	100.97%	196,357	99
4200 Meter Fees/Plan Check/Water Capacity	30,000	203,091	676.97%	385,236	(182,145)
4201 Backflow Installation	10,000	24,071	240.71%	6,626	17,445
4300 Fire Protection	-	1,560	100.00%	-	1,560
4520 Door Hanger Fees	115,000	-	0.00%	106,400	(106,400)
4540 New account Fees	25,000	31,440	125.76%	30,420	1,020
4550 NSF Fees	3,000	1,645	54.83%	2,660	(1,015)
4560 Fees & Penalties	-	32	100.00%	-	32
4570 Shut-off Fees	50,000	-	0.00%	38,800	(38,800)
4575 24 Hour Turn On	-	-	0.00%	-	-
4580 Restoration Fees	-	-	0.00%	-	-
4585 Administration Citations	-	1,250	100.00%	300	950
4590 Credit Card Fees	8,000	-	0.00%	6,050	(6,050)
4591 Sac County Release of Lien Fee	-	3,920	100.00%	1,407	2,513
4700 Rental Income	-	34,546	100.00%	-	34,546
4900 Customer Refunds	(1,000)	878	0.00%	(2,763)	3,641
TOTAL GROSS REVENUES	\$ 15,424,142	\$ 16,682,464	108.16%	\$ 16,268,761	\$ 413,703

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH JUNE 30, 2021
 FISCAL YEAR 2020-21**

Account Description	FY 2020-21 Budget	Y-T-D 6/30/2021	100.00% Percentage	Y-T-D 6/30/2020	Change from prior year
Salaries & Benefits					
5100 Executive Salary	211,486	167,039	78.98%	182,240	(15,201)
5110 Exempt Salaries	576,491	583,672	101.25%	566,670	17,002
5120 Non-Exempt Salaries	1,538,721	1,683,447	109.41%	1,530,869	152,578
5130 Overtime Compensation	48,500	26,464	54.57%	32,210	(5,745)
5140 On Call Pay	18,250	24,864	136.24%	21,800	3,064
5150 Holiday Pay	124,981	113,172	90.55%	112,498	674
5160 Vacation Pay	123,294	162,423	131.74%	107,057	55,366
5170 Personal Time Pay	99,985	123,201	123.22%	87,369	35,832
5195 EAP	944	807	85.46%	928	(121)
5200 Medical Benefits	796,543	611,760	76.80%	692,612	(80,853)
5201 EGWD Contribution H.S.A	23,500	23,700	100.85%	21,092	2,608
5210 Dental/Vision/Life Insurance	63,562	51,985	81.79%	60,652	(8,667)
5220 Retirement Benefits	361,277	345,705	95.69%	358,402	(12,697)
5225 Retirement Benefits - Post Employment	165,316	197,490	119.46%	204,650	(7,160)
5230 Medical Tax, Social Security and SUI	63,503	51,278	80.75%	52,733	(1,454)
5240 Worker's Compensation Insurance	102,585	65,346	63.70%	73,591	(8,245)
5250 Education Assistance	2,500	-	0.00%	-	-
5260 Employee Training	45,500	13,566	29.81%	18,700	(5,135)
5270 Employee Recognition	2,880	2,385	82.81%	2,383	2
5280 Meetings	3,200	-	0.00%	847	(847)
Less Capitalized Expenditures	(376,961)	(181,096)	48.04%	(180,994)	(102)
Less Remaining CalPERS prepayment	N/A	N/A	N/A	N/A	N/A
Category Subtotal	3,996,057	4,067,208	101.78%	3,946,310	120,898
Seminars, Conventions and Travel					
5300 Airfare	5,600	(39)	-0.70%	2,928	(2,967)
5310 Hotels	17,441	-	0.00%	7,366	(7,366)
5320 Meals	7,246	987	13.62%	2,741	(1,754)
5330 Auto Rental	2,200	(102)	-4.63%	63	(165)
5340 Seminars & Conferences	12,900	(300)	-2.33%	10,256	(10,556)
5350 Mileage Reimbursement, Parking, Tolls	1,920	(20)	-1.04%	989	(1,009)
5375 Auto Allowance	6,000	5,930	98.83%	6,000	(70)
Category Subtotal	53,307	6,456	12.11%	30,343	(23,887)

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH JUNE 30, 2021
 FISCAL YEAR 2020-21**

Account	Description	FY 2020-21 Budget	Y-T-D 6/30/2021	100.00% Percentage	Y-T-D 6/30/2020	Change from prior year
	Office & Operational					
5410	Advertising	6,000	15,660	261.00%	4,925	10,735
5415	Association Dues	154,606	150,003	97.02%	118,649	31,354
5420	Insurance	102,880	95,640	92.96%	86,750	8,890
5425	Licenses, Certifications, Fees	6,445	4,530	70.29%	8,304	(3,774)
5430	Repairs & Maintenance - Automotive	42,000	33,240	79.14%	33,476	(236)
5432	Repairs & Maintenance - Building	63,500	43,218	68.06%	44,883	(1,665)
5434	Repairs & Maintenance - Computers	19,375	4,422	22.82%	17,487	(13,065)
5435	Repairs & Maintenance - Equipment	102,000	95,926	94.05%	107,020	(11,094)
5438	Fuel	41,720	31,469	75.43%	32,372	(903)
5440	Materials	97,000	89,075	91.83%	73,962	15,113
5445	Chemicals	45,000	36,203	80.45%	37,786	(1,583)
5450	Meter Repairs	130,000	117,417	90.32%	158,985	(41,568)
5453	Permits	65,050	49,677	76.37%	56,416	(6,739)
5455	Postage	84,950	61,184	72.02%	60,179	1,005
5460	Printing	30,350	9,037	29.78%	7,022	2,015
5465	Safety Equipment	15,500	9,743	62.86%	19,200	(9,457)
5470	Software Programs & Updates	210,693	104,267	49.49%	112,592	(8,325)
5475	Supplies	30,720	17,201	55.99%	24,755	(7,554)
5480	Telephone	39,589	25,162	63.56%	25,032	130
5485	Tools	12,500	11,161	89.28%	7,826	3,335
5490	Clothing Allowance	7,700	3,253	42.25%	2,536	718
5491	EGWD-Other Clothing	13,000	12,455	95.81%	11,177	1,278
5493	Water Conservation Materials	18,000	-	0.00%	-	-
	Category Subtotal	1,338,578	1,019,944	76.20%	1,051,335	(31,391)
Account	Description					
5495	Purchased Water	3,198,404	3,253,339	101.72%	3,026,695	226,644

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Patrick Lee, Finance Manager/Treasurer

SUBJECT: **ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY CAPITAL RESERVE STATUS REPORT**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

On June 16, 2020, the Florin Resource Conservation District (District) Board of Directors (Board) adopted the District Reserve and Capital Investments Policy (Policy), establishing the funding levels for each of the District's respective reserve funds. Per the Policy, the District's unrestricted net position at the end of each fiscal year is allocated first to the Operating Reserve (120 days of budgeted operating and maintenance expenses), then to the Fiscal Year 2020-21 capital budget, followed by elections/special studies, with the remaining unallocated balance allocated to future capital improvements and future capital replacements reserves in the ratio of 75:25, respectively. The total unrestricted net position that is available to be allocated to reserves on July 1, 2020 was \$18,314,558.

Through the fourth quarter of Fiscal Year (FY) 2020-21, the District expended \$2,866,603 for capital projects and \$1,887 for elections. The total amount expended of \$2,866,603 for capital projects includes \$31,651 of expenditures related to projects carrying over from prior year but not budgeted for in the FY 2020-21 Capital Improvement Program (CIP) program. Per Resolution No. 11.17.20.02, the District also expended \$1,628,039 from excess operating reserves to pay down the unfunded accrued liabilities with CalPERS, leaving a remaining total reserve balance on June 30, 2021 of \$13,818,029.

DISCUSSION

Background

On June 16, 2020, the Board approved the FY 2020-21 District Operating Budget and the District CIP that included an appropriation of \$15.769 million in expenditures, including \$1.430 million in unrestricted funds to the FY 2020-21 CIP reserve funds.

On June 22, 2020, the Board held a Special Board Meeting and amended the FY 2020-21 District Operating Budget and the District FY 2021-2025 CIP by increasing the appropriation to capital

ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY CAPITAL RESERVE STATUS REPORT

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reserves by \$2.0 million, resulting in total expenditures of \$17.769 million, including an appropriation of \$3.430 million to the FY 2020-21 CIP reserves.

At the November 17, 2020 regular Board meeting, the Board amended the FY 2020-21 District Operating Budget and the District FY 2021-2025 CIP by increasing the appropriation to capital reserves by \$0.25 million and an appropriation to the operating budget of \$1.7 million, resulting in total expenditures of \$19.734 million, including total appropriations of \$3.685 million to the FY 2020-21 CIP reserves.

At the March 16, 2021 regular Board meeting, the Board amended the FY 2020-21 District Operating Budget and the District FY 2021-2025 CIP by increasing the appropriation to capital reserves by \$21,772, resulting in total expenditures of \$19.756 million, including appropriations of \$3.707 million to the FY 2020-21 CIP reserves.

Present Situation

EGWD has appropriated Reserve Funds on July 1, 2020 for FY 2020-21 as follows:

• Operations Reserves (120 days)	\$ 4,714,436
• FY 2020-21 Capital Improvement Fund	\$ 2,802,522
• FY 2020-21 Capital Replacement Fund	\$ 905,000
• Elections and Special Studies	\$ 250,000
• Future Capital Improvements	\$ 7,231,950
• Future Capital Replacements	\$ 2,410,650
	<u>\$ 18,314,558</u>

EGWD has expended \$2,866,603 for capital expenditures through June 30, 2021 as follows:

• Capital Improvement Fund	
○ 9829 Waterman Rd	\$ 2,074,908
○ Truck Replacements	\$ 89,293
○ Vacuum Excavator	\$ 90,801
○ Unforeseen Capital Projects	\$ 33,190
TOTAL	<u>\$ 2,373,776</u>
• Capital Replacement Fund	
○ Backyard Watermain Replacements	\$ 417,078
○ Well Rehab 11D	\$ 31,651
○ Well Rehab Program	\$ 1,609
○ Unforeseen Capital Projects	\$ 33,190
TOTAL	<u>\$ 492,828</u>

ELK GROVE WATER DISTRICT FISCAL YEAR 2020-21 QUARTERLY CAPITAL RESERVE STATUS REPORT

Page 3

The EGWD remaining reserve fund balances as of June 30, 2021, including the \$1,628,039 payment to CalPERS for the District's unfunded accrued liability and elections costs of \$1,887 are as follows:

• Operations Reserves (120 days)	\$ 4,714,436
• FY 2020-21 Capital Improvement Fund	\$ 428,747
• FY 2020-21 Capital Replacement Fund	\$ 412,173
• Elections and Special Studies	\$ 248,113
• Future Capital Improvements	\$ 6,010,921
• Future Capital Replacements	\$ 2,003,640
	<u>\$ 13,818,029</u>

ENVIRONMENTAL CONSIDERATIONS

There are no environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD's 2020-2025 Strategic Plan. Developing and adopting annual budgets that are balanced through cost saving measures or transfers from operating reserves is specifically identified as an objective in the Fiscal Responsibility section of the Strategic Plan.

FINANCIAL SUMMARY

There are no financial impacts associated with this report. Staff has provided a copy of the June 30, 2021 Quarterly Capital Reserves Review (attached) for the fourth quarter.

Respectfully submitted,



PATRICK LEE
FINANCE MANAGER/TREASURER

Attachment

Attachment

ELK GROVE WATER RESERVES
Fiscal Year 2020-21
As of June 30, 2021

Total Available \$ 16,686,519 at 7/1/2020

Operating Reserves	Capital Improvements	Capital Replacements	Elections/ Special Studies	Future Capital Improvements	Future Capital Replacements
Needed	Funded	Funded	Funded	Funded	Funded
\$ 4,714,436	\$ 2,802,522	\$ 905,000	\$ 250,000	\$ 6,010,921	\$ 2,003,640
Expended	Expended	Expended	Expended	Expended	Expended
-	\$ 2,373,776	\$ 492,828	\$ 1,887	\$ -	\$ -
Remaining	Remaining	Remaining	Remaining	Remaining	Remaining
\$ 4,714,436	\$ 428,747	\$ 412,173	\$ 248,113	\$ 6,010,921	\$ 2,003,640

Capital Improvement Funds

Supply/Dist. Improvements	Treatment Plant Improvements	Bldng/Site/Veh. Improvements	Unforeseen Capital Projects
Funded	Funded	Funded	Funded
\$ 140,000	\$ 100,000	\$ 2,512,522	\$ 50,000
Expended	Expended	Expended	Expended
\$ 85,584	\$ -	\$ 2,255,002	\$ 33,190
Remaining	Remaining	Remaining	Remaining
\$ 54,416	\$ 100,000	\$ 257,520	\$ 16,811

Capital Replacement Funds

Supply/Dist. Improvements	Treatment Plant Improvements	Bldng/Site/Veh. Improvements	Unforeseen Capital Projects
Funded	Funded	Funded	Funded
\$ 795,000	\$ 50,000	\$ 10,000	\$ 50,000
Expended	Expended	Expended	Expended
\$ 450,338	\$ -	\$ 9,300	\$ 33,190
Remaining	Remaining	Remaining	Remaining
\$ 344,662	\$ 50,000	\$ 700	\$ 16,811

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Patrick Lee, Finance Manager/Board Treasurer

SUBJECT: **PROFESSIONAL SERVICES AGREEMENT RENEWAL FOR INFORMATION TECHNOLOGY SERVICES**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors adopt Resolution No. 07.20.21.01, waiving the competitive bidding process as prescribed in the District's Professional and Consultant Services Agreements policy, and authorizing the General Manager to execute a professional services agreement with Solutions by BG, Inc. to provide information technology services in an amount not-to-exceed \$792,676 over a three-year term.

SUMMARY

The Florin Resource Conservation District (District) has received information technology (IT) services from Solutions by BG, Inc. (Consultant) since 2005. The Consultant continues to provide vital IT services to the District through an agreement set to expire on August 16, 2021.

To properly continue the services provided by the Consultant, it is necessary to execute a new Professional Services Agreement (PSA) between the District and the Consultant. The proposed PSA (Attachment 1), between the District and Consultant is recommended by staff and will provide continued IT services from the Consultant. This procurement is also being tendered as a sole-source procurement in accordance with the requirements in the District's Professional and Consultant Services Agreements policy, Section 6(C)(i).

If approved by the Board, the District would retain Solutions by BG, Inc. to provide IT services, in an amount not to exceed \$792,676 over a three-year term.

DISCUSSION

Background

The Consultant, which is owned and led by Thomas Dainat, has essentially provided all of the District's IT services since 2007.

The importance of the services provided by the Consultant cannot be overstated. Mr. Dainat has been invaluable to the District in not only maintaining the District's hardware

PROFESSIONAL SERVICES AGREEMENT RENEWAL FOR INFORMATION TECHNOLOGY SERVICES

Page 2

and software IT systems, but also in implementing and maintaining cyber security measures to protect the District and its customers. Mr. Dainat has been successful in implementing countermeasures that have defended the District from these attacks and the liabilities presented by these attacks.

Present Situation

The Consultant is providing IT services to the District under a PSA set to expire on August 16, 2021. Staff recommends that a new PSA be executed to renew and establish terms and requirements for the next three (3) years.

It is important to note that this procurement is being recommended as a sole-source procurement and, therefore, competitive solicitation is not required. In accordance with the requirements specified in the District's Professional and Consultant Services Agreements policy, Section 6(c)(i), competitive bidding is required "unless the General Manager determines that there is sufficient sole-source justification."

Staff has reviewed this matter with the General Manager and concluded that the sole-source procurement of IT services is justified in accordance with Section 7(a)(iii) of the District's Professional and Consultant Services Agreements policy, which states that sole source procurement are justified when "only one source meets the business needs of the District (e.g., compatibility and/or unique feature to meet District's business needs)". This justification is based on the following:

- Consultant is experienced and well qualified in providing IT services;
- Consultant has unique and intimate knowledge of the District's IT systems, infrastructure and cyber security environment which no other IT consultant has;
- Consultant has an excellent track record of providing IT services to the District since 2007; and
- Consultant has provided, and will continue to provide, IT services to the District at competitive rates.

The attached PSA includes the necessary requirements and responsibilities of both parties during the three-year term of the agreement. This PSA also references the proposal (Attachment 2) from Solutions by BG, Inc., dated April 2, 2021, which outlines the basic duties and general tasks to be provided. This proposal also lists the Consultant's required response times for various types of problems, as well as the fee schedule. Based on the reasons cited above, it is recommended that the Board waive the competitive bidding process as prescribed in the District's Professional and Consultant Services Agreements policy and authorize the General Manager to execute a PSA with Solutions

July 20, 2021

**PROFESSIONAL SERVICES AGREEMENT RENEWAL FOR INFORMATION
TECHNOLOGY SERVICES**

Page 3

by BG, Inc. to provide IT services in an amount not-to-exceed \$792,676 over a three-year period.

ENVIRONMENTAL CONSIDERATIONS

The PSA with Solutions by BG, Inc. is for consulting services only and, therefore, does not require environmental considerations.

STRATEGIC PLAN CONFORMITY

The recommendation made in this staff report conforms to Strategic Goal 1, Governance and Customer Engagement. Strategic Goal 1 directs EGWD to manage public resources in an effective and efficient manner.

FINANCIAL SUMMARY

This PSA covers a span of three (3) years and is proposed to not exceed \$274,600 in the first year, \$255,840 in the second year, and \$262,236 in the third year. This PSA is a time and material-based agreement, and it is likely that the actual cost will be less as hours will be billed based on actual hours worked. This not to exceed amount is also based on the costs outlined in Exhibit C of the PSA which is incorporated into the proposal submitted by Solutions by BG, Inc., dated April 2, 2021.

Respectfully submitted,



PATRICK LEE
FINANCE MANAGER

Attachments

RESOLUTION NO. 07.20.21.01

A RESOLUTION OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS WAIVING THE COMPETITIVE BIDDING PROCESS AS PRESCRIBED IN THE DISTRICTS PROFESSIONAL AND CONSULTANT SERVICES AGREEMENTS POLICY AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SOLUTIONS BY BG, INC. TO PROVIDE INFORMATION TECHNOLOGY SERVICES IN AN AMOUNT NOT-TO-EXCEED \$792,676 OVER A THREE-YEAR TERM

WHEREAS, the Florin Resource Conservation District (District), including its department named the Elk Grove Water District, utilizes information technology (IT) systems to provide water service to the community; and

WHEREAS, IT systems require maintenance and support to ensure their use and reliability; and

WHEREAS, Solutions by BG, Inc. is experienced and well qualified in providing IT services; and

WHEREAS, Solutions by BG, Inc. has unique and intimate knowledge of the District's IT systems, infrastructure and cyber security environment, which no other company has; and

WHEREAS, Solutions by BG, Inc. has an excellent track record of providing IT services to the District since 2005; and

WHEREAS, Solutions by BG, Inc. has and will continue to provide IT services to the District at competitive rates.

NOW, THEREFORE, THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS DOES HEREBY RESOLVE:

SECTION 1. The Board of Directors hereby adopts the foregoing recitals as true and correct and incorporates them herein by reference.

SECTION 2. The Board of Directors hereby waives the competitive bidding process prescribed in the District's Professional and Consultant Services Agreements policy.

SECTION 3. The Board of Directors hereby authorizes the General Manager to execute a professional services agreement with Solutions by BG, Inc. to provide IT services, in an amount not to exceed \$792,676, over a three-year term.

SECTION 4. The Board Secretary shall certify to the adoption of this Resolution.

SECTION 5. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED by the Florin Resource Conservation District Board of Directors on this 20th day of July 2021 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sophia Scherman
Chair

ATTEST:

Stefani Phillips
Board Secretary

APPROVED AS TO FORM:

Ren Nosky
General Counsel

EXHIBIT “A”

**FLORIN RESOURCE CONSERVATION DISTRICT
PROFESSIONAL SERVICES AGREEMENT
FOR IT CONSULTANT SERVICES**

1. PARTIES AND DATE.

This Agreement is made and entered into this _____ day of July, 2021 by and between the Florin Resource Conservation District, a resource conservation district organized under the laws of the State of California with its principal place of business at 9257 Elk Grove Boulevard, Elk Grove, California (“District”) and Solution by BG, Inc., a California corporation, with its principal place of business at 5757 Cada Circle, Carmichael, CA 95608 (“Consultant”). District and Consultant are sometimes individually referred to herein as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain consultant services required by District on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing consultant services to public clients, is licensed in the State of California, and is familiar with the plans of District.

2.2 Project.

District desires to engage Consultant to render such services for Information Technology Services (“Project”) as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to District all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the consultant services necessary for the Project (“Services”). The Services are more particularly described in Exhibit “A” attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from August 17, 2021 until August 16, 2024 or the Services are completed (whichever occurs first), unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. District retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of District and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

Notwithstanding any other District, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by District, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of District and entitlement to any contribution to be paid by District for employer contributions and/or employee contributions for PERS benefits.

Consultant shall indemnify, defend, and hold harmless District for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of District. Consultant and District acknowledge and agree that compensation paid by District to Consultant under this Agreement is based upon Consultant's estimated costs of providing the Services, including salaries and benefits of employees, agents and subcontractors of Consultant.

Consultant shall indemnify, defend, and hold harmless District from any lawsuit, administrative action, or other claim for penalties, losses, costs, damages, expense and liability of every kind, nature and description that arise out of, pertain to, or relate to such claims, whether directly or indirectly, due to Consultant's failure to secure workers' compensation insurance for its employees, agents, or subcontractors.

Consultant agrees that it is responsible for the provision of group healthcare benefits to its fulltime employees under 26 U.S.C. § 4980H of the Affordable Care Act. To the extent permitted by law, Consultant shall indemnify, defend and hold harmless District from any penalty issued to District under the Affordable Care Act resulting from the performance of the Services by any employee, agent, or subcontractor of Consultant.

- 3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit “B” attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant’s conformance with the Schedule of Services, District shall respond to Consultant’s submittals in a timely manner. Upon request of District, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.
- 3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of District.
- 3.2.4 Substitution of Key Personnel. Consultant has represented to District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of District. In the event that District and Consultant cannot agree as to the substitution of key personnel, District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to District, or who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by Consultant at the request of District. The key personnel for performance of this Agreement are as follows: Thomas Dainat.
- 3.2.5 District’s Representative. District hereby designates Bruce Kamilos, or his designee, to act as its representative for the performance of this Agreement (“District’s Representative”). District’s Representative shall have the power to act on behalf of District for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than District’s Representative or his or her designee.

- 3.2.6 Consultant's Representative. Consultant hereby designates Thomas Dainat, or his designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of Consultant for all purposes under this Agreement. Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.
- 3.2.7 Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.
- 3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and sub-consultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and sub-consultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a business license, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from District, any services necessary to correct errors or omissions which are caused by Consultant's failure to comply with the standard of care provided for herein. Any employee of Consultant or its sub-consultants who is determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by Consultant and shall not be re-employed to perform any of the Services or to work on the Project.
- 3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and such laws and regulations in connection with Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to District, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold District, its officials, directors, officers,

employees, and agents free and harmless, pursuant to the indemnification provision of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Insurance.

3.2.10.1. Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this section. In addition, Consultant shall not allow any sub-consultant to commence work on any subcontract until it has provided evidence satisfactory to District that the sub-consultant has secured all insurance required under this section.

3.2.10.2. Types of Required Coverages. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder and without limiting the indemnity provisions of the Agreement, Consultant in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement, the following policies of insurance.

- (a) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office “occurrence” form CG 0001, with minimum limits of at least \$1,000,000 per occurrence. Defense costs shall be paid in addition to the limits.

The policy shall contain no endorsements or provisions limiting coverage for (1) products and completed operations; (2) contractual liability; (3) third party action over claims; or (4) cross liability exclusion for claims or suits by one insured against another.

- (b) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering “Any Auto” (Symbol 1) with minimum limits of \$1,000,000 each accident.
- (c) Workers’ Compensation: Workers’ Compensation Insurance, as required by the State of California and Employer’s Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

- (d) **Professional Liability:** Professional Liability insurance for errors and omissions with minimum limits of \$1,000,000. Covered Professional Services shall specifically include all work to be performed under the Agreement.

If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.11 Endorsements.

The policy or policies of insurance required by Section 3.2.10.2 (a) Commercial General Liability and (b) Automobile Liability Insurance shall be endorsed to provide the following:

3.2.11.1 Additional Insured: The indemnified parties shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to “ongoing operations”; (2) exclude “contractual liability”; (3) restrict coverage to “sole” liability of Consultant; or (4) contain any other exclusions contrary to the Agreement.

3.2.11.2 Primary Insurance and Non-Contributing Insurance: This insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the indemnified parties shall not contribute with this primary insurance.

3.2.11.3 Severability: In the event of one insured, whether named or additional, incurs liability to any other of the insureds, whether named or additional, the policy shall cover the insured against whom claim is or may be made in the same manner as if separate policies had been issued to each insured, except that the limits of insurance shall not be increased thereby.

3.2.11.4 Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.

3.2.11.5 Duties: Any failure by the named insured to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the indemnified parties.

3.2.11.6 Applicability: That the coverage provided therein shall apply to the obligations assumed by Consultant under the indemnity provisions of the Agreement, unless the policy or policies contain a blanket form of contractual liability coverage.

3.2.11.7 The policy or policies of insurance required by Section 3.2.10.2 (c) Workers' Compensation shall be endorsed, as follows:

- a) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.
- b) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.

3.2.11.8 The policy or policies of insurance required by Section 3.2.10.2 (d) Professional Liability shall be endorsed, as follows:

- a) Cancellation: The policy shall not be canceled or the coverage suspended, voided, reduced or allowed to expire until a thirty (30) day prior written notice of cancellation has been served upon District except ten (10) days prior written notice shall be allowed for non-payment of premium.

3.2.11.9 Deductible. Any deductible or self-insured retention must be approved in writing by District and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.10 Evidence of Insurance. Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements on forms approved by District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with District. If such coverage is cancelled or reduced, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with District evidence of insurance

showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.11 Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to District. District shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement. In the event that Consultant's operations are suspended for failure to maintain required insurance coverage, Consultant shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

3.2.11.2. Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.3. Insurance for Sub-consultants. All sub-consultants shall be included as additional insureds under Consultant's policies, or Consultant shall be responsible for causing sub-consultants to purchase the appropriate insurance in compliance with the terms of this Agreement, including adding District as an Additional Insured to the sub-consultant's policies.

3.2.12 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and sub-consultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this

Agreement at the rates set forth in Exhibit “C” attached hereto and incorporated herein by reference. The total compensation shall not exceed seven hundred ninety-two thousand six hundred seventy-six dollars (\$792,676) without written approval of District’s General Manager. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

- 3.3.2 Payment of Compensation. Consultant shall submit to District a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the amount of Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. District shall, within 45 days of receiving such statement, review the statement and pay all approved charges thereon.
- 3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by District.
- 3.3.4 Extra Work. At any time during the term of this Agreement, District may request that Consultant perform Extra Work. As used herein, “Extra Work” means any work which is determined by District to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from District’s Representative.

3.4 Accounting Records.

- 3.4.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

- 3.5.1.1. Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such

termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.5.1.2. Effect of Termination. If this Agreement is terminated as provided herein, District may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3. Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant:

Solutions by BG, Inc.
5757 Cada Circle
Carmichael, CA 95628
Attn: Thomas Dainat

District:

Florin Resource Conservation District
9257 Elk Grove Boulevard
Elk Grove, CA 95624
Attn: Bruce Kamilos

Such notice shall be deemed made when personally delivered or when mailed, forty- eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1. Records Created as Part of Consultant's Performance. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant (or any sub-consultant) prepares or obtains pursuant to this Agreement and that release to the matters covered hereunder ("Documents & Data") shall be the property of the District.

3.5.3.2. Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of District, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the District.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorneys' Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all other costs of such action.

3.5.6 Indemnification. Consultant shall defend, indemnify and hold District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property

or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, negligence or willful misconduct of Consultant, its officials, officers, employees, agents, subcontractors and sub-consultants arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Consultant shall reimburse District and its directors, officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by District, its directors, officials, officers, employees, agents or volunteers. Consultant's obligations to defend, hold harmless, and indemnify the District shall not apply to the extent the liabilities are caused by the sole or gross negligence of the District.

- 3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.
- 3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Sacramento County.
- 3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.
- 3.5.10 District's Right to Employ Other Consultants. District reserves right to employ other consultants in connection with this Project.
- 3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.
- 3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- 3.5.13 Construction; References; Captions. Since the Parties or their agents

have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and sub-consultants of Consultant, except as otherwise specified in this Agreement. All references to District include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

- 3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- 3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 3.5.16 No Third-Party Beneficiaries. There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.
- 3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 3.5.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 3.5.19 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any sub-consultant, employee or applicant for employment because of race,

religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of any minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self- insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Subcontracting.

3.6.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

[Signature page follows]

Florin Resource Conservation District

Solutions by BG, Inc.

By: _____
Bruce Kamilos, P.E.
General Manager

By: _____
Thomas Dainat
Owner

Attest:

By: _____
Stefani Philips
District Clerk

Approved as to Form:

By: _____
Richard E. Nosky, Jr.
Attorney for Florin Resource Conservation District

Please forward all invoices to accountspayable@egwd.org

The Consultant has provided a proposal which combines the scope of services, schedule of services and compensation into one document. Therefore, references to Exhibit A, Exhibit B and Exhibit C in the contract shall refer to the Consultant's proposal dated April 4, 2021 (attached).

EXHIBIT "A"
SCOPE OF SERVICES

EXHIBIT "B"
SCHEDULE OF SERVICES

EXHIBIT "C"
COMPENSATION

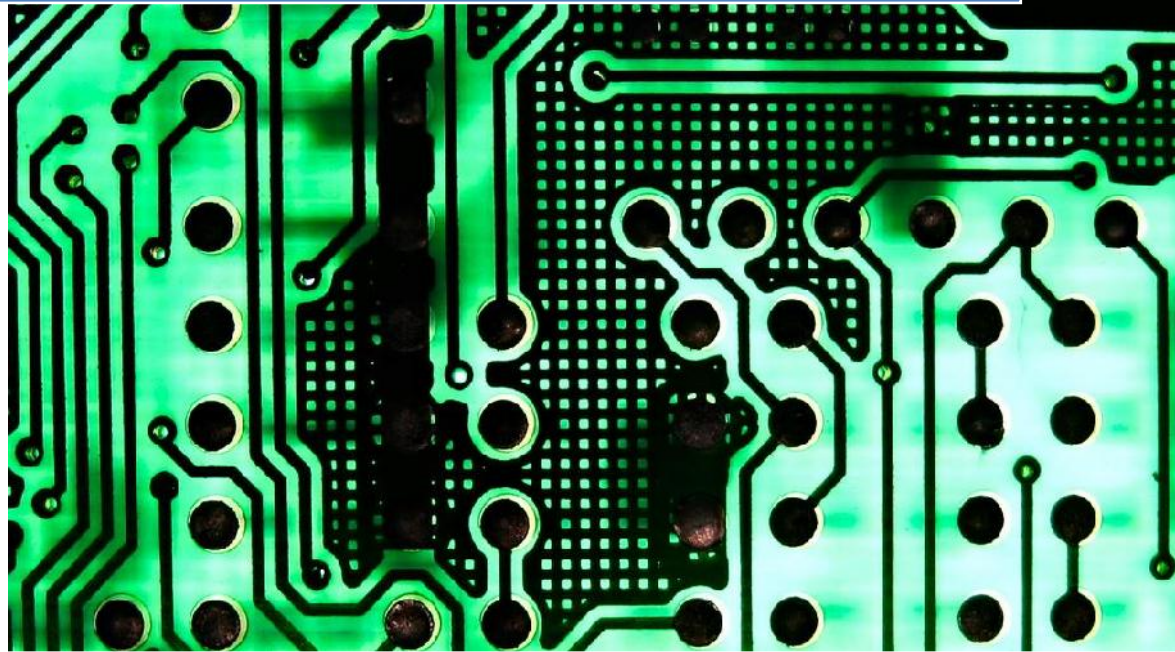


Solutions By BG, Inc.

<https://www.solutionsbybg.com>

2021

INFORMATION TECHNOLOGY SERVICES PROPOSAL



Prepared For:
Florin Resource Conservation
District / Elk Grove Water
District
9257 Elk Grove Blvd.
Elk Grove, CA 95624

Thomas Dainat
Solutions By BG, Inc.
4/2/2021

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Purpose

The purpose of this document is to lay out the scope of Information Technology (IT) services that Solutions by BG, Inc (herein after known as the contractor) will provide for the Elk Grove Water District, which is a department of the Florin Resource Conservation District.

Basic Duties:

Basic duties include, but are not limited to:

- Database Administration
- Systems Administration – HELP Desk
- Microsoft 365 Administration
- Server Administration
- Switch/Networking administration
- Backup, on-site and off-site
- Firewall and Network Security
- Remote Administration and Technical Support
- Remote 24x7 public systems monitoring for uptime and responsiveness
- Interactive Voice Response system maintenance
- Two Factor Authentication System Maintenance and Support

The following items will be done on an as needed basis:

- Systems documentation
- Training
- On site programming
- Implementation of the Document Management Solution

General Tasks:

Some of the work the contractor will perform includes (but is not limited to):

a) Monthly patch of all servers, desktops, laptops. Laptop patching will require on-site support

The district has:

- Server systems (mix of Windows and Unix/Linux), both physical and virtual

- Laptops (mix of Windows and Linux)

- Workstations (mix of Windows and Linux)

- Network Switches, Firewalls and devices. This includes applying firmware upgrades to any switches, WIFI devices or printers, etc. as needed.

b) Upgrading servers and software as needed (done on a per project or per case basis)



c) Provide Help Desk Ticket support (using EGWD's help desk system) for end users, maintenance tasks and security.

d) Perform daily routine tasks such as verifying all backups, checking system logs (syslog), checking Server Storage capacity and use, investigating system alarms. Daily backup and replication is done through Veeam Backup and Replication to an Offsite Facility

e) Travelling to the client's site to assist with system outages. This could be from replacing failed hard drives to troubleshooting network issues, desktop issues or in rare instances printer issues (printer maintenance is already done through contract to third party vendors or contractors).

Specialized Tasks:

The contractor will assist in the implementation of a new Document Management solution (DMS). The work involved will be:

- a) Deploying the DMS on a server provided by the District
- b) Renaming existing files and folders according to an agreed format for import into the DMS.
- c) Importing the files and folders from various sources into agreed and laid out locations and formats.
- d) Anything else the District may need to help bring off a successful implementation.

Applications the contractor may need to troubleshoot or provide assistance to:

- i. TruePoint – Utility Billing software
- ii. Cityworks – Asset Maintenance software
- iii. ArcGIS
- iv. Wonderware InTouch (Mission Critical SCADA system)
- v. Sage HRMS (HR/Payroll)
- vi. Sage 100 (Accounting)
- vii. XC2 – Backflow Management software
- viii. Invensys AutoRead – Meter Reading software
- ix. Microsoft 365 Applications including SharePoint and Exchange
- x. SQL Server (various flavors)
- xi. MySQL

The contractor will also act as a liaison between staff and technical support for any of the software/services used by the District. For example, if a program starts acting up and the contractor is unable to troubleshoot locally, the contractor may need to contact Product Tech Support to have the issue resolved.

f) Assist in fixing security vulnerabilities discovered by the Tenable Vulnerability Scanner. This may require installing missing patches, removing/updating obsolete/EOL software, etc.

g) Create a weekly backup of DVR images to a USB drive (requires on-site visit)



h) Performing the Annual PCI Self-Assessment Questionnaire (SAQ) to satisfy the PCI-DSS requirements that the District falls under.

It is understood that the District runs a 24x7x365 operation and though it is unusual, there may be times when the contractor staff will be tasked with support issues after hours or into the early hours of the morning.



Schedule of Services

Problem Severity	Initial Response Time	Escalation
Emergency, Business stopped	Less than 2 hours	N/A
Critical, Business is at low efficiency	Less than 2 hours	1 hour
Annoyance, Minor business impact	Less than or equal to 4 hours	1 hour
Normal, Minimal business impact	8 hours or next business day	2 hours
Cosmetic, Preferences	16 hours, 2 nd Business day	4 hours

Background and Experience

Full profile of the principal consultant can be found here:

<https://www.linkedin.com/in/thomas-dainat-079a246>

Knowledge Summary:

- 20+ Years of Experience as a Systems Administrator administering Windows, Linux and FreeBSD Servers and Cisco SG small business switches.
- Knowledgeable with C#, Visual Basic/VBA/VB Script and Powershell Programming to create custom applications/automation and Asp.Net sites, SharePoint and Sysadmin automation.
- Knowledgeable as a web developer (php/MySQL, HTML, XML, .Net)
- Experience in managing Web Servers (Apache & IIS 5/6/7/7.5) on Windows Servers (NT/2000/2003/2008/2008R2/2012) and Linux (Centos).
- Knowledge in deploying and managing Virtual Local Area Networks (vLANS) using Cisco SG small business switches
- Has 12 years of management and managerial experience, in addition to 21 years in Information Technology
- Possess strong written and oral communications skills along with a positive attitude.
- Reputation as dependable, accountable and able to work under minimal supervision

Fee Schedule

Services Offered	Component Cost
Normal Hourly Rate	\$70/hour (includes travel time)
Normal Hourly Rate IT Technician	\$50/hour (includes travel time)
Normal Hourly Rate IT Technician/Entry Level	\$20/hour (remote work)
After Hours non-request support (5pm to 10pm)	Normal Hourly Rate
Overnight/Emergency (10pm to 7am) & Holiday hours	\$125/hour - Principal \$90/hour - Technician
Request for Support during non-business hours (5:00pm to 10:00pm)	\$100/hour – Principal \$65/hour - Technician

The normal hourly rates shall be subject to a 2.5% rate adjustment on July 1st of each year of this agreement.

Invoices shall be submitted to the District bi-weekly as performance of the Services progresses. All work performed by the contractor will be document in the form of help desk tickets. It is expected that the District review and pay the charges on such invoices within the time period as specified in its Professional Services Agreement, after receipt thereof.

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **FUTURE FLORIN RESOURCE CONSERVATION DISTRICT BOARD MEETINGS**

RECOMMENDATION

This item is being presented to the Florin Resource Conservation District Board of Directors for discussion and to provide direction on how and when future board meetings shall be held in person.

SUMMARY

As a result of the COVID-19 pandemic and associated state and local requirements, the Florin Resource Conservation District (FRCD) Board of Directors' (Board) meetings have been conducted by teleconference since April 21, 2020. For in-person board meetings, the FRCD uses the Cosumnes Community Services District's (CCSD) board room. On June 18, 2021, following Cal-OSHA's adoption of revised COVID-19 Prevention Emergency Temporary Standards, the CCSD returned to normal operations including resuming in-person board meetings. The CCSD is allowing the public into their board room and is following all state and local requirements. Masks are not required for fully vaccinated individuals. Masks are required for unvaccinated individuals. The CCSD has requested the FRCD abide by their protocol while using their facility.

Staff recommends the Board provide direction on how and when future board meetings shall be held in person.

DISCUSSION

Background

In response to the COVID-19 pandemic, the Elk Grove Water District (District) launched its Coronavirus (COVID-19) Risk Minimization and Outbreak Plan (Plan) on March 10, 2020. The Plan identified precautionary measures to assist in protecting employees, board members and the public while maintaining critical District operations. As a result of the pandemic, in-person board meetings were discontinued. Since April 21, 2020, the Board has conducted board meetings by teleconference. At the FRCD Regular Board Meeting held on June 15, 2021, the Board requested this item be brought back in July for further discussion.

FUTURE FLORIN RESOURCE CONSERVATION DISTRICT BOARD MEETINGS

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Present Situation

On June 15, 2021, Governor Newsom fully reopened California's economy, leading to Cal-OSHA adopting on June 17, 2021, the revised COVID-19 Prevention Emergency Temporary Standards (Standards). The Standards established new guidance on face coverings and physical distancing requirements within the workplace.

The Governor's action, along with that of Cal-OSHA, opened the way for public agencies to return to in-person board meetings. The FRCD previously used the CCSD board room for its in-person board meetings prior to the pandemic. The revised Standards adopted by Cal-OSHA have been implemented by the CCSD. The CCSD has returned to normal operations, including resuming in-person board meetings. With the revised Standards, the CCSD is allowing the public into their board room and is requesting that all individuals using the CCSD board room follow the same guidance on face coverings, which includes not requiring masks for fully vaccinated individuals and requiring masks for unvaccinated individuals.

Staff recommends the Board provide direction on how and when future board meetings shall be held in person.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms with Strategic Goal No. 1, Governance and Customer Engagement, of the Strategic Plan 2020-2025

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District

FROM: Bruce Kamilos, General Manager

SUBJECT: **GENERAL MANAGER'S REPORT**

RECOMMENDATION

This item is presented to the Florin Resource Conservation District Board of Directors for information, discussion, and in some instances, to provide direction to staff.

SUMMARY

The General Manager's Report is a standing item on the regular Board meeting agenda. The report is intended to inform the Florin Resource Conservation District (FRCD) Board of Directors (Board) of notable, miscellaneous items the General Manager would like to share with the Board. The report also provides an opportunity for the Board to discuss the items, and in some instances provide direction to staff.

DISCUSSION

Background

Each month, the General Manager provides a report to the Board of any notable, miscellaneous items.

Present Situation

- **The Water Drop Newsletter** – In the coming weeks, the Elk Grove Water District (District) will be mailing The Water Drop Newsletter to its customers. In this issue, the General Manager wrote two (2) articles that highlight the District's commitment to customer service and engagement.
- **New Sacramento LAFCo Executive Officer** – On July 7, 2021, Sacramento LAFCo approved Jose Henriquez as their new Executive Officer. Mr. Henriquez served as El Dorado LAFCo's Executive Officer since 2005. He replaces Don Lockhart who recently retired.
- **Conservation Update** – On July 8, 2021, Governor Newsom issued an Executive Order calling for Californians to voluntarily reduce water use by 15% from 2020. In alignment with the Executive Order, the District posted on its website homepage a banner asking that its customers voluntarily reduce their consumption by 15%.

GENERAL MANAGER'S REPORT

Page 2

- American Rescue Plan Act – On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of 2021 into law. As part of the ARPA, funds are going to counties and cities to cover COVID-19 response efforts, increased expenditures, lost revenue and economic harm. Sacramento County received \$301.4 million, some of which is available to invest in necessary improvements to water, sewer and broadband infrastructure. Special Districts may be eligible to receive some of the funds Sacramento County received. The District will pursue ARPA funds by working through the Regional Water Authority as well as by working directly with Sacramento County.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. Due to the varied subject matters presented in the General Manager's Report, the report over time will likely touch on every strategic goal contained in the plan.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Travis Franklin, Program Manager
SUBJECT: **LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF**

RECOMMENDATION

This item is presented as information only although the Florin Resource Conservation District Board of Directors may provide an action to authorize staff to respond to a legislative item.

SUMMARY

There are several bills that have been introduced in the 2021 legislative session that could potentially impact the Florin Resource Conservation District/Elk Grove Water District (District) if passed. SB 427, which is the Water Theft bill the District authored, was heard on the Assembly Floor and passed with a 72-0 vote. SB 427 now goes to the Governor's Desk for a signature.

DISCUSSION

Background

The Florin Resource Conservation District (FRCD) Board of Directors (Board) is periodically updated on legislative and regulatory issues.

Present Situation

On July 12th, SB 427 was heard on the Assembly Floor. Assemblymember Cooper introduced the bill and gave a brief explanation of its importance. No other members raised their hand to speak, and the bill passed with a 72-0 vote. The bill now goes to the Governor's desk for a signature.

The State budget is still being worked on and two (2) identical budget trailer bills, AB 148 and SB 148, have been introduced that propose the statutory implementation details for \$1 billion in funding to assist with COVID-19 related customer water and wastewater bill debt.

The following bills have been introduced in the 2021 legislative session that could potentially impact the District if passed in their current form.

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

Page 2

AB 252 (Rivas) Department of Conservation: Multibenefit Land Repurposing Incentive Program: administration.

This bill would require the Department of Conservation to establish and administer a program named the Multibenefit Land Repurposing Incentive Program for purposes of providing grants to groundwater sustainability agencies or counties, or other specified entities designated by groundwater sustainability agencies or counties, for the development or implementation of local programs supporting or facilitating multibenefit land repurposing at the basin scale. The bill would establish procedures for the department's administration of the program and would require the department to develop guidelines to implement the program and to exercise its expertise and discretion in awarding program funds to eligible applicants. CSDA has taken a Watch position. ACWA has taken a Support if Amended position.

AB 361 (Rivas) Open meetings: local agencies: teleconferences.

This bill would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting for the purpose of declaring or ratifying a local emergency, during a declared state or local emergency, as those terms are defined, when state or local health officials have imposed or recommended measures to promote social distancing, and during a declared local emergency provided the legislative body makes certain determinations by majority vote. CSDA is a sponsor of this bill. ACWA has taken a Favor position.

AB 1500 (Multiple) Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022.

This bill would enact the Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$6,700,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, wildfire prevention, drought preparation, flood protection, extreme heat mitigation, and workforce development programs. ACWA and CSDA have taken a Support if amended position.

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

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SB 222 (Dodd) Water Affordability Assistance Program.

This bill would establish the Water Affordability Assistance Fund in the State Treasury to help provide water affordability assistance, for both drinking water and wastewater services, to low-income ratepayers and ratepayers experiencing economic hardship in California. The bill would make moneys in the fund available upon appropriation by the Legislature to the state board to provide, as part of the Water Affordability Assistance Program established by the bill, direct water bill assistance, water bill credits, water crisis assistance, affordability assistance, and short-term assistance to public water systems to administer program components. ACWA and CSDA have taken an Oppose unless amended position.

SB 274 (Wieckowski) Local government meetings: agenda and documents.

This bill will require public agencies to email meeting agendas and the supporting agenda packets, or a link to where they can be found on an agency's website, to members of the public that have requested them. Just like when the public requests meeting materials be mailed to them, this standing request is valid for one year. In the event that it is not technically feasible to email the meeting materials or a link to where it can be found on a website, an agency can physically mail the materials and charge the requested for the costs of the mailing. CSDA has taken a Watch position.

SB 323 (Caballero D) Local government: water or sewer service: legal actions.

This proposal would authorize a local agency or interested person to bring a validation action in a superior court to determine the validity of a fee or charge for water and sewer service. The proposal would require an interested party bring an action within 120 days after the local agency adopts the fee or charge. This bill is sponsored by ACWA and the are urging member agencies to sign on to their coalition letter. CSDA has taken a Support position.

SB 427 (Eggman) Water theft: enhanced penalties

This bill would authorize the legislative body of a local agency, as defined, that provides water service to adopt an ordinance that prohibits water theft, as defined, subject to an administrative fine or penalty in excess of the limitations above, as specified. The bill would require the local agency to adopt an ordinance that sets forth the administrative procedures governing the imposition, enforcement, collection, and administrative review of the administrative fines or penalties for water theft and to establish a process for granting a hardship waiver to reduce the amount of the fine, as specified. Bill was passed

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

Page 4

by the Senate and is now on to the Assembly. ACWA, RWA and CSDA have taken a Support position.

SB 559 (Hurtado) Canal Conveyance Capacity Restoration Fund

This bill would establish the Canal Conveyance Capacity Restoration Fund in the State Treasury and would require all moneys deposited in the fund to be expended, upon appropriation by the Legislature, in support of subsidence repair costs, including environmental planning, permitting, design, and construction and necessary road and bridge upgrades required to accommodate capacity improvements. Funding would be directed for water conveyance infrastructure to address subsidence issues across the San Joaquin Valley. This would support of restoration of the Friant-Kern Canal, Delta-Mendota Canal, and two portions of the California Aqueduct – the San Luis Fields and San Joaquin Divisions. ACWA and CSDA have taken a Support position. Staff joined ACWA lead coalition in Support of this bill.

H.R.535 (Garamendi) and S.91 (Kyrsten)

H.R. 535 and S. 91, the Special Districts Provide Essential Services Act, were introduced on January 28 to provide special districts with direct access to future local government pandemic relief. The Special Districts Provide Essential Services Act would establish a federal definition for "special district." It would require states to direct at least 5 percent of future Coronavirus Relief Fund (CRF) allocations to their special districts. States would have the discretion to establish their own programs to disburse the funds to special districts demonstrating pandemic-related need for relief. States would have flexibility to use excess funds, should the U.S. Treasury permit, after 60 days should special districts' declared needs be met. The bills would also codify districts' access to the Federal Reserve's Municipal Liquidity Facility. CSDA is in support of this bill and is asking members to send a letter of support to their members of Congress as well as U.S. Senators Dianne Feinstein and Alex Padilla to share why the legislation is important for special districts and their constituents.

Staff will continue to monitor these bills along with any other bills which may affect District operations.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

July 20, 2021

LEGISLATIVE MATTERS AND POTENTIAL DIRECTION TO STAFF

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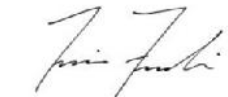
STRATEGIC PLAN CONFORMITY

Tracking active legislation complies with the District's Water Industry Leadership goals of the 2020-2025 Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



TRAVIS FRANKLIN
PROGRAM MANAGER

July 20, 2021

TO: Chair and Directors of the Florin Resource Conservation District
FROM: Bruce Kamilos, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – JUNE 2021**

RECOMMENDATION

This item is presented for information only. No action by the Florin Resource Conservation District Board of Directors is proposed at this time.

SUMMARY

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of June. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the EGWD. Included for the Florin Resource Conservation District Board of Director's review is the EGWD's June 2021 Operations Report.

Present Situation

The EGWD June 2021 Operations Report highlights are as follows:

- **Operations Activities Summary** – No door hangers were placed for past due balances. The district is currently suspending all shut offs due to emergency Executive Order N-42-20 which prohibits the discontinuation of water service to residences and businesses. We received three (3) water pressure complaints and eight (8) water quality complaints. Upon inspection, one (1) of the pressure complaints and one (1) the water quality complaints were substantiated and resolved. All other water complaints were unsubstantiated.
- **Production** – The Combined Total Service Area 1 production graph on page 13 shows that production during the month of June increased 2.08 percent compared

ELK GROVE WATER DISTRICT OPERATIONS REPORT – JUNE 2021

Page 2

to June 2020 and is 12.78 percent less than what was produced in 2013. Year 2013 is the baseline year the State Water Resources Control Board adopted for water usage. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of June, compared to June 2013, was down by 9.86 percent.

- **Static and Pumping Level Graphs** – The second quarter soundings are shown and generally indicate that the static water levels in deeper zones have decreased on average by about 6 feet compared to the second quarter of 2019. The shallow zone depths have not shown a change in static water levels.
- **Treatment (Compliance Reporting)** – All samples taken during the month comply with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found, and all water supplied to EGWD's customers met or exceeded safe drinking water standards.
- **Corrective Maintenance Program** – The tables included in this section of the report also include certain activities completed to date. Below is a list of out-of-ordinary maintenance work completed in June:
 - Due to extreme temperatures and high daily demand, staff preemptively flushed a section of main connecting to one of the SCWA interties.
 - Staff replaced a backpressure valve on the chlorine dosing system at Railroad WTP due to a malfunction.
- **Cross Connection Control Program 2021** – EGWD issued 72 testing notices for the month. Pursuant to the notices, 29 devices passed. Of the 43 remaining, 25 of the devices passed the second test, leaving 18 not tested by the due date. The total number of delinquents is 18, plus one (1) additional device that remains delinquent from April.
- **Safety Meetings/Training** – Three (3) safety training sessions were conducted for the month which is compliant with OSHA standards.
- **Service and Main Leaks Map** – There were eight (8) service line leaks and zero main line leaks during June.
- **System Pressures** – Pressures in Service Area 1 generally remained stable during the month of June. Pressures in Service Area 2, which are controlled by

July 20, 2021

ELK GROVE WATER DISTRICT OPERATIONS REPORT – JUNE 2021

Page 3

Sacramento County Water Agency, were also stable as compared to the previous month.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environmental considerations associated with this report.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD 2020-2025 Strategic Plan. The EGWD Operations Report provides an ongoing review of EGWD's operations, and therefore, conforms with Strategic Goal No. 1, Governance and Customer Engagement.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully submitted,



BRUCE KAMILOS
GENERAL MANAGER

BMK/ac

Attachment

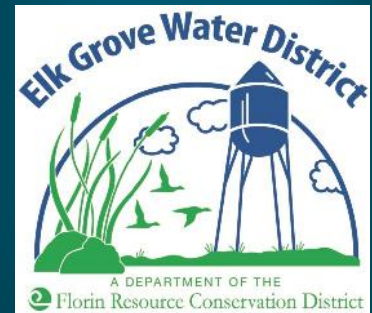
EGWD

OPERATIONS REPORT

June 2021



Elk
Grove
Water
District



Elk Grove Water District
Operations Report
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Operations Activities Summary

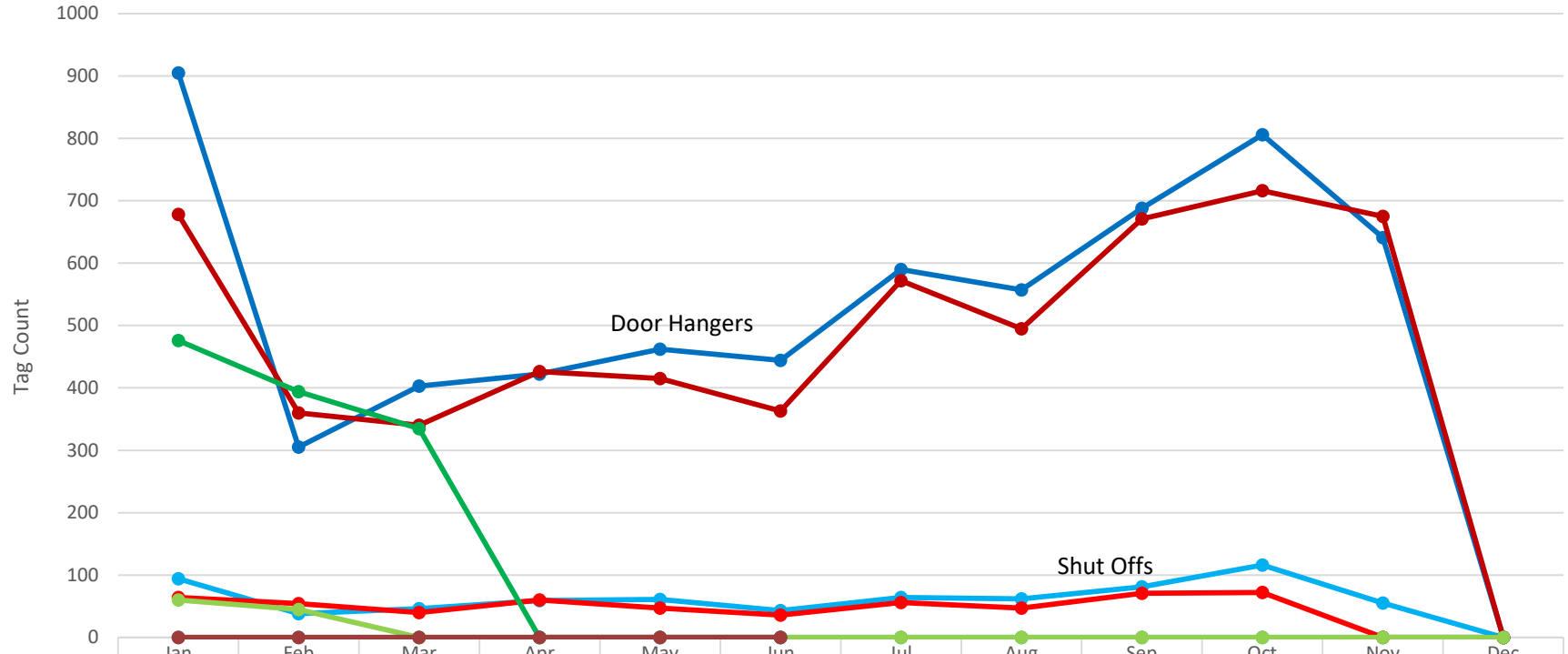
<u>Service Requests:</u>	June -21		YTD (Since Jan. 1, 2021)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Hangers	0	0	0	0
Shut offs	0	0	0	0
Turn ons	0	0	4	1
Investigations	45	11.25	189	47.25
USA Locates	336	84	1,885	471.25
Customer Complaints				
-Pressure	3	1.5	11	5.5
-Water Quality	8	4	20	10
-Other	0	0	0	0

<u>Work Orders:</u>	June -21		YTD (Since Jan. 1, 2021)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Treatment:				
Preventative Maint.	28	62	142	357.5
Corrective Maint.	9	56.5	37	221
Water Samples	18	50	99	245.5
Distribution:				
Meters Installed	1	1	5	8.5
Meter Change Out	28	15	135	84
Preventative Maint.				
-Hydrant Maintenance (140)	143	19.5	1,127	181.25
-Valve Exercising (127)	180	26	966	181.5
-Other	0	0	0	0
Corrective Maint.				
-Leaks	8	163.75	22	331.75
-Other	17	46	33	68.5
Valve Locates	0	0	0	0
Utility:				
Corrective Maint.	0	0	0	0

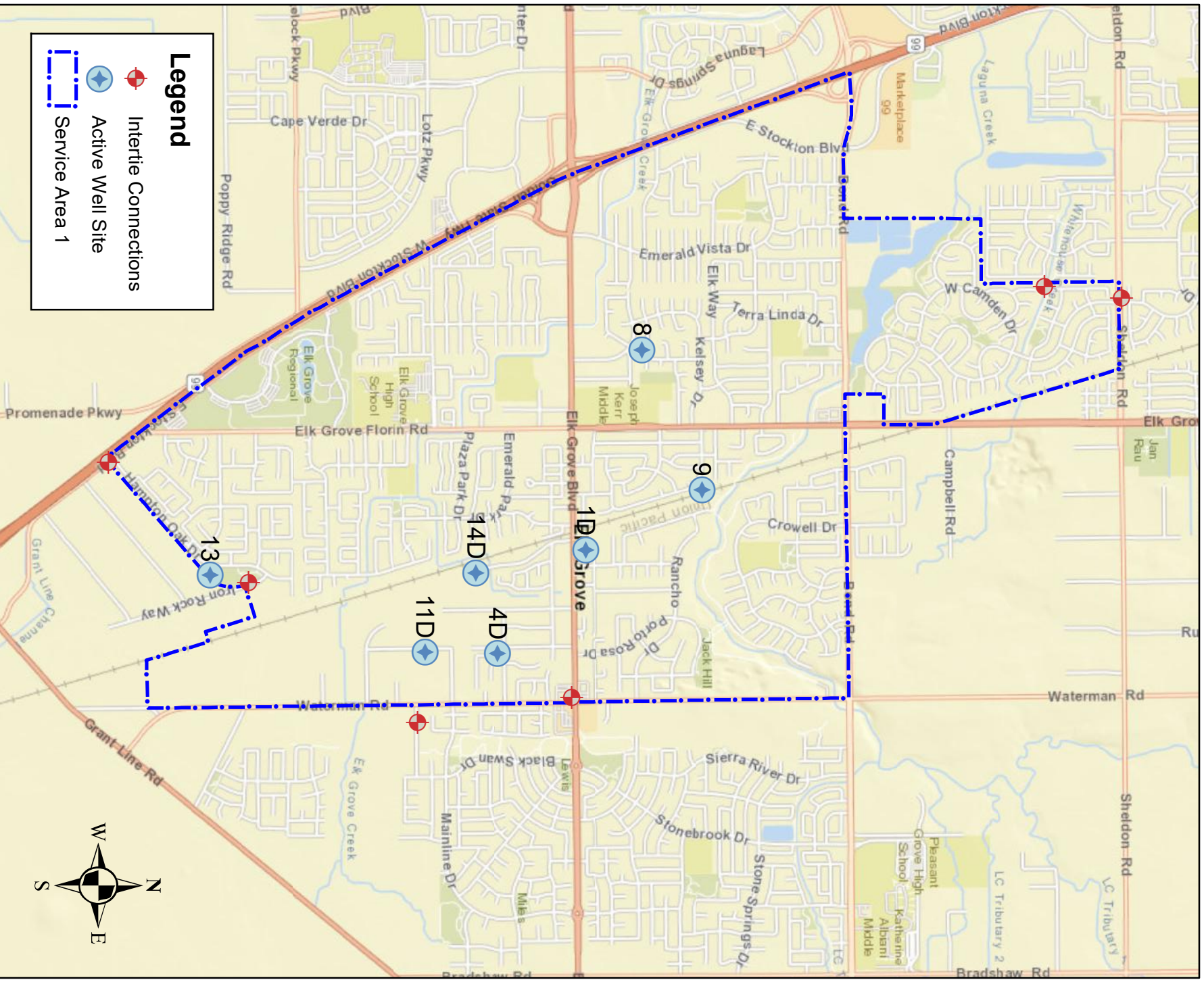


Elk Grove Water District

Door Hangers and Shut Off Tags



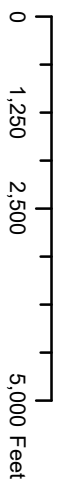
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018 Door Hangers	905	305	403	422	462	444	590	557	688	806	641	0
2018 Shut Offs	94	38	46	59	61	43	64	62	81	116	55	0
2019 Door Hangers	678	360	340	426	415	363	572	495	671	716	675	0
2019 Shut Offs	64	54	40	60	47	36	56	47	71	72	0	0
2020 Door Hangers	476	394	335	0	0	0	0	0	0	0	0	0
2020 Shut Offs	60	45	0	0	0	0	0	0	0	0	0	0
2021 Door Hangers	0	0	0	0	0	0						
2021 Shut Offs	0	0	0	0	0	0						



Legend

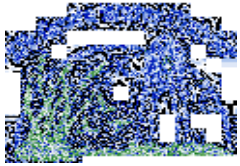
- Intertie Connections
- ◆ Active Well Site
- Service Area 1

Active Well Sites &
Intertie Connections



Elk Grove Water District





Elk Grove Water District

Monthly Production

Well 1D School -- June 2021

Selected Month Production

6,353,562 Gallons

Average GPM: 1,662
 Pump depth: 275 ft
 Well depth: 1025 ft

Motor:

Volts: 470
 Volts (Rated): 460
 RPM: 1787
 RPM (Rated): 2115
 Amps A: 179
 Amps A (Rated): 222
 Amps B: 177
 Amps B (Rated): 222
 Amps C: 174
 Amps C (Rated): 222

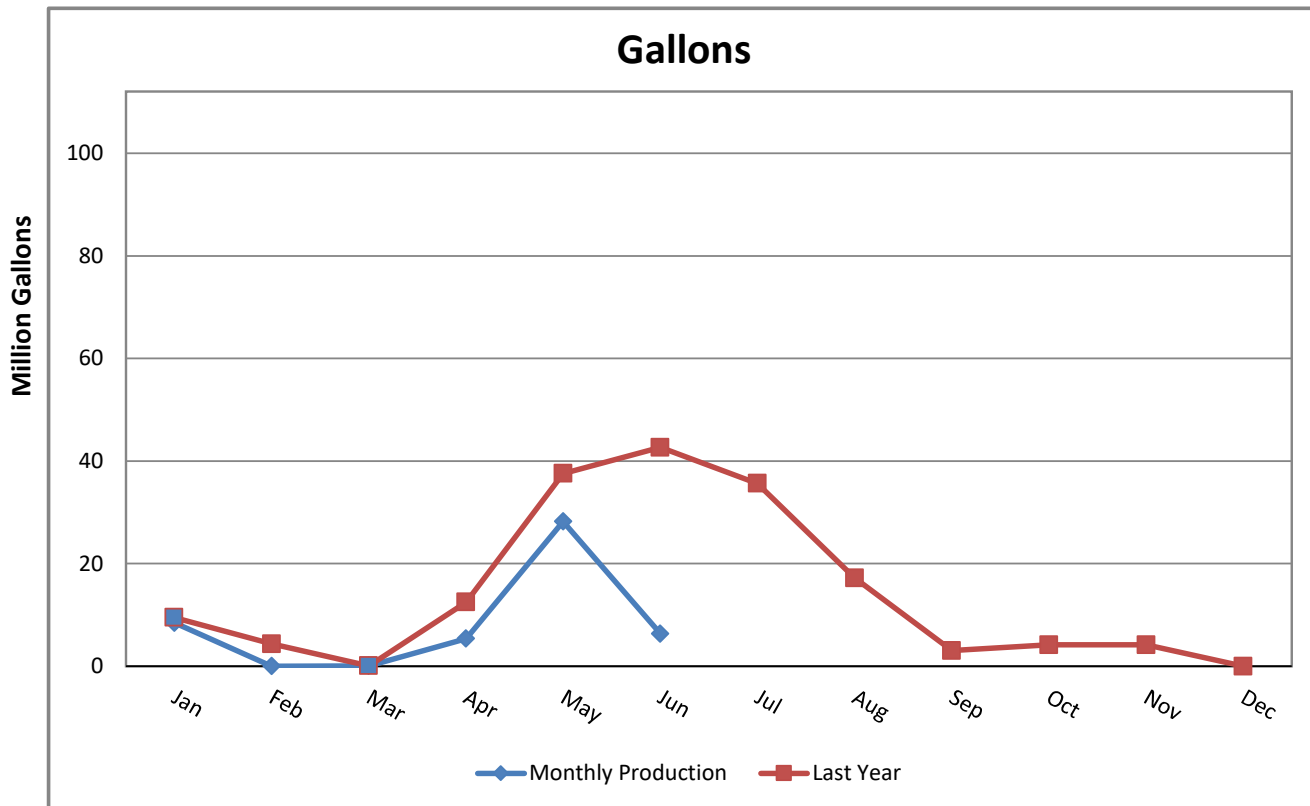
Motor Temp: 94.8 F
 Hour Meter: 63.70
 KW Hour Total: 8,320

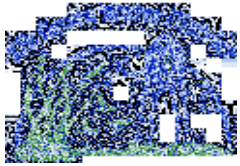
Chlorine:

Dosing: 1.81 mg/L
 Demand: 0.95 mg/L
 Residual: 0.86 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.05 in/sec





Elk Grove Water District

Monthly Production

Well 4D Webb -- June 2021

Selected Month Production

47,011,891 Gallons

Average GPM: 1702
 Pump depth: 340 ft
 Well depth: 1075 ft

Motor:

Volts: 480
 Volts (Rated): 460
 RPM: 1686
 RPM (Rated): 1775
 Amps A: 195
 Amps A (Rated): 225
 Amps B: 194
 Amps B (Rated): 225
 Amps C: 194
 Amps C (Rated): 225

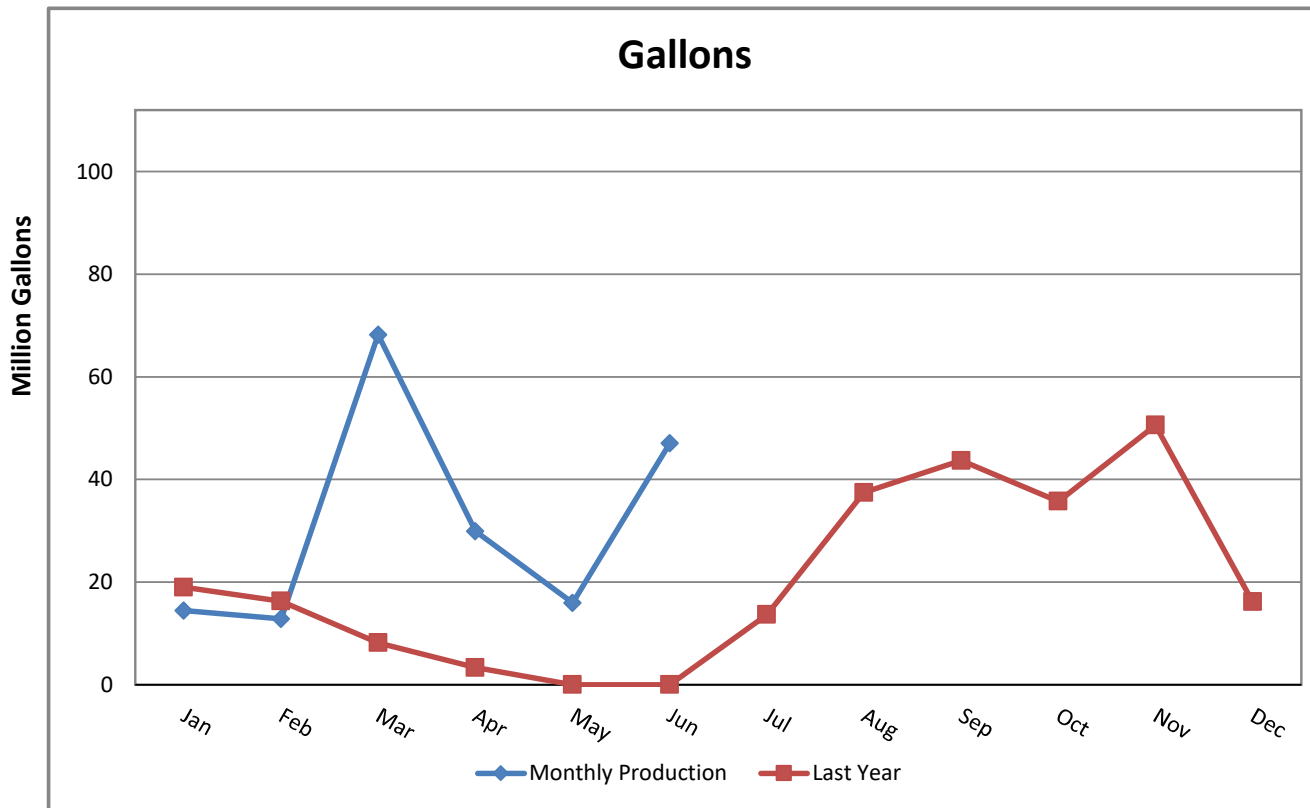
Motor Temp: 160.1 F
 Hour Meter: 460.20
 KW Hour Total: 67,980

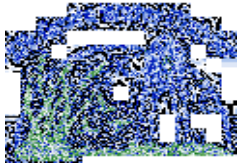
Chlorine:

Dosing: 1.76 mg/L
 Demand: 0.68 mg/L
 Residual: 1.08 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.02 in/sec





Elk Grove Water District

Monthly Production

Well 11D Dino -- June 2021

Selected Month Production

56,238,913 Gallons

Average GPM: 1699
 Pump depth: 340 ft
 Well depth: 1038 ft

Motor:

Volts: 480
 Volts (Rated): 460
 RPM: 1746
 RPM (Rated): 1775
 Amps A: 197
 Amps A (Rated): 225
 Amps B: 198
 Amps B (Rated): 225
 Amps C: 191
 Amps C (Rated): 225

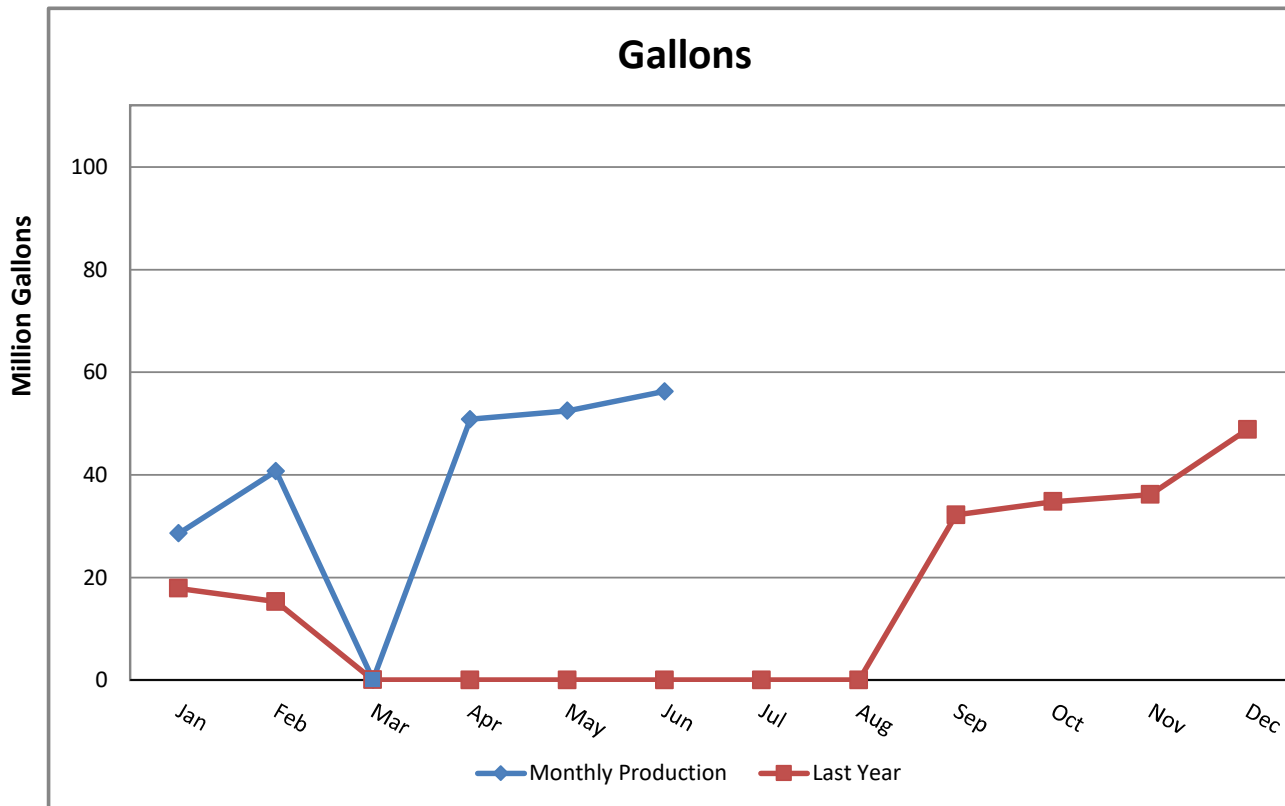
Motor Temp: 147.7 F
 Hour Meter: 551.40
 KW Hour Total: 82,140

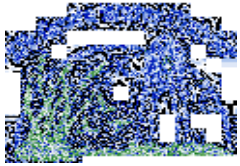
Chlorine:

Dosing: 1.75 mg/L
 Demand: 0.66 mg/L
 Residual: 1.09 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.02 in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad -- June 2021
(Well Offline)

Selected Month Production

0 Gallons

Average GPM: --
Pump depth: 340 ft
Well depth: 1051 ft

Motor:

Volts: --
Volts (Rated): 460
RPM: --
RPM (Rated): 1785
Amps A: --
Amps A (Rated): 171
Amps B: --
Amps B (Rated): 171
Amps C: --
Amps C (Rated): 171

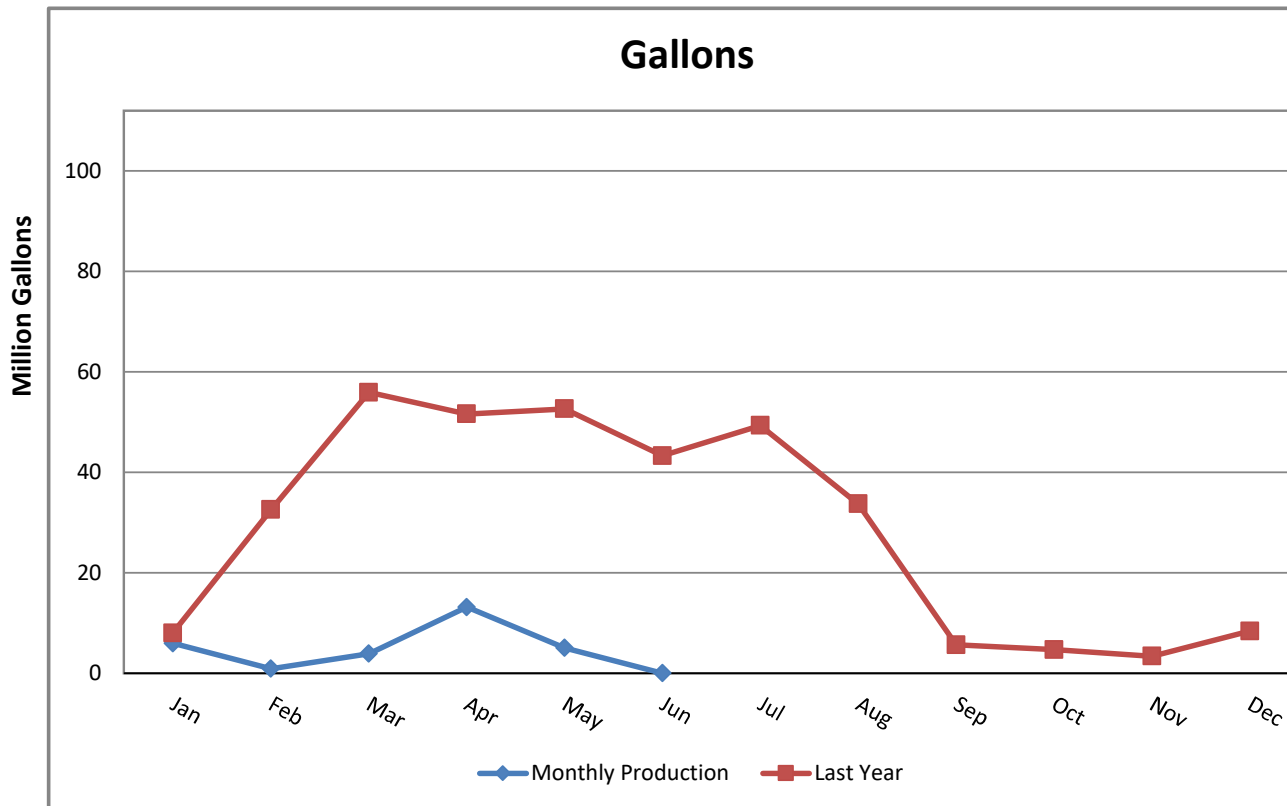
Motor Temp.: -- F
Hour Meter: 0.00
KW Hour Total: 80,480
(KWH total is for the entire facility)

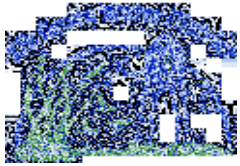
Chlorine:

Dosing: -- mg/L
Demand: -- mg/L
Residual: -- mg/L

Vibration Reading:

Base Line: 0.02 in/sec
Current: -- in/sec





Elk Grove Water District

Monthly Production

Well 8 Williamson -- June 2021
(Submersible)

Selected Month Production

310,861 Gallons

Average GPM: 539
Pump depth: 150 ft
Well depth: 564 ft

Motor:

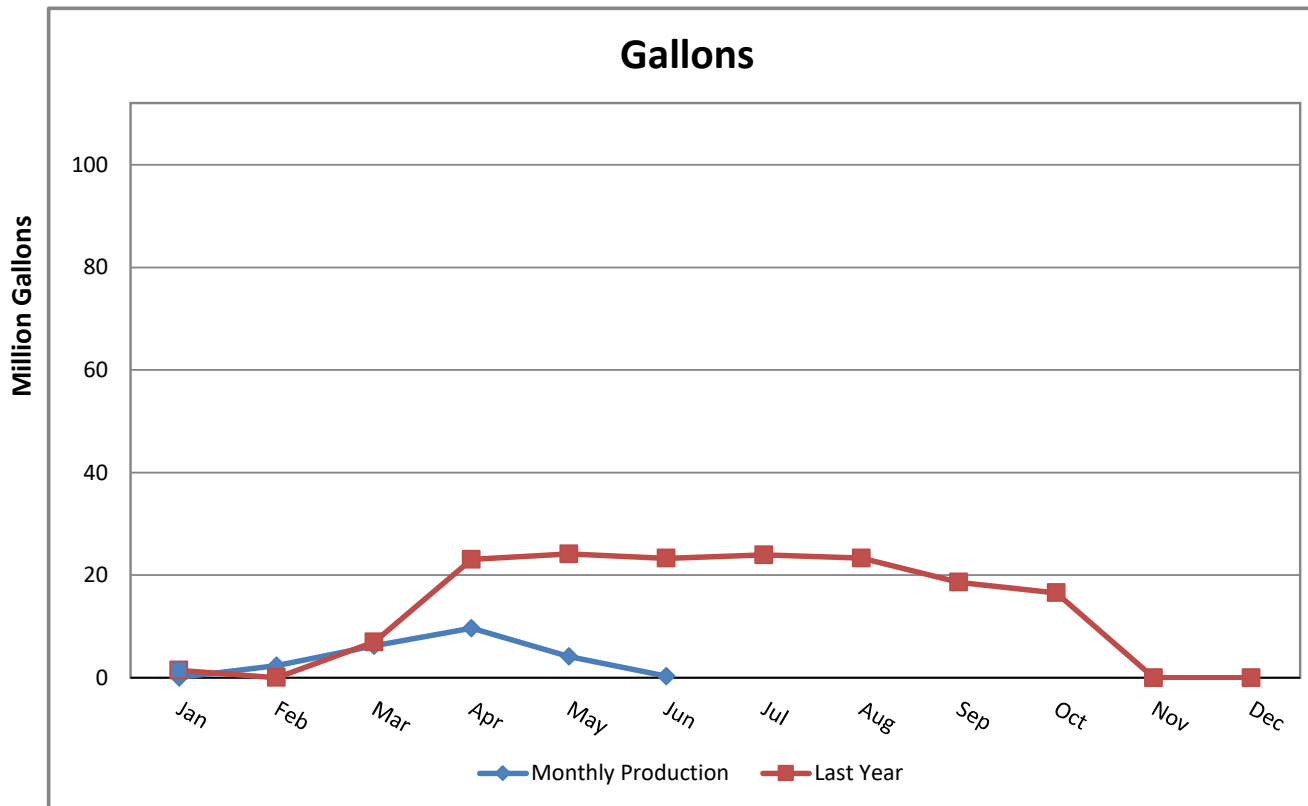
Volts: 465
Volts (Rated): 460

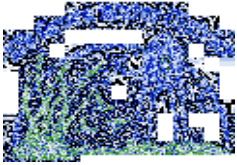
Amps A: 59
Amps A (Rated): 65
Amps B: 58
Amps B (Rated): 65
Amps C: 59
Amps C (Rated): 65

Hour Meter: 9.60
KW Hour Total: 499

Chlorine:

Dosing: 1.33 mg/L
Demand: 0.04 mg/L
Residual: 1.29 mg/L





Elk Grove Water District

Monthly Production

Well 9 Polhemus -- June 2021
(Submersible)

Selected Month Production

20,593,436 Gallons

Average GPM: 492
Pump depth: 150 ft
Well depth: 556 ft

Motor:

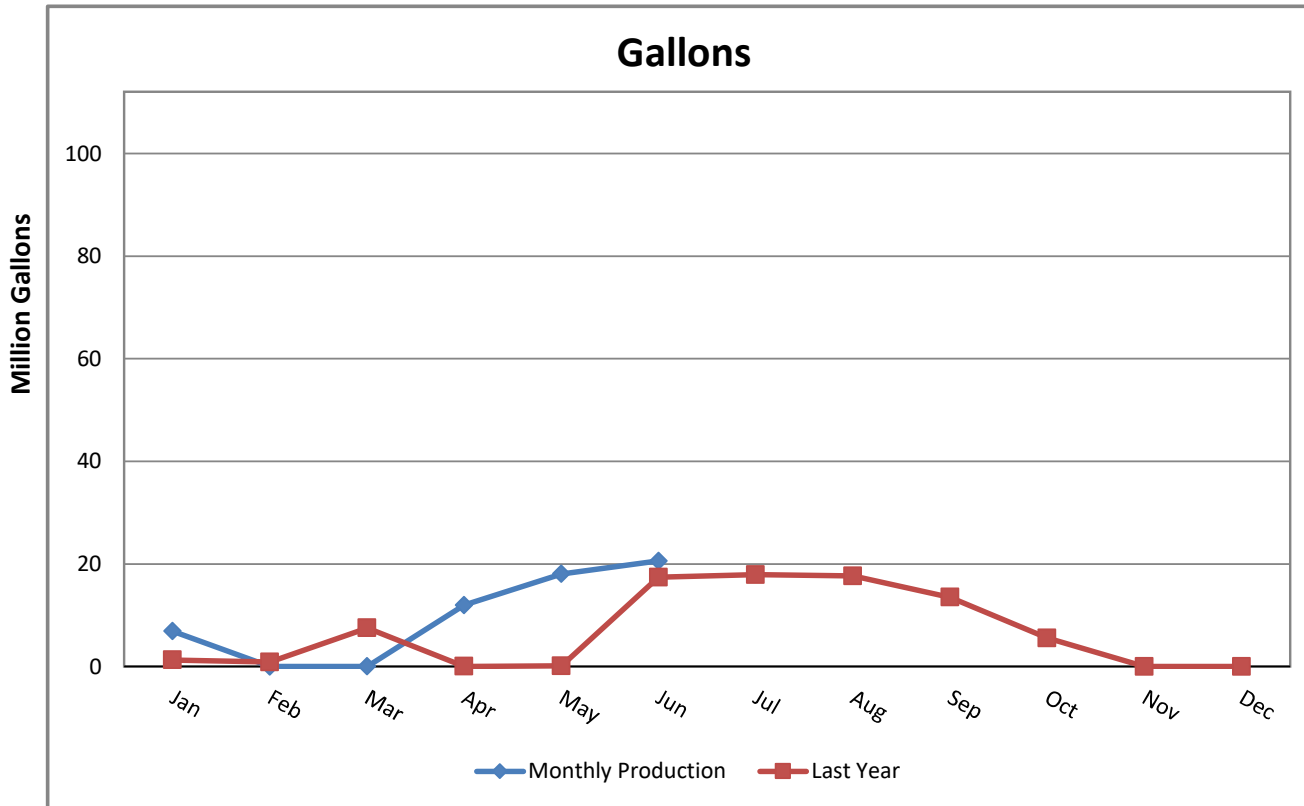
Volts: 481
Volts (Rated): 460

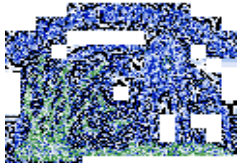
Amps A: 57
Amps A (Rated): 65
Amps B: 57
Amps B (Rated): 65
Amps C: 62
Amps C (Rated): 65

Hour Meter: 696.80
KW Hour Total: 27,562

Chlorine:

Dosing: 1.22 mg/L
Demand: 0.23 mg/L
Residual: 0.99 mg/L





Elk Grove Water District

Monthly Production

Well 13 Hampton -- June 2021

Selected Month Production

40,919,440 Gallons

Average GPM: 946
 Pump depth: 200 ft
 Well depth: 500 ft

Motor:

Volts: 476
 Volts (Rated): 460
 RPM: 1786
 RPM (Rated): 1785
 Amps A: 103
 Amps A (Rated): 141
 Amps B: 105
 Amps B (Rated): 141
 Amps C: 106
 Amps C (Rated): 141

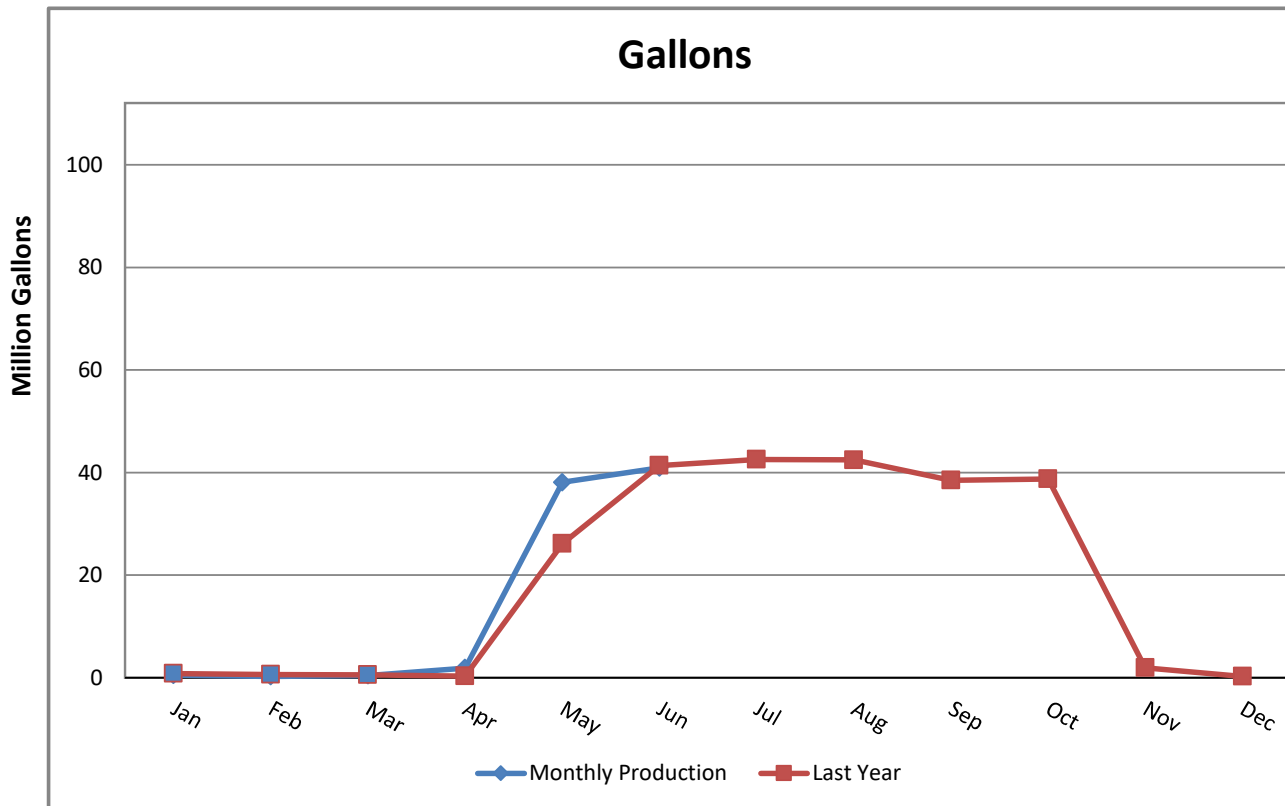
Motor Temp.: 134 F
 Hour Meter: 720.7
 KW Hour Total: 53,460

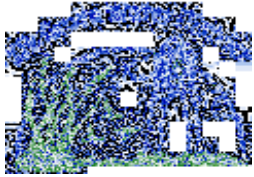
Chlorine:

Dosing: 1.39 mg/L
 Demand: 0.36 mg/L
 Residual: 1.03 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current: 0.03 in/sec





Elk Grove Water District

Combined Total Production

Service Area 1

Jun-2021

* In Aug. 2020, an additional 18 million gallons of water was purchased from Sacramento County Water Agency as a result of the emergency repair of the 36" transmission main.

Current Month Production:

171,428,103 Gallons

Highest Day Demand of the Month:

6,238,873

Date of Occurrence

18-Jun-21

Highest Day Demand of the Calendar Year:

6,238,873

Date of Occurrence

18-Jun-21

"Water Year" Rainfall: (Oct-20 to Sep-21)

Current Month:

0.00 in

Year To Date:

6.56 in

"Water Year" Rainfall: (Oct-19 to Sep-20)

June 2020

0.00 in

Year To Date:

9.71 in

Entire Year Total:

9.73 in

Temperature:

This Month High

107 F

This Month Low

49 F

This Month Average

72.25 F

JUN-20 High

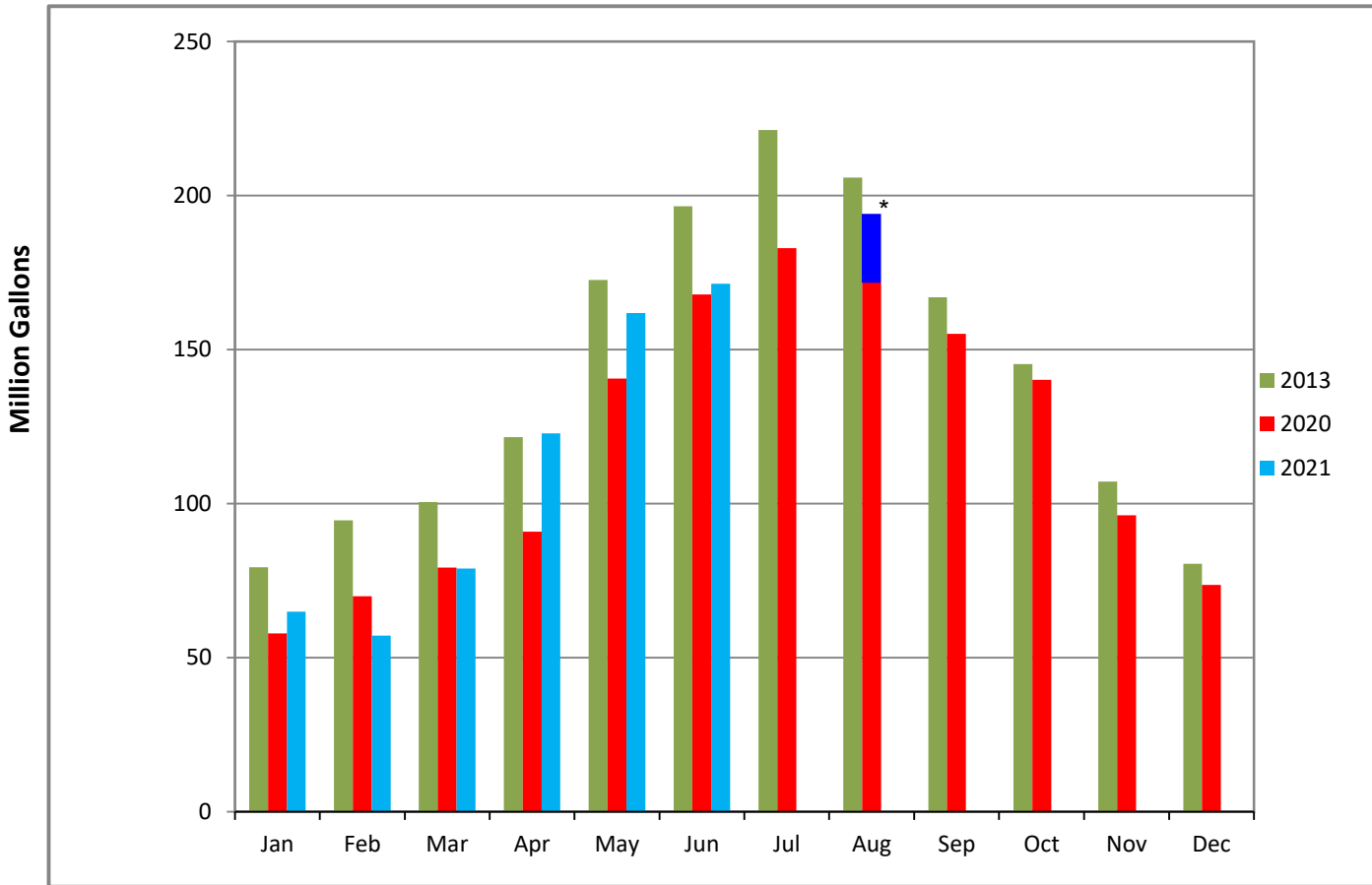
104 F

JUN-20 Low

53 F

JUN-20 Average

73.29 F

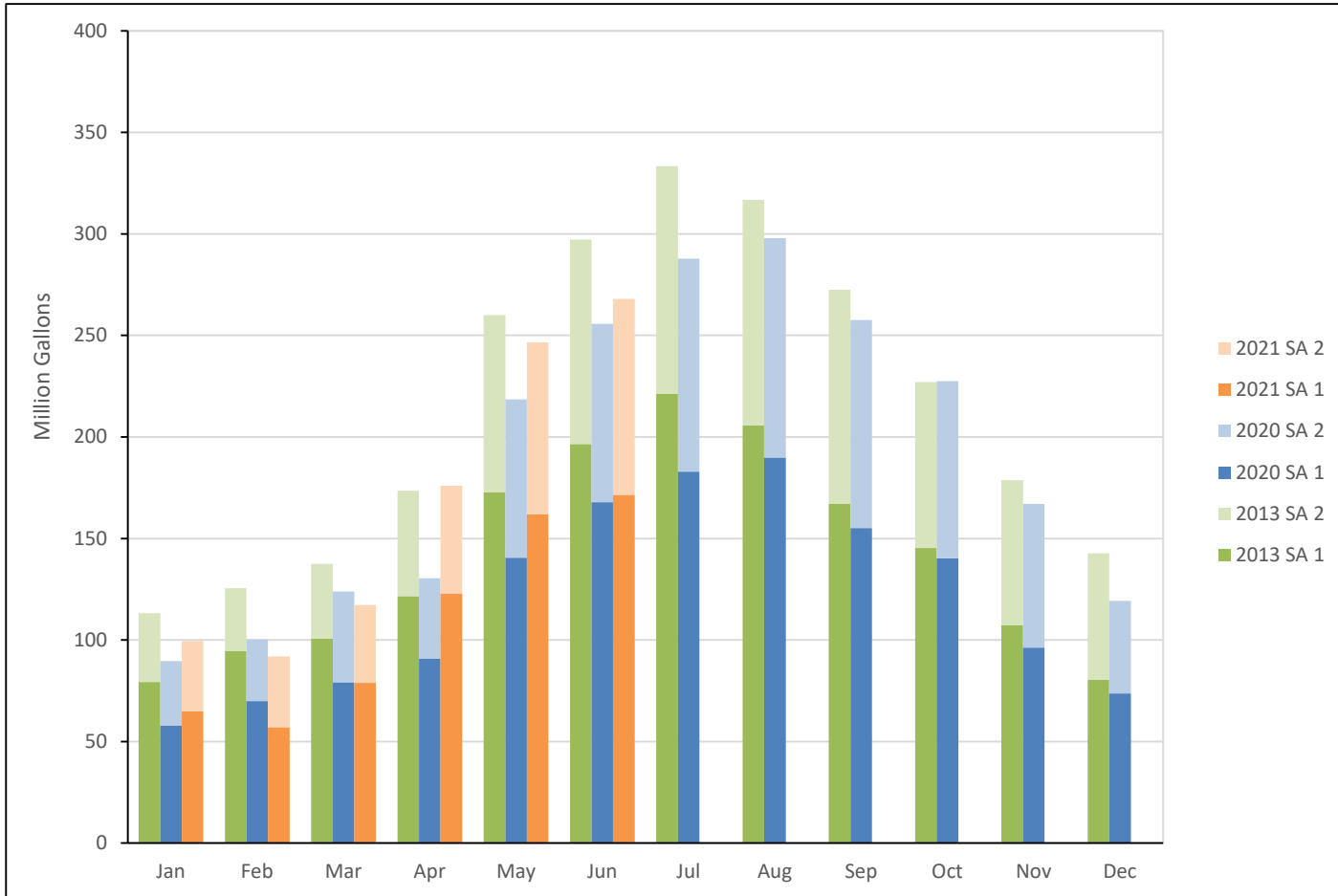




Elk Grove Water District

Total Demand/Production

Jun-2021



Current Month Demand/Production:

267,950,023 Gallons

Reduction From June 2013: 9.86%

GPCD: 190.8 Gallons per Day

R-GPCD: 146.7 Gallons per Day

Service Area 1

Active Connections: 7,979

Current Month Demand/Production:

171,428,103 Gallons

Reduction From June 2013: 12.78%

GPCD: 199.9 Gallons per Day

R-GPCD: 156.5 Gallons per Day

Service Area 2

Active Connections: 4,901

Current Month Demand/Production:

96,521,920 Gallons

Reduction From June 2013: 4.16%

GPCD: 176.5 Gallons per Day

R-GPCD: 131.6 Gallons per Day

Elk Grove Water District Water Usage

----- Monthly Production (gallons) -----												
2013	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	68,254,916*	81,368,191*	100,542,522	121,613,523	172,623,839	196,557,137	221,335,388	205,830,850	166,997,536	145,352,530	107,186,459	80,494,167
Purchased (SA2)	33,769,956	30,929,052	36,942,972	51,911,200	87,470,372	100,709,224	112,128,192	110,885,764	105,417,136	81,665,892	71,505,060	62,165,532
Total	102,024,872	112,297,243	137,485,494	173,524,723	260,094,211	297,266,361	333,463,580	316,716,614	272,414,672	227,018,422	178,691,519	142,659,699

2018	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	61,547,751	61,558,850	62,848,303	76,267,144	125,703,221	158,313,394	181,467,446	173,737,676	150,609,278	133,163,991	97,294,654	63,631,042
Purchased (SA2)	31,925,388	31,512,492	33,779,680	32,989,792	52,692,860	85,679,660	101,031,612	104,457,452	97,400,072	77,996,204	66,116,468	42,849,180
Total	93,473,139	93,071,342	96,627,983	109,256,936	178,396,081	243,993,054	282,499,058	278,195,128	248,009,350	211,160,195	163,411,122	106,480,222

2019	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	58,847,001	50,827,497	59,064,385	81,981,728	114,733,502	153,176,826	175,692,823	179,038,979	151,703,906	134,920,719	105,816,168	62,755,985
Purchased (SA2)	29,895,316	30,359,076	32,485,640	34,994,432	61,802,004	72,657,728	96,524,164	101,818,508	99,590,964	82,897,100	69,704,624	45,161,996
Total	88,742,317	81,186,573	91,550,025	116,976,160	176,535,506	225,834,554	272,216,987	280,857,487	251,294,870	217,817,819	175,520,792	107,917,981

2020	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	57,904,843	69,920,851	79,195,437	90,851,253	140,575,760	167,942,394	182,964,721	189,801,764*	155,126,225	140,229,242	96,201,714	73,624,502
Purchased (SA2)	31,743,624	32,416,076	44,764,808	39,523,572	77,964,788	87,759,848	104,799,288	108,177,256	102,434,860	87,187,628	70,876,740	45,577,136
Total	89,648,467	102,336,927	123,960,245	130,374,825	218,540,548	255,702,242	287,764,009	297,979,020	257,561,085	227,416,870	167,078,454	119,201,638

2021	January	February	March	April	May	June	July	August	September	October	November	December
GW (SA1)	64,881,378	57,088,452	78,904,998	122,759,415	161,903,489	171,428,103						
Purchased (SA2)	34,553,112	34,867,272	38,268,428	53,156,620	84,725,960	96,521,920						
Total	99,434,490	91,955,724	117,173,426	175,916,035	246,629,449	267,950,023	0	0	0	0	0	0

*Notes

2013 January and February production numbers do not match actually recorded production because of an open intertie delivering water to SA2. Information below is further details.

SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.

Actual Recorded Prod. (Jan. 2013) - Service Area 1 79,361,342 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)

Actual Recorded Prod. (Feb. 2013) - Service Area 1 94,608,406 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)

To determine estimate of Feb. 2013 production delivered to Service Area 1, use multiplier from March data which is seasonally similar.)

Service Area 1 Multiplier = 1.39 (calculated from March 2013 Prod. Data/March 2014 Prod. Data)

Calc'd Feb. 2013 Prod. = Feb. 2014 Prod. Data x 1.39 = 79,737,924

To determine estimate of Jan. 2013 production, use prorated amount from Feb. 2013 data. (This method due to Jan. 2014 being unseasonably hot.)

2020 August production number for SA1 includes water delivered through open interties with SA2.

SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.

Charlois and Springhurst Intertie 18,000,000 Gallons

Charlois Intertie (Aug 2020) 8,706,529 Gallons (Determined from Bruce Kamilos calculations)

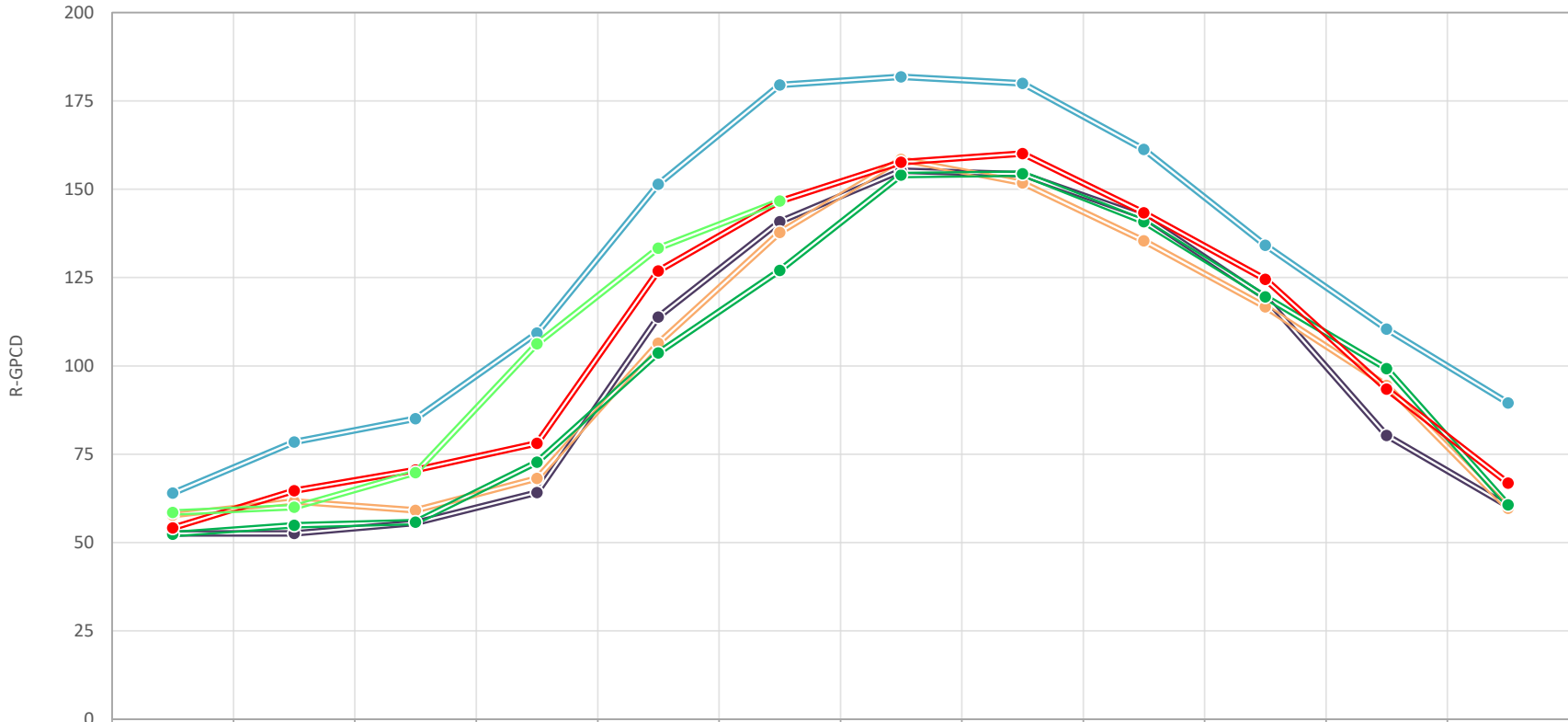
Springhurst Intertie (Aug 2020) 14,511,000 Gallons (Number provided from meter read by SCWA)

Service Area 2		Consumption	
2021	# Accts	CCF	Gallons
Jan	4,900	46,194	34,553,112
Feb	4,901	46,614	34,867,272
Mar	4,901	51,161	38,268,428
Apr	4,901	71,065	53,156,620
May	4,901	113,270	84,725,960
Jun	4,901	129,040	96,521,920
Jul			0
Aug			0
Sep			0
Oct			0
Nov			0
Dec			0



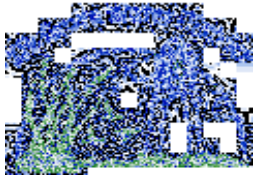
EGWD COMBINED R-GPCD

● 2013 ● 2017 ● 2018 ● 2019 ● 2020 ● 2021



	January	February	March	April	May	June	July	August	September	October	November	December
● 2013	64	78	85	109	151	180	182	180	161	134	110	89
● 2017	53	53	56	64	114	141	155	154	142	119	80	60
● 2018	58	62	59	68	106	138	158	152	135	117	95	60
● 2019	52	55	56	73	104	127	154	154	141	120	99	61
● 2020	54	65	71	78	127	147	158	160	143	125	93	67
● 2021	59	60	70	106	133	147						

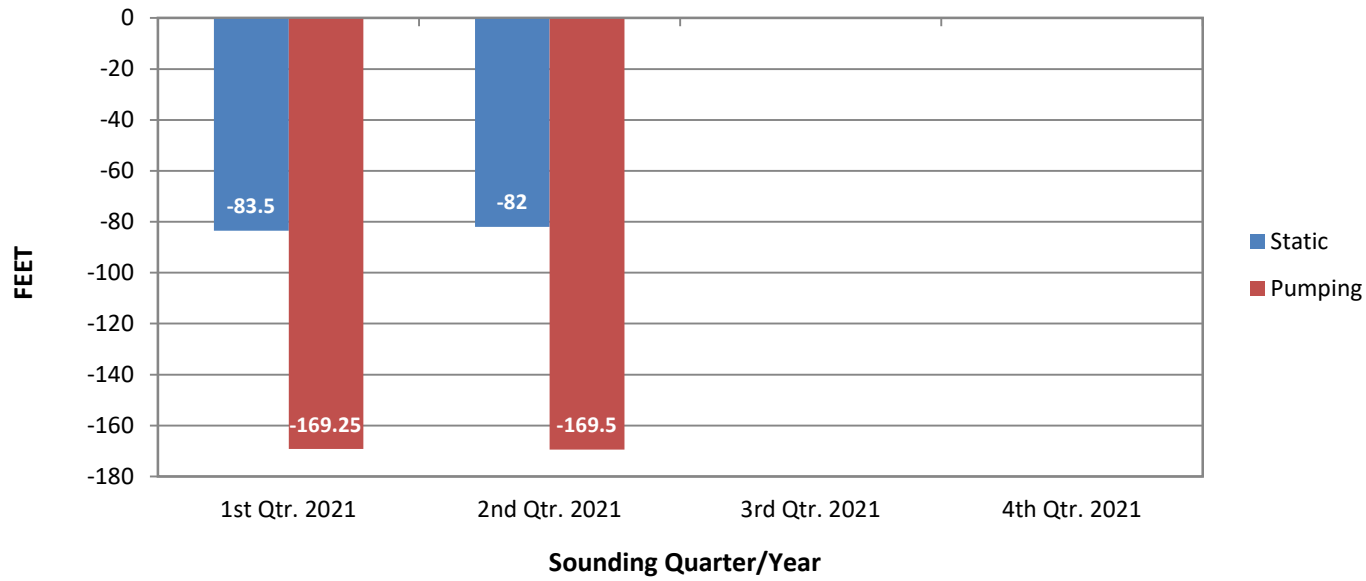
R-GPCD = Residential Gallons per Capita per Day



Elk Grove Water District

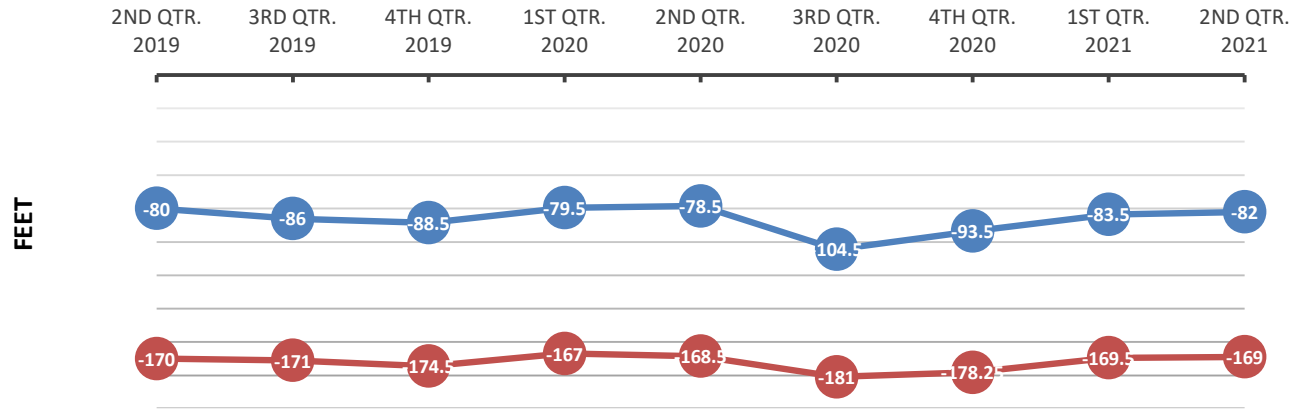
Static and Pumping Levels

Well 1D School St



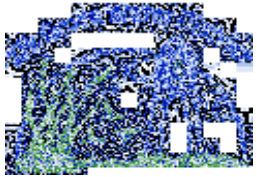
Latest Well Sounding

Static:	82 Ft
Pumping:	169.5 Ft
Drawdown:	87.5 Ft
GPM:	1,792
Specific Capacity:	20.480



Latest Sand Tester Results:

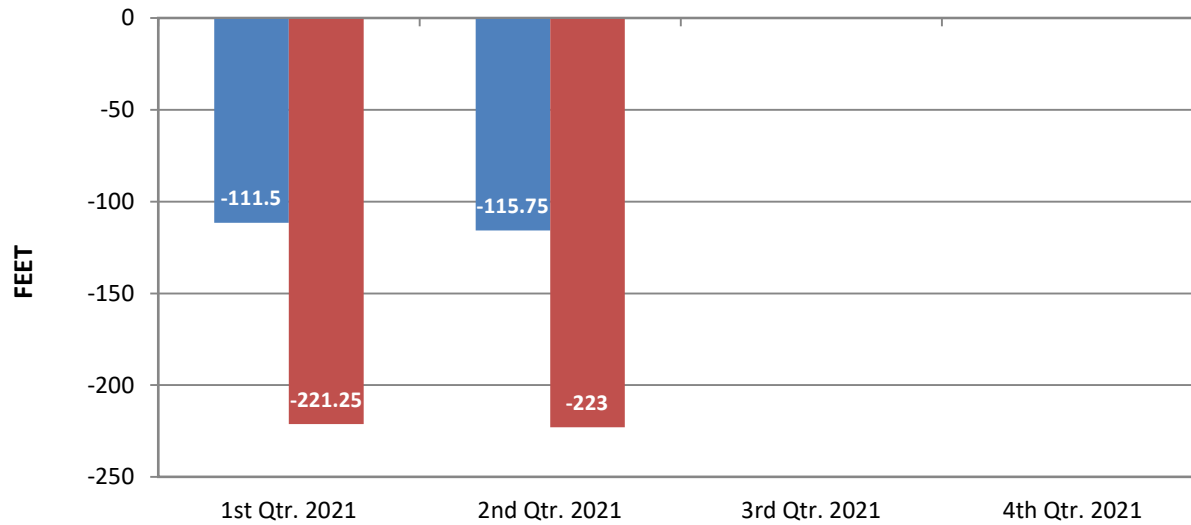
15 Min: < 5 ppm



Elk Grove Water District

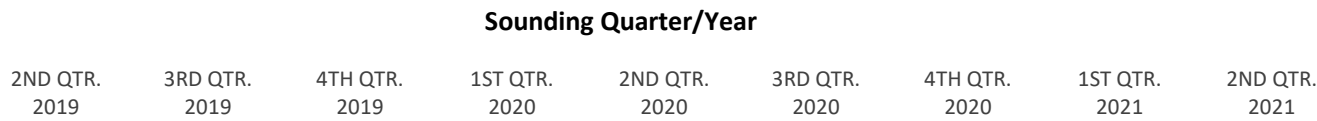
Static and Pumping Levels

Well 4D Webb St



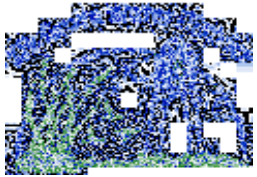
Latest Well Sounding

Static:	115.75 Ft
Pumping:	223 Ft
Drawdown:	107.25 Ft
GPM:	1,708
Specific Capacity:	15.922



Latest Sand Tester Results:

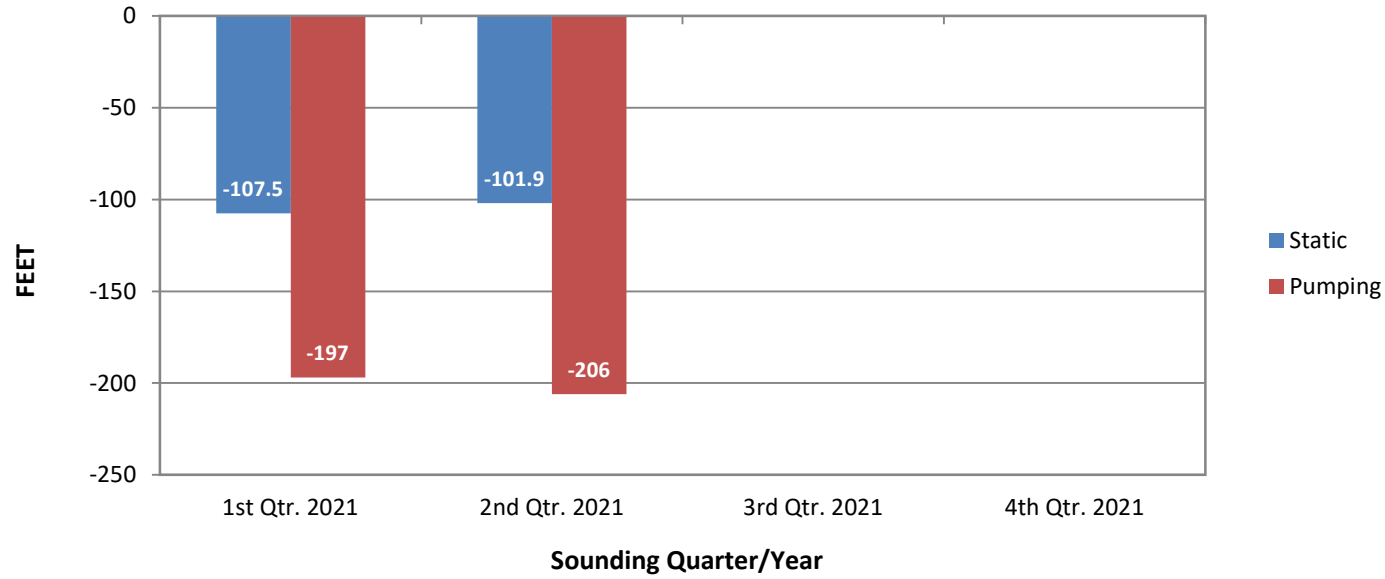
15 Min: < 5 ppm



Elk Grove Water District

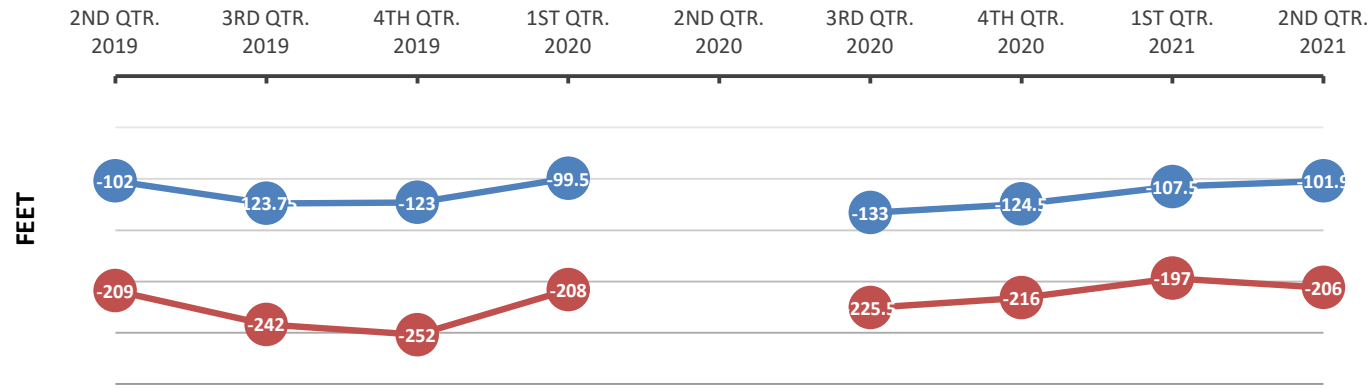
Static and Pumping Levels

Well 11D Dino



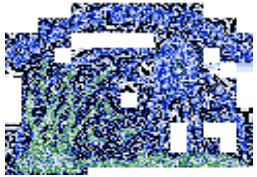
Latest Well Sounding

Static:	101.9 Ft
Pumping:	206 Ft
Drawdown:	104.1 Ft
GPM:	1,709
Specific Capacity:	16.418



Latest Sand Tester Results:

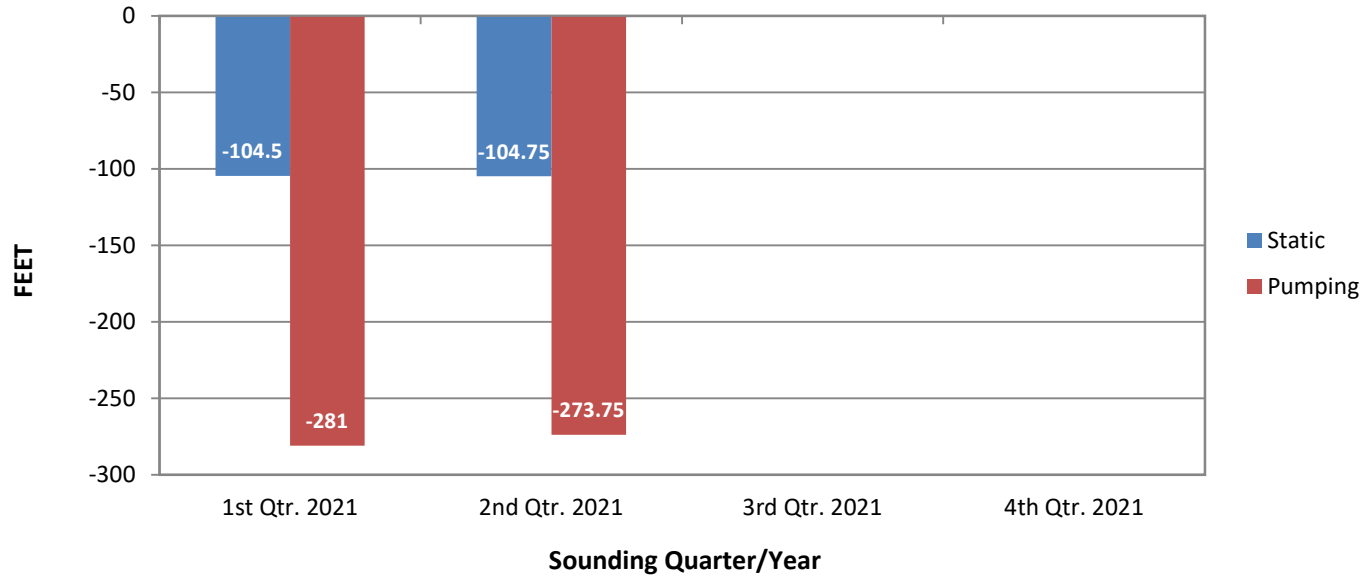
15 Min: < 5 ppm



Elk Grove Water District

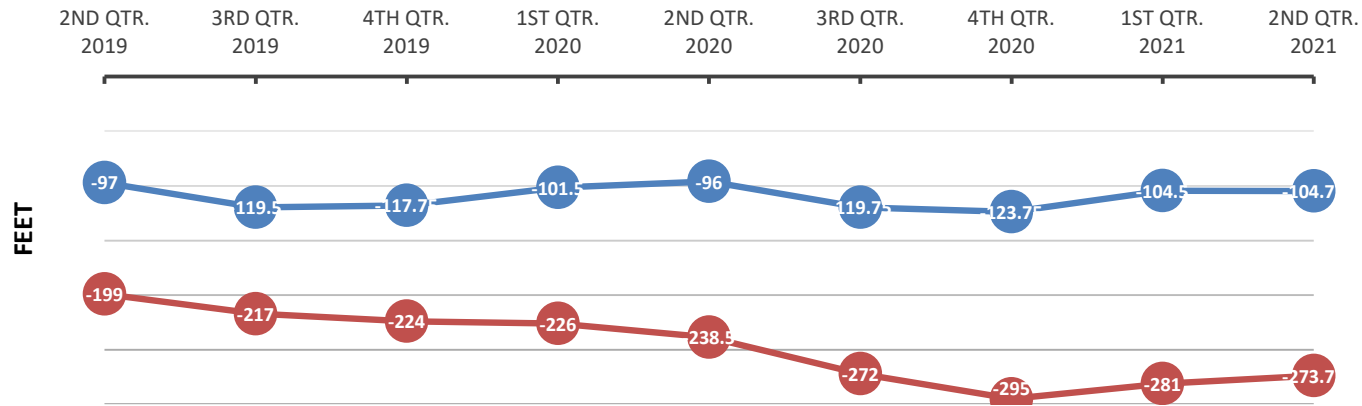
Static and Pumping Levels

Well 14D Railroad



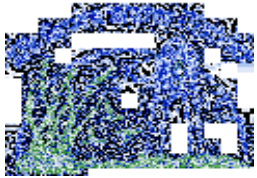
Latest Well Sounding

Static:	104.75 Ft
Pumping:	273.75 Ft
Drawdown:	169 Ft
GPM:	1,205
Specific Capacity:	7.130



Latest Sand Tester Results:

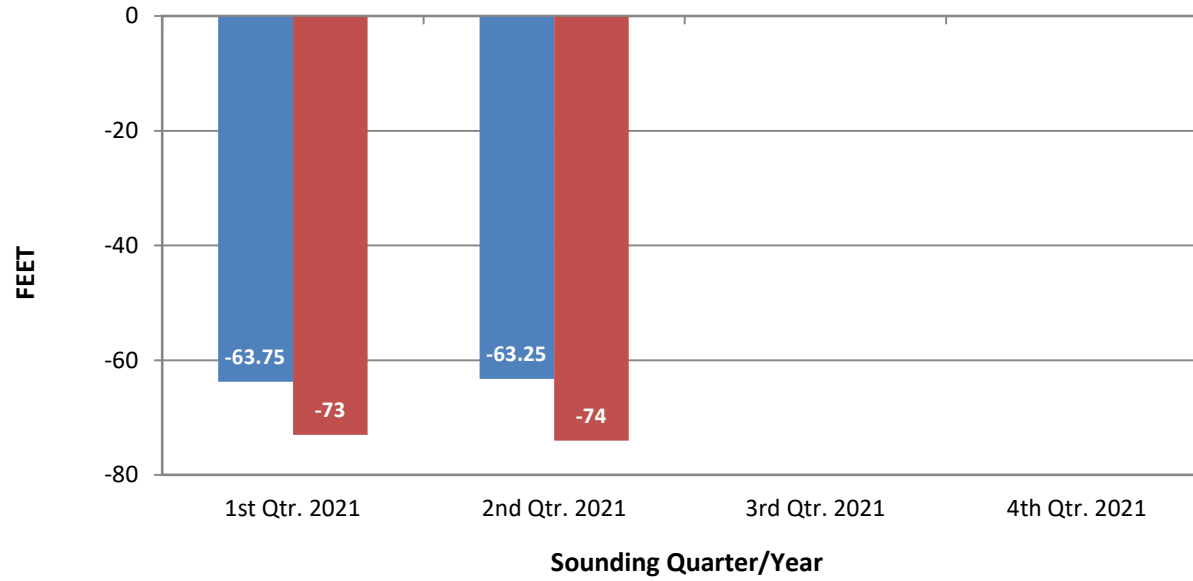
15 Min: < 5 ppm



Elk Grove Water District

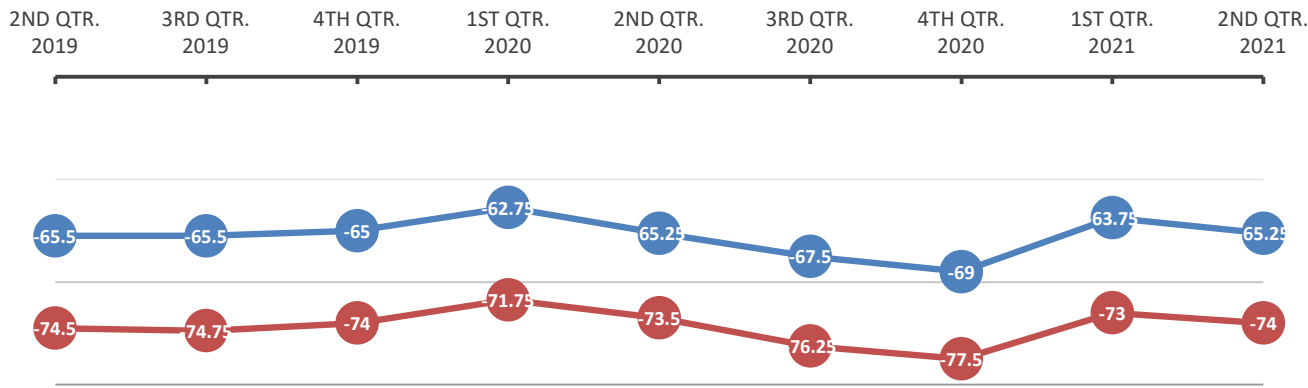
Static and Pumping Levels

Well 8 Williamson



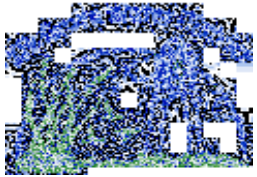
Latest Well Sounding

Static:	65.25 Ft
Pumping:	74 Ft
Drawdown:	8.75 Ft
GPM:	544
Specific Capacity:	62.227



Latest Sand Tester Results:

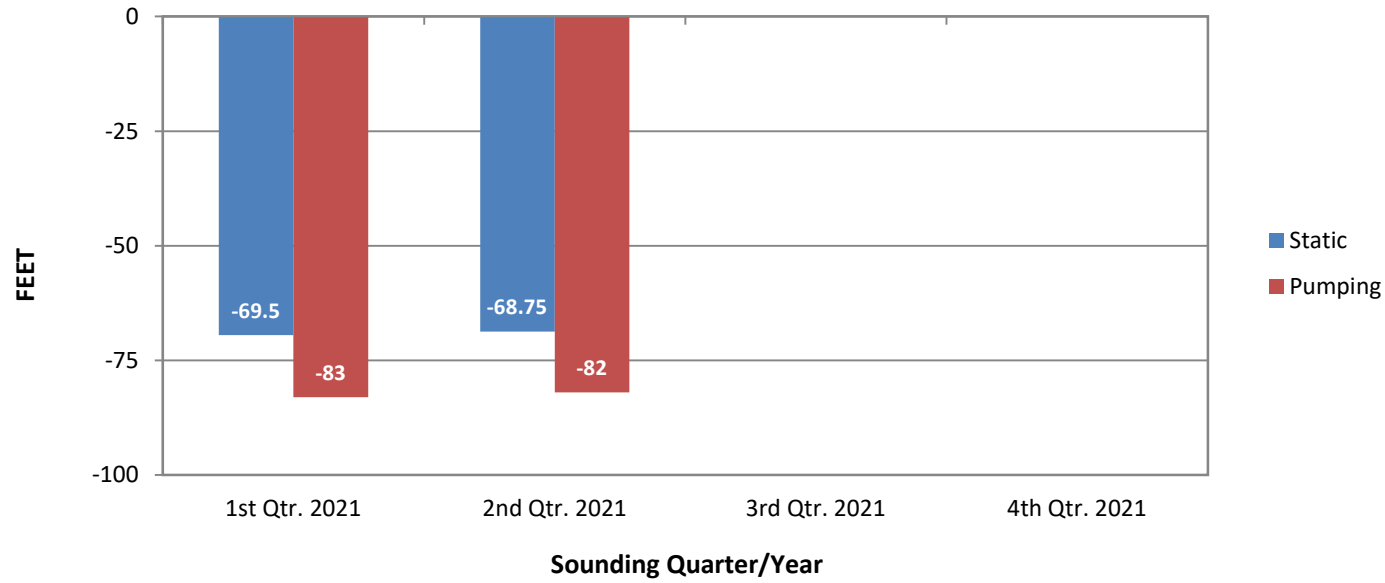
15 Min: < 5 ppm



Elk Grove Water District

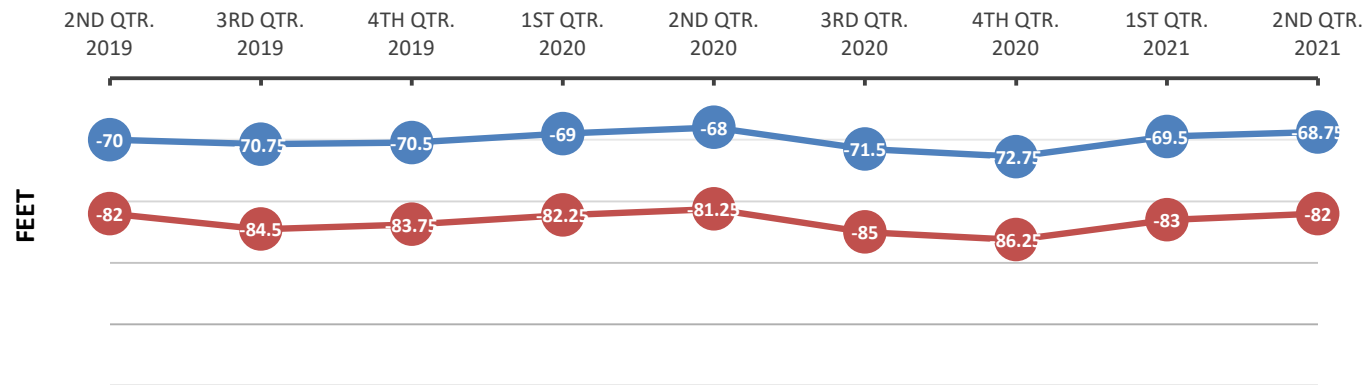
Static and Pumping Levels

Well 9 Polhemus



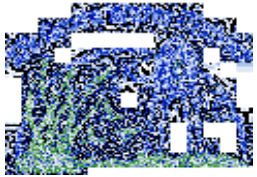
Latest Well Sounding

Static:	68.75 Ft
Pumping:	82 Ft
Drawdown:	13.25 Ft
GPM:	497
Specific Capacity:	37.522



Latest Sand Tester Results:

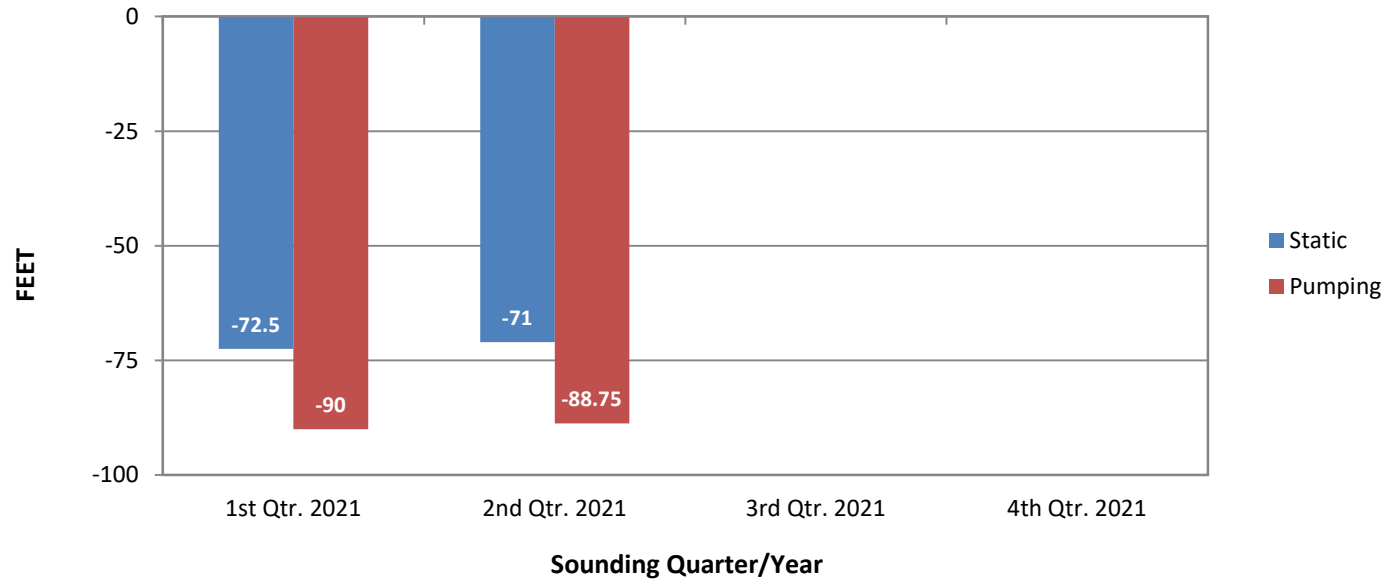
15 Min: < 5 ppm



Elk Grove Water District

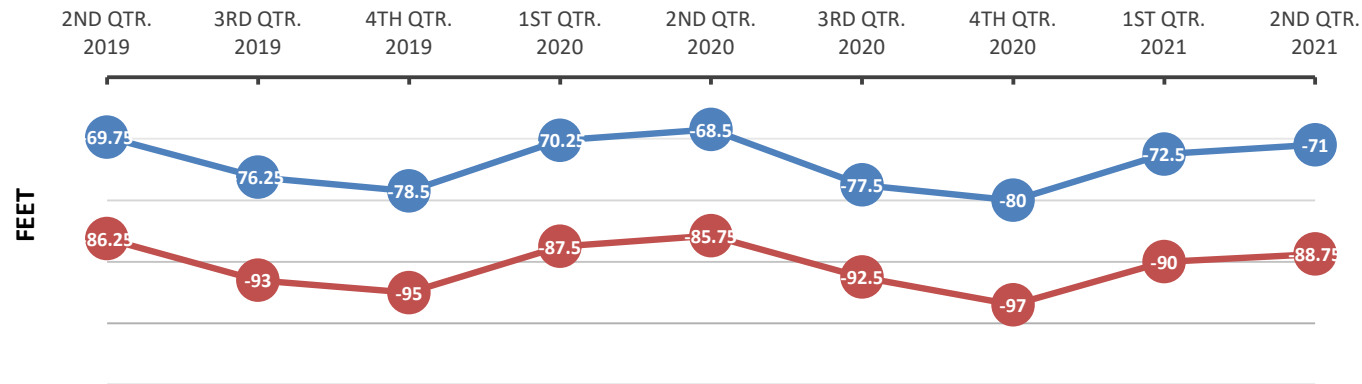
Static and Pumping Levels

Well 13 Hampton



Latest Well Sounding

Static:	71 Ft
Pumping:	88.75 Ft
Drawdown:	17.75 Ft
GPM:	957
Specific Capacity:	53.915



Latest Sand Tester Results:

15 Min: < 5 ppm

Monthly Sample Report - June 2021
Water System: Elk Grove Water System

Sampling Point: 01 - 8693 W. Camden

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: School Well 01D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 02 - 9425 Emerald Vista

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: 03 - 8809 Valley Oak

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: Webb Well 04D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Quarterly

Sampling Point: 04 - 10122 Glacier Point

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: 06 - 9227 Rancho Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: 07 - Al Gates Park Mainline Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: - Williamson Well 8 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: 08 - 9436 Hollow Springs Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week
6/1/2021	Distribution System	Fluoride	Monthly

Sampling Point: Polhemus Well 9 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
			Quarterly

Sampling Point: 09 - 8417 Blackman Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Distribution System	Bacteriological	Week
6/8/2021	Distribution System	Bacteriological	Week
6/15/2021	Distribution System	Bacteriological	Week
6/22/2021	Distribution System	Bacteriological	Week
6/29/2021	Distribution System	Bacteriological	Week

Sampling Point: Dino Well 11D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Hampton Well 13 - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Source Water	Fe, Mn, As, Total	Weekly
6/7/2021	Source Water	Fe, Mn, As, Total	Weekly
6/16/2021	Source Water	Fe, Mn, As, Total	Weekly
6/21/2021	Source Water	Fe, Mn, As, Total	Weekly
6/28/2021	Source Water	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/1/2021	Treated Effluent	Fe, Mn, As, Total	Weekly
6/7/2021	Treated Effluent	Fe, Mn, As, Total	Weekly
6/16/2021	Treated Effluent	Fe, Mn, As, Total	Weekly
6/21/2021	Treated Effluent	Fe, Mn, As, Total	Weekly
6/28/2021	Treated Effluent	Fe, Mn, As, Total	Weekly

Sampling Point: Hampton WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Railroad Well 14D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Railroad WTP Effluent

Sample Date	Sample Class	Sample Name	Collection Occurrence
6/8/2021	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Total	Month
6/8/2021	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Dissolved	Month

Sampling Point: Railroad WTP Backwash Tank

Sample Date	Sample Class	Sample Name	Collection Occurrence
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Sampling Point: Special Distribution/Construction Samples

Sample Date	Sample Class	Sample Name	Collection Description
6/1/2021	Distribution System	Bacteriological	Grant Line & Moesher main line relocation
6/2/2021	Distribution System	Bacteriological	9800 Elk Grove Florin Elk Grove High School new main line installation
6/2/2021	Distribution System	Bacteriological	9746 Park Tree Flush Elk Grove High School main line installation
6/3/2021	Distribution System	Bacteriological	Halverson & Amethyst Backyard main line project
6/8/2021	Distribution System	Bacteriological	Amethyst & Garnet Backyard main line project
6/17/2021	Distribution System	Bacteriological	Kerr Middle School new fire main
6/23/2021	Distribution System	Bacteriological	Kerr Middle School new fire main
6/23/2021	Distribution System	Bacteriological	Grant Line & Moesher main line relocation

<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>
Black = Scheduled	62	365
Green = Unscheduled	9	34
Red = Incomplete Sample	0	



July 1, 2021

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, CA. 95827

WASTEWATER DISCHARGE COMPLIANCE REPORT FORM

Enclosed is the Wastewater Discharge Compliance Report Form from Elk Grove Water District for June 2021

If you have any further questions, you may contact me at 916-585-9386

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written over a horizontal line.

STEVE SHAW
WATER TREATMENT SUPERVISOR

COMPLIANCE REPORT FORM

Attn: Michelle Pate	E-mail: patem@sacsewer.com	Wastewater Source Control Section
Phone (916) 875-9091		Fax (916) 875-6374
From: Steve Shaw		
Company: Elk Grove Water District		Permit #WTP010

The following reports and information are attached (check all that apply):

Month: June	Year: 2021
--------------------	-------------------

Water use/flow meter report
 Hampton WTP- 1,095,753 Gallons
 Railroad WTP - 0 Gallons
 Analyzer Water -34,560 Gallons

	Date	Time	pH
Monitoring results/analytical report Hampton WTP			
Railroad WTP			

Discharge Rate

Check the statement below that applies to this report:

Based on a review of this facility's flow data, discharge rate limit was exceeded.
 I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

Flow monitoring equipment certification (Flow or pH meter, etc.)

Other (describe): Slug and sampling Control Plan

Domestic Calculation

Domestic Usage	Number of Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	11	21	15	3,465
Office	4	21	10	840
Drivers/Field	3	21	3	189
Total				4,494

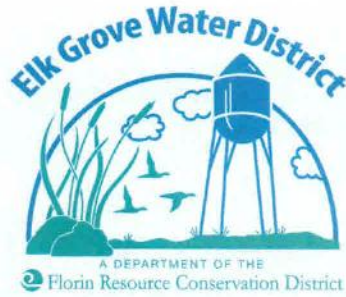
Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations".

SIGNATURE of Authorized Representative: 

PRINTED NAME, TITLE: Steve Shaw Water Treatment Supervisor
(Name) (Title)

DATE: 7-1-2021



July 1, 2021

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of the Distribution System Coliform Monitoring report from Elk Grove Water District for June 2021.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written over a horizontal line.

STEVE SHAW
WATER TREATMENT SUPERVISOR

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING (including triggered source monitoring for systems subject to the Groundwater Rule)

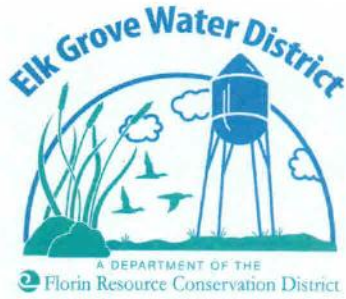
System Name <p style="text-align: center; font-size: 1.2em;">Elk Grove Water District</p>	System Number <p style="text-align: center; font-size: 1.2em;">3410008</p>
Sampling Period <p style="text-align: center; font-size: 1.2em;">June</p>	Year <p style="text-align: center; font-size: 1.2em;">2021</p>

	Number Required	Number Collected	Number Total Coliform Positives	Number Fecal/ E.coli Positives
1. Routine Samples (see note 1)	50	50	0	0
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		0	0	<input style="width: 40px; height: 20px;" type="text"/>
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		0	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		50	0	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	0	%		
c. Is system in compliance. ...with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
...with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)		0	0	<input style="width: 40px; height: 20px;" type="text"/>
6. Invalidated Samples (Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)				
7. Summary Completed By: Steve Shaw				

Signature 	Title <p style="text-align: center; font-size: 1.2em;">Water Treatment Supervisor</p>	Date <p style="text-align: center; font-size: 1.2em;">7/1/21</p>
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NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/*E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department** (22, CCR, Section 64426.1).
3. Note: For repeat sample following a fecal/*E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department** (22, CCR, Section 64426.1).
4. Total coliform MCL (**Notify Department within 24 hours of MCL violation**):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*, enterococci, or coliphage positive triggered sample (boxed entry) **requires immediate notification to the Department, Tier 1 public notification, and corrective action.**



July 1, 2021

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA. 95814

MONTHLY SUMMARY OF THE HAMPTON GROUNDWATER TREATMENT PLANT

Enclosed is the Monthly Summary of the Hampton GWTP report from Elk Grove Water District for June 2021.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the name and title.

STEVE SHAW
WATER TREATMENT SUPERVISOR

Elk Grove Water District

Hampton GWTP Monthly Report

PWS Number

3410008-013

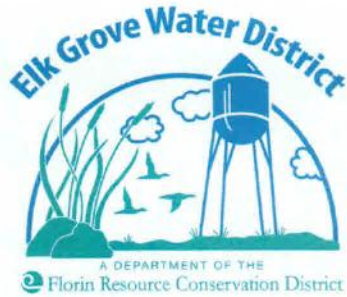
Month:

June

GWTP Name

Hampton Water Treatment Plant

Date	Hour Meter	Run Hours	Production Meter	Well Production	Backwash Meter	Backwash Waste	Weekly In-House Monitoring (mg/L) R (Raw) T (Treated)As (ug/L)							Weekly Average			
							Date	Fe, R	Fe, T	Mn, R	Mn, T	As, R	As, T	Inf. pH	Eff. pH		
last day	18640.6		105694367		22541712	26820045											
1	18664.8	24.2	107075092	1380725	22574014	26857812	6/1/2021	0	0.067	0.018	0.009	7	<2				
2	18688.8	24	108445339	1370247	22606372	26895367	6/7/2021	0	0.046	0.005	0	4	2	Week 1:	7.0	to	7.1
3	18712.6	23.8	109793667	1348328	22638714	26932040	6/16/2021	0.01	0.032	0.01	0.003	4	2	Cl2			0.87
4	18737.1	24.5	111193395	1399728	22671121	26970787	6/21/2021	0.005	0.026	0.009	0.004	13	<2	Week 2:	7.0	to	7.1
5	18760.5	23.4	112525575	1332180	22699779	27006040	6/28/2021	0.014	0.03	0.021	0.012	10	2	Cl2			0.83
6	18784.2	23.7	113874111	1348536	22728539	27042575								Week 3:	7.0	to	7.1
7	18808.5	24.3	115258888	1384777	22760897	27080920	Total Gallons Sodium Hypochlorite:			370.01 Gal		Cl2				0.86	
8	18832.7	24.2	116636067	1377179	22793315	27119131	Pounds per day			14.92 Lbs/Day		Week 4:		7.0	to	7.1	
9	18856.9	24.2	118007758	1371691	22825669	27157094	Dosage (Milligrams Per Liter @ 12.5% Cl)			1.8 mg/L		Cl2				1.01	
10	18881	24.1	119372719	1364961	22856465	27195189								Week 5:	7.0	to	7.1
11	18905.8	24.8	120778148	1405429	22890402	27234057	Total Gallons Ferric Chloride:			252 Gal		Cl2				0.99	
12	18928.6	22.8	122078333	1300185	22919244	27271826	Dosage (Milligrams Per Liter @ 38% FeCl)			.65mg/L							
13	18952.5	23.9	123435195	1356862	22951619	27310057											
14	18976.3	23.8	124782899	1347704	22984038	27348243	Total Gallons Sodium Hydroxide:			327.72 Gal							
15	19000.3	24	126147332	1364433	23016404	27385883	Dosage (Gallons Per Hour @ 30% NaOH)			0.48 Gal/Hr							
16	19024.7	24.4	127536183	1388851	23048960	27423809											
17	19048.6	23.9	128892399	1356216	23081392	27460911	Total Gallons Sulfuric Acid :			264.15 Gal							
18	19072.2	23.6	130238267	1345868	23113889	27497413	Dose (Gallons Per Hour @ 93% H2SO4)			0.33 Gal/Hr							
19	19096.2	24	131604880	1366613	23146248	27534298											
20	19120.2	24	132966809	1361929	23178763	27571090	Total Backwashed		951,154 Gal		Total Run Hours		720.7 Hours				
21	19144.5	24.3	134348293	1381484	23211217	27608882											
22	19169.5	25	135770476	1422183	23243583	27648502	Total Water Pumped		40,919,440 Gal		Total Backwash Waste		1,095,753 Gal				
23	19192.5	23	137080735	1310259	23272415	27653619											
24	19216.8	24.3	138454612	1373877	23304876	27690971	Reporting Limits/Units			Maximum Contaminant Levels (MCLs)							
25	19241.4	24.6	139842775	1388163	23337341	27729276	Iron = 0.100 mg/L			Iron (Fe) = 0.300 mg/L (Secondary)							
26	19265.2	23.8	141189204	1346429	23368109	27765779	Manganese = 0.010 mg/L			Manganese (Mn) = 0.050 mg/L (Secondary)							
27	19289.1	23.9	142537290	1348086	23398892	27802833	Arsenic = 1.0 µg/L			Arsenic (As) = 10 µg/L (Primary)							
28	19312.5	23.4	143864757	1327467	23427750	27839706											
29	19336.3	23.8	145205037	1340280	23460300	27877737											
30	19361.3	25	146613807	1408770	23492866	27915798	Prepared By: <u>Steve Shaw</u>			Date: <u>7/1/2021</u>							
31																	
Total		720.7		40,919,440	951,154	1,095,753											



July 1, 2021

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, Ca. 95814

MONTHLY FLUORIDATION MONITORING REPORT

Enclosed is the Monthly Summary of the Fluoridation Monitoring from Elk Grove Water District for June 2021.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is positioned above the typed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

ELK GROVE WATER DISTRICT AREA 2

DISTRIBUTION SYSTEM

MONTHLY FLUORIDATION MONITORING REPORT

June-21

Week	Location of Sample	Monitoring Results (mg/L)			
		Date	Time	Results	
1	Hollow Springs	6/1/2021	10:37 AM	0.71	
1	Al Gates Park	6/1/2021	10:58 AM	0.78	
1	Oreo Ranch	6/1/2021	11:19 AM	0.4	
1	Blackman	6/1/2021	12:22 PM	0.70	
2	Hollow Springs	6/8/2021	8:18 AM	0.66	
2	Al Gates Park	6/8/2021	8:42 AM	0.43	
2	Oreo Ranch	6/8/2021	9:02 AM	0.52	
2	Blackman	6/8/2021	10:19 AM	0.58	
3	Hollow Springs	6/15/2021	9:57 AM	0.61	
3	Al Gates Park	6/15/2021	10:11 AM	0.52	
3	Oreo Ranch	6/15/2021	10:25 AM	0.63	
3	Blackman	6/15/2021	11:29 AM	0.7	
4	Hollow Springs	6/22/2021	9:57 AM	0.7	
4	Al Gates Park	6/22/2021	10:19 AM	0.7	
4	Oreo Ranch	6/22/2021	10:43 AM	0.69	
4	Blackman	6/22/2021	11:58 AM	0.61	
5	Hollow Springs	6/29/2021	10:11 AM	0.59	
5	Al Gates Park	6/29/2021	10:29 AM	0.5	
5	Oreo Ranch	6/29/2021	10:49 AM	0.53	
5	Blackman	6/29/2021	12:07 PM	0.5	

Monthly fluoride split sample results:

Date: 6/1/2021

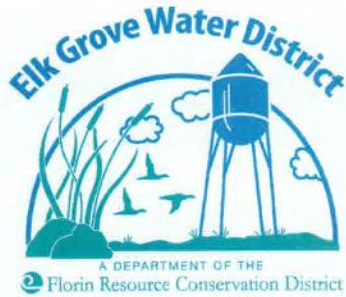
Water System Results: 0.71 mg/L

Approved Lab: 0.73 mg/L

Contact Name: Steve Shaw

Telephone : (916) 585-9386

System PWS Number: 3410008



July 1, 2021

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, CA 95814

**QUARTERLY REPORT FOR DISINFECTANT RESIDUALS COMPLIANCE
MONITORING**

Enclosed is the Quarterly Report for Disinfectant Residuals Compliance Monitoring from Elk Grove Water District for 2nd Quarter 2021.

If you have any further questions, you may contact me at 916-585-9386

A handwritten signature in blue ink, appearing to read "Steve Shaw", is positioned above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

Quarterly Report for Disinfectant Residuals Compliance For Systems Using Chlorine or Chloramines

System Name: Elk Grove Water District Area 1

System No.: 3410008

Calendar Year: 2021

Quarter: 2nd

1st Quarter			
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)	
Previous Year	April	0.96	
	May	0.99	
	June	1.00	
	July	0.94	
	August	1.00	
	September	0.99	
	October	0.96	
	November	0.99	
	December	0.89	
	Current Year	January	24
		February	24
		March	30
Running Annual Average (RAA):		0.96	
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

2nd Quarter			
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)	
Previous Year	July	0.94	
	August	1.00	
	September	0.99	
	October	0.96	
	November	0.99	
	December	0.89	
	Current Year	January	0.91
		February	0.92
		March	0.95
		April	24
		May	24
		June	30
Running Annual Average (RAA):		0.94	
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

3rd Quarter			
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)	
Previous Yr	October	0.96	
	November	0.99	
	December	0.89	
	Current Year	January	0.91
		February	0.92
		March	0.95
April		0.89	
May		0.97	
June		0.87	
July	24	0.86	
August	24	0.88	
September	30	0.81	
Running Annual Average (RAA):		0.91	
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

4th Quarter			
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)	
Current Year	January	0.91	
	February	0.92	
	March	0.95	
	April	0.89	
	May	0.97	
	June	0.87	
	July	0.86	
	August	0.88	
	September	0.81	
	October	25	0.87
	November	30	0.92
	December	24	0.94
Running Annual Average (RAA):		0.90	
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Comments: The Elk Grove Water District is split into two different water systems. Area 1 water is produced and distributed by Elk Grove Water District.

Signature: _____

 38

Date: July 1, 2021 115

Quarterly Report for Disinfectant Residuals Compliance For Systems Using Chlorine or Chloramines

System Name: Elk Grove Water District Area 2

System No.: 3410008

Calendar Year: 2021

Quarter: 2nd

1st Quarter			
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)	
Previous Year	April	1.19	
	May	1.21	
	June	1.17	
	July	1.14	
	August	1.13	
	September	1.09	
	October	0.94	
	November	0.87	
	December	0.89	
	Current Year	January	16
		February	16
		March	20
Running Annual Average (RAA):		1.09	
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

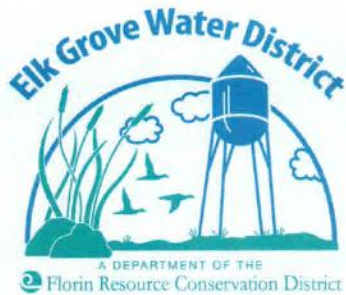
2nd Quarter			
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)	
Previous Year	July	1.14	
	August	1.13	
	September	1.09	
	October	0.94	
	November	0.87	
	December	0.89	
	Current Year	January	1.28
		February	1.03
		March	1.19
		April	16
		May	16
		June	24
Running Annual Average (RAA):	1.10		
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

3rd Quarter		
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)
Previous Yr	October	0.94
	November	0.87
	December	0.89
Current Year	January	1.28
	February	1.03
	March	1.19
	April	1.25
	May	1.25
	June	1.16
	July	16
	August	16
	September	20
	Running Annual Average (RAA):	1.13
	Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)	

4th Quarter		
Month	Number of Samples Taken	Monthly Avg. Chlorine Level (mg/L)
Current Year	January	1.28
	February	1.03
	March	1.19
	April	1.25
	May	1.25
	June	1.16
	July	1.33
	August	1.25
	September	1.13
	October	16
	November	20
	December	16
Running Annual Average (RAA):	1.19	
Meets standard? (i.e. RAA ≤ MRDL of 4.0 mg/L as Cl ₂)		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Comments: The Elk Grove Water District is split into two different water systems. Area 2 is whole sale water from Sacramento County Water Agency.

Signature:



July 1, 2021

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, Ca. 95814

QUARTERLY SUMMARY OF RAW GROUNDWATER COLIFORM MONITORING

Enclosed is the Quarterly Summary of Raw Groundwater Coliform Monitoring report from Elk Grove Water District for 2nd Quarter 2021.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written over a horizontal line.

STEVE SHAW
WATER TREATMENT SUPERVISOR

QUARTERLY SUMMARY OF RAW GROUNDWATER COLIFORM MONITORING

Samples must be taken prior to chlorination

Water System Name

Elk Grove Water District

Water System Number

3410008

Sampling Period:

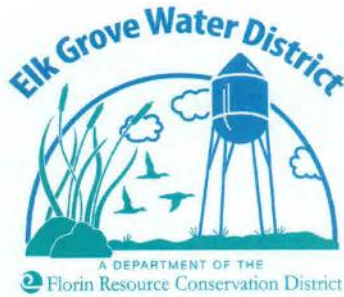
Month

April-June/ 2nd Quarter

Year

2021

Well Name	Status (On/Off)	Sample Time & Date	Total Coliforms (P/A, CFU or MPN)	<i>E. coli</i> (P/A, CFU or MPN)
Well # 1D School St.	ON	4/13/2021 9:00	A	A
Well # 4D Webb St.	ON	4/6/2021 10:00	A	A
Well # 11D Dino Dr.	ON	4/13/2021 9:20	A	A
Well 14D Railroad St.	ON	4/6/2021 9:48	A	A
Well # 8 Williamson	ON	4/13/2021 9:40	A	A
Well # 9 Polhemus	ON	4/20/2021 12:50	A	A
Well # 13 Hampton	ON	4/6/2021 10:49	A	A



July 1, 2021

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento CA. 95814

QUARTERLY TTHM AND HAA5 REPORT FOR DISINFECTION BYPRODUCTS COMPLIANCE

Enclosed is the Quarterly TTHM and HAA5 Report from Elk Grove Water District for the 2nd quarter 2021.

If you have any further questions, you may contact me at 916-585-9386.

A handwritten signature in blue ink, appearing to read 'Steve Shaw', is positioned above the typed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR

Quarterly TTHM Report for Disinfection Byproducts Compliance (in µg/L or ppb)

System Name: Elk Grove Water District System No.: 3410008 Year: 2021

Year:	2017				2018				2019				2020			
Quarter:	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Sample Date (month/date):	1/17	4/18	7/3	10/3	1/10	4/10	7/3	10/9	1/15	4/9	7/16	10/22	2/4	4/7	7/14	10/6
Site Q1 TTHM Results	1	37	0	0	1	3	0	0	45	38	0	0	0	0	0	0
Lcn. Running Annual Average	1	9	9	9	9	1	1	1	12	21	21	21	10	0	0	0
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	0	19	9	9	0	2	1	1	23	30	21	10	0	0	0	0
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Site Q2 TTHM Results	0	1	0													
Lcn. Running Annual Average	0	1	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	0	1	0													
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Site Q3 TTHM Results	1	1	1	1	2	0	0	0	2	1	0	0	0	0	0	0
Lcn. Running Annual Average	1	1	1	1	1	1	1	0	1	1	1	1	0	0	0	0
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	1	1	1	1	1	1	0	0	1	1	1	0	0	0	0	0
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Site Q4 TTHM Results				1	1	1	0	0	3	1	0	0	0	0	0	0
Lcn. Running Annual Average	N/A	N/A	N/A	1	1	1	1	1	1	1	1	1	0	0	0	0
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	N/A	N/A	N/A	1	1	1	0	0	1	1	1	0	0	0	0	0
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Quarterly Average	1	13	0	1	1	2	0	0	17	13	0	0	0	0	0	0
No. Samples This Quarter	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3

Identify the sample locations in the table below.

Site	Sample Location
Q1	9436 Hollow Springs
Q2	9425 Emerald Vista (Discontinued 4th qtr 2017 per revised SAP)
Q3	8693 W. Camden
Q4	9230 Amsden Ct (Beginning 4th qtr 2017 per revised SAP)

Comments:

¹ Meets Standard - LRAA, calculated quarterly, is less than 80 µg/L

² Operation Evaluation Req'd - Projected LRAA, calculated quarterly, is greater than 80 µg/L


Signature

July 1, 2021
Date

*If, during the first year of monitoring, any individual quarter's average will cause the running annual average of that system to exceed the standard, then the system is out of comp.

Quarterly HAA5 Report for Disinfection Byproducts Compliance (in µg/L or ppb)

System Name: Elk Grove Water District System No.: 3410008 Year: 2021

Year:	2017				2018				2019				2020			
Quarter:	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Sample Date (month/date):	1/17	4/18	7/3	10/3	1/10	4/10	7/3	10/9	1/15	4/9	7/16	10/22	2/4	4/7	7/14	10/6
Site Q1 HAA5 Results	0	26	0	0	0	0	0	0	29	28	0	0	0	0	0	0
Lcn. Running Annual Average	0	7	7	7	7	0	0	0	7	14	14	14	7	0	0	0
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	0	13	7	7	0	0	0	0	15	21	14	7	0	0	0	0
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Site Q2 HAA5 Results	0	0	0													
Lcn. Running Annual Average	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	0	0	0													
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Site Q3 HAA5 Results	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0
Lcn. Running Annual Average	0	0	0	0	0	0	0	0	0	1	1	1	1	0	0	0
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	0	0	0	0	0	0	0	0	0	1	1	1	0	0	0	0
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Site Q4 HAA5 Results				0	0	0	0	0	0	2	0	0	0	0	0	0
Lcn. Running Annual Average	N/A	N/A	N/A	0	0	0	0	0	0	1	1	1	1	0	0	0
Meets Standard? ¹ (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Projected LRAA Next Quarter	N/A	N/A	N/A	0	0	0	0	0	0	1	1	1	0	0	0	0
Op Evaluation Req'd? ² (check box)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Quarterly Average	0	9	0	0	0	0	0	0	10	11	0	0	0	0	0	0
No. Samples This Quarter	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3

Identify the sample locations in the table below.

Site	Sample Location
Q1	9436 Hollow Springs
Q2	9425 Emerald Vista (Discontinued 4th qtr 2017 per revised SAP)
Q3	8693 W. Camden
Q4	9230 Amsden Ct (Beginning 4th qtr 2017 per revised SAP)

Comments:

¹ Meets Standard - LRAA, calculated quarterly, is less than 80 ug/L

² Operation Evaluation Req'd - Projected LRAA, calculated quarterly, is greater than 80 ug/L


Signature

July 1, 2021

Date

*If, during the first year of monitoring, any individual quarter's average will cause the running annual average of that system to exceed the standard, then the system is out of compli

Elk Grove Water District

Preventative Maintenance Program

Groundwater Wells

45

Monthly													Semi-annual		Annual		
Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2021
Well 14D Railroad	Initials	AH	AH	AH	BW	AH	AH						Sect: 7.1	AH/BW		Sect: 7.3	
	Date	1/6/21	2/26/21	3/4/21	4/8/21									6/24/21			
	W.O. #	19344	19404	19459	19584	19664	19758							19765			
Well 4D Webb	Initials	AH	AH	AH	BW	AH	BW						Sect: 8.1	AH/BW		Sect: 8.3	
	Date	1/14/21	2/22/21	3/2/21	4/7/21	5/11/21	6/7/21							6/9/21			
	W.O. #	19345	19405	19460	19585	19665	19759							19766			
Well 11D Dino	Initials	AH	AH	AH	AH	BW	BW						Sect: 9.1	AH/BW		Sect: 9.3	
	Date	1/13/21	2/22/21	3/2/21	4/6/21	5/7/21	6/7/21							6/9/21			
	W.O. #	19346	19406	19461	19586	19666	19759							19767			
Well 1D School	Initials	BW	AH	AH	AH	AH	BW						Sect: 13.1	AH/BW		Sect: 13.3	
	Date	1/4/21	2/24/21	3/4/21	4/7/21	5/20/21	6/24/21							6/9/21			
	W.O. #	19347	19407	19462	19587	19667	19760							19768			
Well 8 Williamson	Initials	BW	BW	AH	BW	BW	BW						Sect: 11.1	AH/BW		Sect: 11.4	
	Date	1/1/21	2/24/21	3/2/21	4/1/21	5/5/21	6/4/21							6/9/21			
	W.O. #	19348	19408	19463	19588	19668	19762							19762			
Well 9 Polhemus	Initials	BW	BW	AH	BW	BW	BW						Sect: TBD	AH/BW		Sect: TBD	
	Date	1/1/21	2/24/21	3/2/21	4/9/21	5/5/21	6/3/21							6/9/21			
	W.O. #	19349	19409	19464	19589	19669	19763							19763			
Well 13 Hampton	Initials	AH	AH	AH	AH	AH	BW						Sect: TBD	AH/BW		Sect: TBD	
	Date	1/18/21	2/25/21	3/8/21	4/8/21	5/13/21	6/24/21							6/24/21			
	W.O. #	19350	19410	19465	19590	19670	19764							19769			

☐ = Well Rehab.

Year: 2021

Elk Grove Water District

Preventative Maintenance Program

Hampton Village Water Treatment Plant

Item	Monthly													Quarterly					Semi-annual					Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	1ST MO.	6-2ND MO.	6-	Refer.	2021			
Chemical Systems	Initials	Section: TBD	AH	AH	AH	AH	AH	AH																			
	Date		1/18/21	2/25/21	3/4/21	4/8/21	5/11/21	6/23/21																			
	W.O. #		19355	19411	19456	19573	19653	19746																			
Filter System	Initials	Section: TBD	AH	AH	AH	AH	AH	AH																			
	Date		1/18/21	2/25/21	3/4/21	4/8/21	5/11/21	6/23/21																			
	W.O. #		19356	19412	19457	19574	19654	19747																			
Backwash System	Initials	Section: TBD	AH	AH	AH	AH	AH	AH																			
	Date		1/18/21	2/25/21	3/4/21	4/8/21	5/11/21	6/23/21																			
	W.O. #		19357	19413	19458	19575	19655	19748																			
LAB	Initials																										
	Date																										
	W.O. #																										
MCC	Initials																										
	Date																										
	W.O. #																										

Elk Grove Water District

Preventative Maintenance Program

Standby Generators

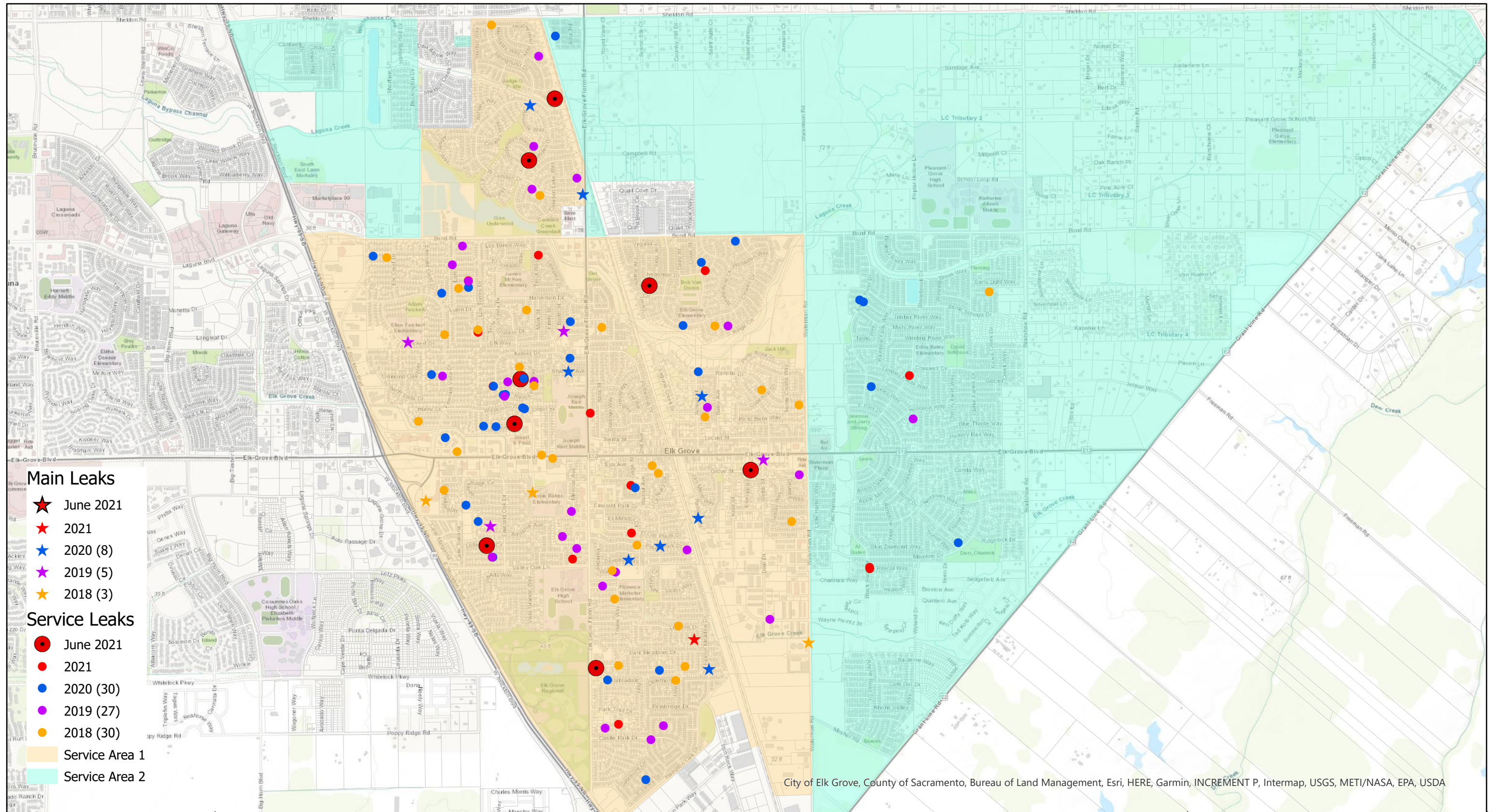
Item	Monthly														Annual		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2021		
Rairoad	Initials	Section: TBD	AH	AH	AH	AH	AH/BW	AH/BW						Section: TBD			
	Date		1/31/21	2/26/21	3/4/21	4/19/21	5/26/20	6/29/21									
	W.O. #		19358	19400	19448	19580	19660	19770									
Webb	Initials	Section: TBD	AH	AH	AH	AH	BW	BW						Section: TBD			
	Date		1/30/21	2/25/21	3/2/21	4/19/21	5/7/21	6/8/21									
	W.O. #		19359	19401	19449	19581	19661	19771									
Dino	Initials	Section: TBD	AH	AH	AH	AH	AH	AH						Section: TBD			
	Date		1/31/21	2/22/21	3/2/21	4/6/21											
	W.O. #		19360	19402	19450	19582	19662	19772									
Admin.	Initials	Section: TBD	AH	AH	AH	AH	BW	AH						Section: TBD			
	Date		1/31/21	2/25/21	3/4/21	4/28/21	5/27/21	6/6/21									
	W.O. #		19361	19403	19451	19583	19663	19773									
			= Load Test														

Elk Grove Water District
Cross Connection Control Program 2021

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals	
First Test Notices Issued	47	40	83	21	61	72							324	
Passed First Test Notice	25	14	69	12	26	29							175	
Initial Balance	22	26	14	9	35	43							149	
Notices Retracted	0	0	0	1	1	0							2	
New Balance	22	26	14	8	34	43							147	
Second Test Notices Issued	22	26	14	8	34	43							147	
Passed Second Test Notice	3	12	7	0	5	25							52	
Third Test Notice Issued	19	14	7	8	29								77	
Passed Third Test Notice	17	14	7	7	29								74	
Devices Locked Off	0	0	0	1	0								1	
Monthly Outstanding Delinquents	0	0	0	1	0	18							19	
													Total Outstanding Delinquents	19

Elk Grove Water District
 Safety Meetings/Training
 June 2021

Date	Topic	Attendees	Hosted By
6/7/2021	Hazard Communication	Alan Aragon, Stefan Chanh, David Frederick, Jaylyn Gordon-Ford, Aaron Hewitt, James Hinegardner, Brandon Kent, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Steve Shaw, John Vance, Brandon Wagner, Marcell Wilson	Steve Shaw & David Frederick
6/21/2021	Wildfire Smoke	Alan Aragon, Stefan Chanh, David Frederick, Jaylyn Gordon-Ford, Aaron Hewitt, James Hinegardner, Sean Hinton, Brandon Kent, Jose Mendoza, Sal Mendoza, Steve Shaw, John Vance, Brandon Wagner, Marcell Wilson	Steve Shaw & Sean Hinton
6/24/2021	Excavation Training	Alan Aragon, Stefan Chanh, David Frederick, Jaylyn Gordon-Ford, James Hinegardner, Sean Hinton, Justin Mello, Jose Mendoza, Sal Mendoza, Michael Montiel, Marcell Wilson	Safety Center



Main Leaks

- ★ June 2021
- ★ 2021
- ★ 2020 (8)
- ★ 2019 (5)
- ★ 2018 (3)

Service Leaks

- June 2021
- 2021
- 2020 (30)
- 2019 (27)
- 2018 (30)

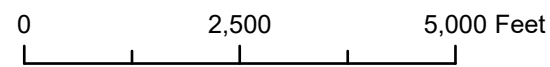
- Service Area 1
- Service Area 2

City of Elk Grove, County of Sacramento, Bureau of Land Management, Esri, HERE, Garmin, INCREMENT P, Intermap, USGS, METI/NASA, EPA, USDA

June 2021	
Main Line Leaks: 0	YTD: 1
Service Line Leaks: 8	YTD: 21
Total Leaks: 8	YTD: 22

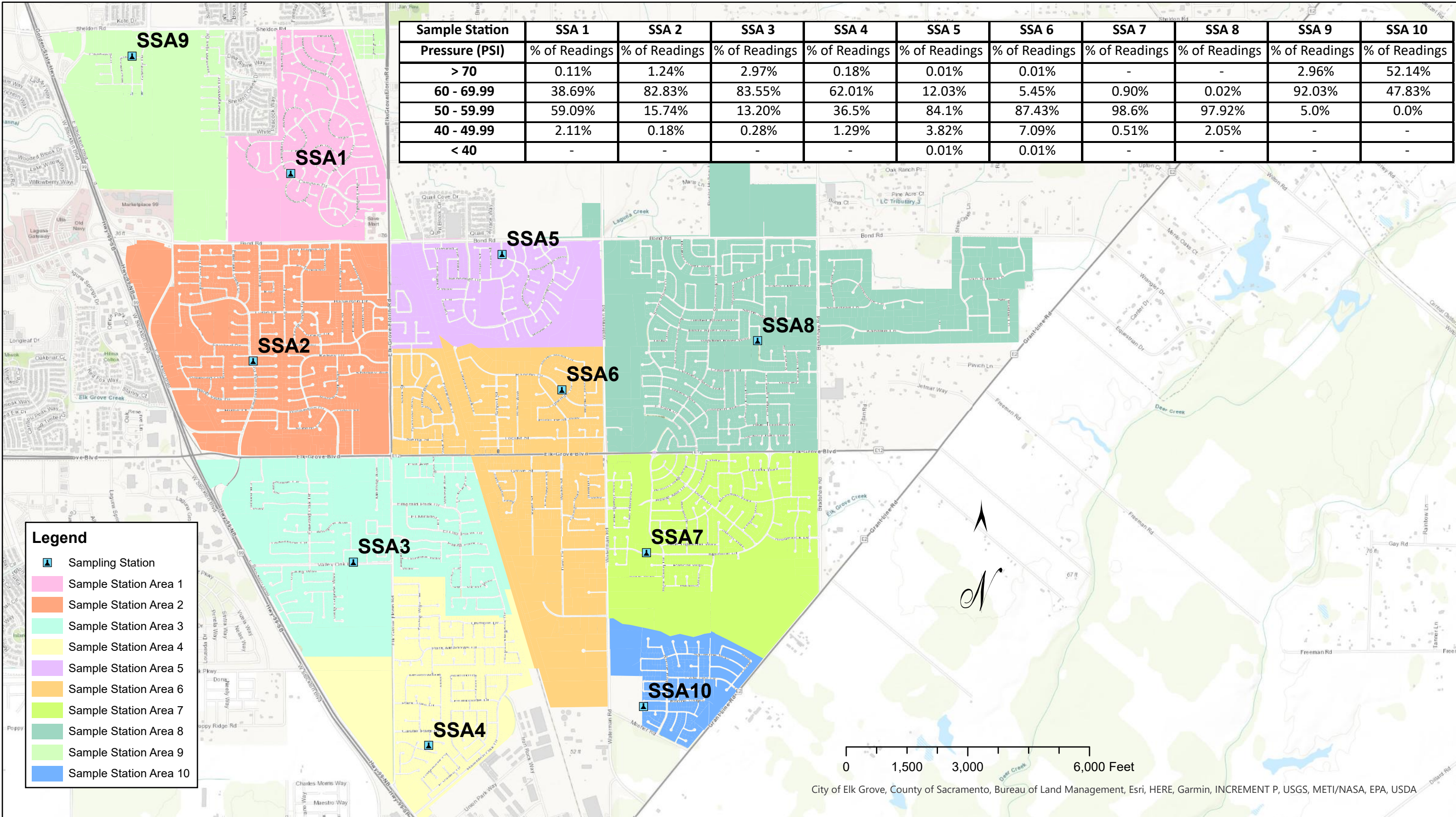


Elk Grove Water District Main and Service Line Leaks Map



Elk Grove Water District	
Main & Service Line Leaks	
Created by: Ben Voelz	
Date: July 1, 2021	

Sample Station	SSA 1	SSA 2	SSA 3	SSA 4	SSA 5	SSA 6	SSA 7	SSA 8	SSA 9	SSA 10
Pressure (PSI)	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings	% of Readings
> 70	0.11%	1.24%	2.97%	0.18%	0.01%	0.01%	-	-	2.96%	52.14%
60 - 69.99	38.69%	82.83%	83.55%	62.01%	12.03%	5.45%	0.90%	0.02%	92.03%	47.83%
50 - 59.99	59.09%	15.74%	13.20%	36.5%	84.1%	87.43%	98.6%	97.92%	5.0%	0.0%
40 - 49.99	2.11%	0.18%	0.28%	1.29%	3.82%	7.09%	0.51%	2.05%	-	-
< 40	-	-	-	-	0.01%	0.01%	-	-	-	-



- Legend**
- Sampling Station
 - Sample Station Area 1
 - Sample Station Area 2
 - Sample Station Area 3
 - Sample Station Area 4
 - Sample Station Area 5
 - Sample Station Area 6
 - Sample Station Area 7
 - Sample Station Area 8
 - Sample Station Area 9
 - Sample Station Area 10

Sample Stations: 10



Elk Grove Water District Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS database

Modified by: Ben Voelz

July 2, 2021